

## HAMBURG AREA SCHOOL DISTRICT COMMITTEE MEETING AGENDA



Date: Monday, February 12, 2024  
Time: 6:30 p.m. Doors open for public 6:20 p.m.  
Location: James A. Gilmartin Community Room  
Hamburg Area High School  
701 Windsor Street, Hamburg

**Mission Statement: To prepare learners to live lives of significance and meaning.**

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

- I. Call to Order**
- II. Roll Call of Members**
- III. Pledge to the Flag**
- IV. Public Comments**
- V. Report of the Business Manager**
  - A. Financial and budget review
  - B. First reading of following Board policies:
    - 1. 200 – Enrollment of Students
    - 2. 251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability
    - 3. 310 – Employee Use of Electronic Devices
    - 4. 816 – District Social Media
- VI. Report of the Superintendent**
  - A. Recommend approval of the 2024-2025 School District Calendar\*
  - B. Acknowledgement of the following separations:
    - 1. Clint Stubblebine – Paraeducator
      - Declined opportunity extended 01/08/2024
    - 2. Shirley Chanitz – Dedicated Building Substitute, Perry
      - Effective 02/07/2024
    - 3. Charles Kutz – School Counselor
      - Effective 06/03/2024
      - Resignation submitted for the purpose of retirement
    - 4. Kimberly Byassee – Director, Transportation and Child Accounting
      - Effective 06/30/2024
      - Resignation submitted for the purpose of retirement
    - 5. Dr. Richard Mextorf – Superintendent of Schools
      - Effective 06/30/2024
      - Resignation submitted for the purpose of retirement

- C. Acknowledgement of the following leaves of absence:
1. Employee #598 – FMLA Qualifying Leave
    - Anticipated leave period: 03/04/2024 – 04/12/2024
  2. Employee #1488 – FMLA Qualifying Leave
    - Anticipated leave period: 03/06/2024 – 04/3/2024
- D. Acknowledgement of the following internal transfers:
1. Megan Adams – Paraeducator, Tilden
    - Replacing: Clint Stubblebine
    - Effective: 01/29/2024
    - Will receive current hourly rate / 7 hours per day
  2. Christian Losito – Building Clerk, Middle School
    - Replacing Kathleen Murphy
    - Effective 01/31/2024
    - Will receive current hourly rate / 8 hours per day
- E. Recommend approval of the following Act 93 staff: \*
1. Matthew Bertschy – Director, Transportation and Child Accounting
    - Replacing Kimberly Byassee
    - Effective 7/1/24
    - Salary: \$74,000
- F. Recommend approval of the following Support staff: \*
1. Chance Brewer – Paraeducator, Perry
    - New position based on student need
    - Effective 02/13/2024
    - Hourly rate: \$13.34 / 7 hours per day
    - Qualification: Associate degree
- G. Recommend approval of the following Extra-curricular staff: \*
1. Jason Jozefick – Assistant Coach, Middle School Softball
    - New Position
    - Effective 08/13/2024
    - Stipend: \$1500 / Step 3
  2. Brayden Kamp – Assistant Coach, Middle School Baseball
    - New position
    - Effective 02/13/2024
    - Stipend: \$1500 / Step 3
- H. Recommend approval of the following District Volunteers: \*
1. Lamm, Cynthia
  2. Melcher, Tiffany
  3. Palmer, Akira
  4. Reading, Justine

- I. Recommend approval of the following student trips: \*
1. Overnight trip for Ian Fink to attend the 2024 Region 5 Band Festival from February 22-24, 2024 at Eastern York High School. Cost to the District \$211.
  2. Overnight trip for Ian Fink and Noah Kramer to attend the Region Chorus Festival from March 8-9, 2024 at Dover Area High School. Cost to the District \$208.

**VII. Information Items**

**VIII. Dates to Remember**

Month	Day	Event	Time
February	16	No School – Adult Learning Day	
	19	Adult Learning Day	
	26	Board Meeting	
March	7	Elementary Parent Conferences	
	11	School Board Meeting	6:30 p.m.
	25	School Board Meeting	6:30 p.m.
	26	Early Dismissal PM Adult Learning	
	27-29	Spring Holiday Recess – No School	
April	1	Spring Holiday Recess – No School	

**IX. New Business**

**X. Adjournment**

Notes:

1. The Board may act on items marked with an asterisk (\*)
2. The Board met in Executive Session prior to this meeting to discuss personnel