

**HAMBURG AREA SCHOOL DISTRICT  
Hamburg, Berks County, PA 19526-0401**

**February 12, 2018**

The Committee-of-the Whole meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:41 p.m. in the James A. Gilmartin Community Room of the Hamburg Area High School, Windsor Street, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

Absent – none

There were nine directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Richard J. Mextorf, Superintendent; Michele Zimmerman, Business Manager; Chris Spohn, High School Principal; Chris Beissel, High School Assistant Principal; Dr. Shawn Gravish, Middle School Principal; Tim Easter, Middle School Dean of Students; Lacie Cucciuffo, Elementary Principal; Andrea Berger, Elementary Principal; Matthew Ammons, Special Education Director; Kimberly Byassee, Transportation and Child Accounting Coordinator; Teresa Freiwald, Chief Learning Officer; Mark Meinhart, Facilities Director; David Shefter, Food Service Director; Than Wright, Technology Supervisor; Chaslyn Christman, Student Representative; Russell Farbiarz, Solicitor; Cindy Sunday, Board Secretary; Press – John Kutz, Hamburg Item; Visitors: Teresa McCarthy, Clare Kilpatrick-Benz, Andrew Hoffman, Steve Gilbert, John R.H. Ide, Dave Mengle

Mr. Specht opened the meeting with the pledge to the flag.

**EXECUTIVE SESSION**

Mr. Specht announced the board met in Executive Session prior to this meeting to discuss a student discipline issue.

**PUBLIC COMMENTS**

Mr. Specht asked for public comments. There were no public comments

V. REPORT OF THE BUSINESS MANAGER

- A. First reading of Board Policies (will be on March 26 agenda for approval)
  - i. 150 – Title 1 Comparability of Services
  - ii. 302 – Employment of Superintendent/Assistant Superintendent
  - iii. 311 – Reduction of Staff
  - iv. 808 – Food Service
- B. Rescind and retire Board Policy
  - i. 310 - Abolish a Position
- C. Presentation of 2018-2019 BCIU Mandated Services Budget in the amount of \$1,817,765. HASD's portion is \$29,946.20, which is a \$0 increase from 2017-2018. (Will be on February 26 agenda for approval)

VI. REPORT OF THE SUPERINTENDENT

- A. Board Discussion – Reshaping the High School

Dr. Mextorf and Chris Spohn discussed what is being done to reshape the high school.

Allowing kids to explore and experiment with what is out there. And allowing to explore personal interests.

Showed the video “Success in the New Economy” This video helps audience begin to understand preparation today for tomorrow's labor market realities. The end result is a compelling case for students to explore career choices early, make informed decisions when declaring their college education goal, and to consider technical school acquisition, real world application and academics (career technical programs) in tandem with a classic education. This balanced approach to life and learning results in a well-educated and employed workforce.

In the high school we have now started to send 9<sup>th</sup> graders out (explore personal interests) 11<sup>th</sup> grade job shadow and senior year Internships and professional field experience.

It was stated to Share the good news, share the story and don't be afraid.

Todd Hummel and Cory Johnson left the meeting following the Reshaping High School Discussion. There are now seven directors present at the meeting.

**B. Recommended approval of the following Professional Staff: \***

i. Emily Grube, Licensed Professional Substitute

- Effective upon receipt of required employment documents
- Certificate: Instructional I: 8405 Biology 7-12
- Daily substitute rate
- Orwigsburg

ii. Kristin Hartman, Licensed Professional Substitute

- Effective upon receipt of required employment documents
- Certificate: Instructional I: 2825 Elementary PK-4
- Daily substitute rate
- Kutztown

iii. Tiffany Jones, Licensed Professional Substitute & Substitute Aide

- Effective 2/9/2018 (approved 12/18/17 as sub aide)
- Certificate: Instructional I: 5158 Math 4-8
- Daily Substitute rate
- Bernville

iv. Peter Karpew, Licensed Professional Substitute

- Effective upon receipt of required employment documents
- Certificate: Instructional II: 3230 English 7-12, Program Specialist ESL4499 PK-12
- Daily substitute rate
- Reading

- v. Tracey Readinger, Guest Teacher
  - Effective 2/13/2018
  - Emergency Permit, All Instructional Areas PK-12
  - Daily substitute rate
  - Hamburg
  
- vi. Janel Schaffer, Guest Teacher
  - Effective upon receipt of required employment documents
  - Emergency Permit, All Instructional Areas PK-12
  - Daily substitute rate
  - Bethel
  
- vii. Dwight Switzer, Guest Teacher
  - Effective upon receipt of required employment documents
  - Emergency Permit, All Instructional Areas PK-12
  - Daily substitute rate
  - Bernville
  
- C. Recommended Approval of the following Volunteers: \*
  - i. High School / Middle School
    - Todd Baessler, Assistant Volunteer Coach- High School / Middle School Field Hockey
  
  - ii. Middle School / Tilden
    - Tina Peters

iii. Perry

- Christina Adam

iv. Tilden

- Linda Seaman

A motion was made by Laura “Lolly” Leshner, seconded by Maggie L. Rhoades to approve the professional staff and volunteers presented.

A roll call voice vote was taken on the motion as follows

“YES” - Bradley R. Faust, Leon J. Grim, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

D. Recommend approval of action regarding student #203218.\*

A motion was made by Laura “Lolly” Leshner, seconded by Brian N. Riegel to approve the action regarding student #203218.

A roll call voice vote was taken on the motion as follows

“YES” - Bradley R. Faust, Leon J. Grim, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

- E. Recommend approval of Educational Support Professionals MOU for Information Technology Assistants \*(see Exhibit XXVd-61)

A motion was made by Bradley R. Faust, seconded by Brian N. Riegel, to approve the Educational Support Professionals MOU for Information Technology Assistants.

A roll call voice vote was taken on the motion as follows

“YES” - Bradley R. Faust, Leon J. Grim, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

- F. E-Rate PEPPM Bid – Perry Elementary (will be on February 26 agenda for approval)

- G. E-Rate PEPPM Bid – Middle School (Will be on February 26 agenda for approval)

- H. Hamburg Area School District 339 Plan (will be on February 26 agenda for approval)

- I. Affiliation agreement with Kutztown University to host student teachers, professional development students, interns, and students observers for a 5-year term beginning March 2018. (will be on February 26 agenda for approval)

- J. 2018-2019 School District Calendar (will be on February 26 agenda for approval)

Mrs. Leshner asked if there was any way to re-evaluate the start date.

**VII. Information Items**

**Acknowledge receipt of Performance Audit for period July 1, 2012 through June 30, 2016.**

**VIII. Dates to Remember**

Feb	19	-	Presidents Day - Snow Make-up day
	26	-	School Board Meeting (6:30 p.m.)
Mar	9	-	Early Dismissal for students/Act 80 Day
	12	-	School Board Committee Meeting 6:30 p.m.
	26	-	School Board Meeting 6:30 p.m.
	26-29	-	Snow Make-up Days
	30	-	Spring Holiday Recess School Closed
April	2	-	Spring Holiday Recess School Closed

**IX. New Business**

No new business was discussed.

**X. ADJOURNMENT**

A motion was made by Maggie L. Rhoades, seconded by Laura "Lolly" Leshner, to adjourn the meeting at 7:50 p.m. Motion carried

**MINUTES APPROVED ON  
February 26, 2018**

**RECORDED BY**

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Cynthia A. Sunday

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Brian R. Specht, President