



HAMBURG AREA SCHOOL DISTRICT BOARD AGENDA

Date: Monday, June 21, 2021
Time: 6:30 p.m.
Location: Hamburg Area High School
James A. Gilmartin Community Room

Mission Statement: To prepare learners to live lives of significance and meaning.

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

I. Call to Order

II. Roll Call of Members

III. Pledge to the Flag

IV. Approval of previous meetings minutes (May 24 and June 7, 2021)

V. Public Comments

VI. Board Reports

- A. Berks E.I.T. Committee – Ms. Zimmerman
- B. Joint Operating Committee – Mr. Raugh
- C. Committee on Legislative Action – Mr. Johnson
- D. Intermediate Unit – Mr. Specht
- E. President – Mr. Specht

VII. Report of the Business Manager

- A. Recommend approval of 2021-2022 General Fund Final budget in the amount of \$47,070,060
- B. Recommend approval of 2021-2022 Real Estate tax resolution
- C. Recommend approval of 2021-2022 Homestead/Farmstead resolution
- D. Recommend approval of 2021-2022 Depository Institutions
 - 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
 - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - 3. Bond Fund – PSDLAF
 - 4. Debt Service Fund – Tompkins Vist Bank

5. Food Service Fund – M&T Bank, PLGIT
 6. HS and MS Activity Funds – M&T Bank
- E. Recommend approval of 2021-2022 Facilities Use Fee Schedule
- F. Recommend approval of 2021-2022 property and liability insurance renewals
1. Package – includes property, equipment breakdown, general and law enforcement liability, crime, automotive liability and physical damage
 - CM Regent at a cost of \$97,541 with a \$10,000 deductible
 2. Excess Liability
 - CM Regent at a cost of \$4,569
 3. School Leaders’ Legal Liability
 - CM Regent at a cost of \$16,285
 4. Volunteer
 - CM Regent at a cost of \$500
 5. Cyber Liability
 - 60 day extension with Traveler’s Insurance at a cost of \$1,771 in order to implement Multi Factor Authorization (MFA)
- G. Recommend approval of 2021-2022 workers’ compensation insurance renewal with Amtrust at a cost of \$154,197
- H. Recommend approval of 2021-2022 life and accidental death & dismemberment coverage with One America at a cost of \$.085/\$1,000 coverage for an approximate total of \$19,181
- I. Recommend approval of 2021-2022 long-term disability insurance with one America at a cost of \$.153/\$1,000 coverage for an approximate cost of \$4,005
- J. Recommend approval to commit and assign fund balance in an amount to be determined later.
- K. Recommend approval for HASD Administration to perform 2020-2021 budgetary transfers necessitated by the annual single audit and said transfers to be subject to ratification by the Board at a later date.
- L. Recommend approval to utilize cooperative purchasing agreements including but not limited to: Berks County Intermediate Unit, CoStars, Keystone Purchasing

Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.

M. Recommend approval of Board policy:

1. 340 – Responsibility for Student Welfare

VIII. Report of the Superintendent

- A. Recommend approval of the General Fund Treasurer’s Report
- B. Recommend approval of the General Fund invoices submitted for payment
- C. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment
- D. Recommend approval of the Capital Reserve Treasurer’s Report and invoices submitted for payment
- E. Recommend approval of the Debt Service Treasurer’s Report
- F. Recommend approval of the 2021 Bond Fund Treasurer’s Report
- G. Recommend approval of the HS and MS Activity Funds Treasurer’s Reports and invoices submitted for payment
- H. Recommend approval of disposal items presented on detailed listing
- I. Recommend approval of the following Administrative Staff:
 - 1. Ryan McGinley – Middle School Dean of Students
 - Effective 07/01/2021
 - \$84,500
- J. Recommend approval of the following Summer Learning Academy Staff:
 - 1. Brittany Stauffer, Teacher
 - Effective 6/21 – 7/16/21
 - \$50.00 per hour / 15 hours per week
 - Current HASD employee
 - 2. Stephen Haegele, Teacher
 - Effective 6/21 – 7/16/21
 - \$50.00 per hour, 15 hours per week
 - Current HASD employee
 - 3. Crystal Alspach, Teacher
 - Effective 6/21 – 7/16/21

- \$50.00 per hour, 15 hours per week
- Current HASD employee

4. Justin Brown, Teacher

- Effective 6/21 – 7/16/21
- \$50.00 per hour, 15 hours per week
- Current HASD employee

5. Tom Agnew, Teacher

- Effective 6/21 – 7/16/21
- \$50.00 per hour, 15 hours per week
- Current HASD employee

K. Recommend approval of the 2021-2022 Confidential Staff salaries.

L. Recommend approval of a textbook for Advanced Placement Biology - AP Edition Campbell Biology, 12th Edition, Publisher: Pearson, ISBN: 978-0-13-648687-9, Copyright: 2021.

M. Recommend approval of the following High School Clubs:

1. The Gay and Straight Alliance Club
2. The Jewelry Making Club

IX. Information Items

X. Dates to Remember

July	19	Board Meeting	6:30 p.m.
August	9	Board Meeting	6:30 p.m.
	23	Board Meeting	6:30 p.m.

XI. New Business

XII. Adjournment