

HAMBURG AREA SCHOOL DISTRICT COMMITTEE MEETING AGENDA



Date: Monday, June 5, 2023
Time: 6:30 p.m. Doors open for public 6:20 p.m.
Location: James A. Gilmartin Community Room
Hamburg Area High School
701 Windsor Street, Hamburg

Mission Statement: To prepare learners to live lives of significance and meaning.

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

- I. Call to Order**
- II. Roll Call of Members**
- III. Pledge to the Flag**
- IV. Public Comments**
- V. Report of the Business Manager**
 - A. Recommend approval of assessment appeal UPI70540400704946 as discussed in Executive Session.
 - B. 2023-2024 General Fund Final Budget in the amount of \$54,829,724.
 - C. 2023-2024 Real Estate tax resolution
 - D. 2023-2024 Homestead/Farmstead resolution
 - E. 2023-2024 Depository Institutions
 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 3. Debt Service Fund – Tompkins Vist Bank
 4. Food Service Fund – M&T Bank, PLGIT
 5. HS and MS Activity Funds – M&T Bank
 - F. 2023-2024 Facilities Use Fee Schedule
 - G. 2023-2024 property and liability insurance renewals
 - H. 2023-2024 workers' compensation insurance renewal with at a premium of \$
 - I. 2023 -2024 life and accidental death & dismemberment coverage with at a cost of \$ /\$1,000 coverage for an approximate total of \$
 - J. 2023-2024 long term disability coverage for an approximate total of \$
 - K. Commit and assign fund balance in an amount to be determined later.
 - L. HASD Administration to pay certain 2023-2024 invoices in advance of Board of Director approval if delaying the payment would result in (1) a late charge or (2) students or staff missing an event. Payment of these invoices to be subject to ratification by the Board at the next applicable Board meeting.
 - M. HASD Administration to perform 2022-2023 budgetary transfers necessitated by the annual single audit with said transfers to be subject to ratification by the Board at a later date.

- N. Utilize cooperative purchasing agreements including but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.
- O. 2023-2024 Custodial Supplies bid
- VI. Report of the Superintendent**
- A. 2023-2024 Confidential Staff Salaries
- B. First review of the following position descriptions:
1. Classroom Teacher, Innovation
 2. Temporary Custodian, District Employee
- C. Review of revised position descriptions:
1. Director, Safety & Security
 2. Director, Special Education & Student Services
- D. Acknowledgement of the following separations:
1. Nahir Perez Ramos – Transportation Aide
 - Effective 05/19/2023
 2. Nicole Kane – Assistant Coach, High School Track
 - Effective 05/30/2023
 3. Leon Bucheit – Head Coach, High School Tennis
 - Effective 06/05/2023
 - Will remain a Volunteer Head Coach for high school tennis
 4. Alyse Lynch – Classroom Teacher, Elementary
 - Effective 06/05/2023
 5. Mary Burkert – Paraeducator
 - Effective 09/08/2023
 - Resignation submitted for the purpose of retirement
- E. Acknowledgement of the following leave of absence:
1. Employee # 249, FMLA Leave
 - Anticipated leave period: 06/30/2023 – 08/24/2023
- F. Recommend approval of the following Extended School Year (ESY) Head Camp Counselors effective 07/11/2023 – 07/28/2023. Employees in this position will receive a \$2000 stipend (prorated for term of employment): *
1. Kristen Missimer
 2. Amanda York
 3. Kathy Edwards
 4. Michelle Semian
 5. Tiffany Gruber
- G. Recommend approval of the following Extended School Year (ESY) Nurses effective 07/11/2023 – 07/28/2023. Employees in this position will receive a \$2000 stipend (prorated for term of employment): *
1. Roberta Conrad, Head Nurse (employed through ESS)
 2. Kathy Bowser, Substitute Nurse (per-diem)

- H. Recommend approval of the following Extended School Year (ESY) Food Service Camp Counselors effective 07/11/2023 – 07/28/2023. Employees in this position will receive a \$2000 stipend (prorated for term of employment): *
1. Lisa Eisenhower (50%)
 2. Robin Epting (50%)
- I. Recommend approval of the following Extended School Year (ESY) Camp Counselors effective 07/11/2023 – 07/28/2023. Employees in this position will receive a \$1000 stipend (prorated for term of employment): *
1. Karin Swan
 2. Tina Peters
 3. Rachel Roth
 4. Leah Salomonsen
 5. Nora Harrison
- J. Recommend approval of the following Extended School Year (ESY) Paraeducators to provide one-on-one support for a student attending Camp Lily: *
1. Jessica Lange
 - Effective 07/03/2023 – 07/07/2023
 - Hourly rate: \$50 / up to 7 hours per day
 2. Jessica Werley
 - Effective 07/10/2023 – 08/11/2023
 - Hourly rate: \$50 / up to 7 hours per day
- K. Recommend approval of the following Extended School Year (ESY) Junior Camp Counselors effective 07/11/2023 – 07/28/2023, twelve (12) hours per week: *
1. Ian Moyer
 - \$13.34 per hour
 2. Katie Wickel
 - \$13.34 per hour
 3. Hunter Edwards
 - \$10.00
 4. Samantha Gruber
 - \$10.00 per hour
 5. Savannah Litschi
 - \$10.00 per hour
 6. Kendel Pentz
 - \$10.00 per hour
 7. Kaitlyn Peters
 - \$10.00 per hour
- L. Recommend approval of the following Extra-curricular staff: *
1. Wyatt Conrad – Assistant Coach, High School Cross Country
 - Replacing Samantha Moore
 - Effective 6/6/2023
 - Stipend: \$880 / Step 1

- M. Recommend approval of the following District Volunteers: *
 - 1. Guardiola, Angela
- N. Affiliation Agreement with Kutztown University to accept student teachers, interns, and student observers in the Hamburg Area School District
- O. Course Outline:
 - Advanced Placement United States Government and Politics
- P. Text for Advanced Placement United States Government and Politics:
 - Bianco, William; David Canon, Kimberly Owens, James Wehrli, *American Politics and Government Today. 1st AP edition, New York: W. W. Norton 2022.*

VII. Information Items

VIII. Dates to Remember

<u>Month</u>	<u>Day</u>	<u>Event</u>	<u>Time</u>
June	19	Board Meeting	6:30 p.m.
July	17	Board Meeting	6:30 p.m.

IX. New Business

X. Adjournment

Notes:

1. The Board may act on items marked with an asterisk (*)
2. The Board met in Executive Session prior to this meeting to discuss real estate