

**HAMBURG AREA SCHOOL DISTRICT**  
**Hamburg, Berks County, PA 19526-0401**

**February 10, 2020**

The Committee-of-the Whole meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:33 p.m. in the James A. Gilmartin Community Room of the Hamburg Area High School, Windsor Street, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

Absent – Todd D. Hummel

There were eight directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Richard J. Mextorf, Superintendent; Michele Zimmerman, Business Manager; Chris Beissel, High School Principal; Damian Buggy, High School Dean of Students; Geno McGorry, Middle School Principal; Tim Easter, Middle School Dean of Students; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Matthew Ammons, Special Education Director; Kim Byassee, Transportation/Child Accounting Coordinator; Teresa Freiwald, Chief Learning Officer; Chris Spohn, Director Operations and Project Development; Shawn Gravish, Director of Safety and Security; Than Wright, Technology Supervisor; Aaron Menapace, Athletic Director; Russell Farbiarz, School District Solicitor; Cindy Sunday, Board Secretary; Visitors: Teresa McCarthy, Andrea Heckman, Dave Mengle, John R. H. Ide, Bill Gleason, Steve Gilbert

Mr. Specht opened the meeting with the pledge to the flag.

**PUBLIC COMMENTS**

Mr. Specht asked for public comments. There were no public comments.

**V. Report of the Business Manager**

Items A and B will be on February 24 agenda for approval

- A. Resolution Ratifying Tax Assessment Appeals
- B. 2020-2021 BCIU Mandated Services Budget in the amount of \$1,901,899, HASD’s portion is \$29,808.34 which is a \$0 increase from 2019-2020.
- C. First reading of Board policies: (will be on March 23 agenda for approval)

- 104-Nondiscrimination/Discriminatory Harassment – Employment Practices
- 220 – Student Expression/Distribution and Posting of Materials
- 913 – Nonschool Organizations/Groups/Individuals

VI. Report of the Superintendent

A. Discussion – Where Are We Now?

Dr. Mextorf explained he was having the team discuss and present  
Where are we now regarding Student Learning.

1. Human Resources – Carlie Cole

Stated she has been given the opportunity to redevelop the role. A lot of time had been spent recruiting and hiring. This is now done on-line through Apple Tracks. We can now reach a much larger audience. What now takes about 27 days did take three months. Our sub situation has improved since we now out source through Kelly Services.

Job descriptions are now being updated. Clearances and mandatory trainings have also improved and are now employees are sent an email when these items need to be updated.

2. Project Development – Mr. Spohn

Economic Development – onramps for the future

Want our students to show pride in HASD

We continue to keep at it and continue moving forward

Hawk Mountain Region – Work force development - life long learning

The school district has become the point of contact for the region.

Dr. Mextorf commended Chris on the job he is doing in his new position. He also added he has been unable to convince Mr. Spohn to stay on board past 2021.

2. Safety and Security

Mr. Gleason was present join Dr. Gravish in his presentation. Dr. Mextorf referred to them as Kindered spirits. Dr. Gravish stated he is proud of what the district has accomplished this far and proud of the direction the district is heading.

Dr. Gravish is meeting with all buildings to review Crisis Go and to explain to each building why we do the emergency drills. He said how Safe to Say has kids becoming advocates for safety,

Dr. Mextorf mentioned how he refers to the relationship that is developing as the Three Legged Stool : Ministerium, Police and School. Which has developed the Community Task Force. This is something the district would like to see expanded in the future.

3. Elementary Principals: Dr. Cucciuffo and Mrs. Berger

Discussed how the elementary division is using choice boards for students to work on their spelling, Math and Language Arts. The explained this allows students to work at their own pace and select the order in which they want to work on the items.

4. Mr. Easter

Mr. Easter began by stating that he is proud to be a Hamburg Area graduate and to work here for 20 years.

To be a teacher and coach and help to each the students to be the best that they can be. The middle school is enforcing the Habits of Mind and not just getting students ready for life not just for the high school

5. High School - Mr. Beissel and Mr. Buggy

They distributed schedules to the board members. They then explained all the choices that are now available to the high school students.

6. Mr. Ammons – Student Services& Special Education

Mr. Ammons stated that he could not have joined a better team. He emphasized the moral imperative: Every Child Without Exception.

Mr. Ammons also discussed a session was held by the district regarding trauma, the different types of trauma and different ways students can be effected.

7. Mr. Menapace – Athletics

Mr. Menapace mentioned the success of the wresting team.

Mr. Menapace also mentioned how excited we are to be one of the first districts to offer Unified Sports – Unified Bocci in the county. This is offered in conjunction with Special Olympics.

Mr. Meapace also discussed the renovations that have been made to the weight room and how now more students male and female are using the weight room.

B. Recommend review of the position description for Custodian, revised to include grounds (will be on 2/24/20 Board Agenda for approval)

C. Recommend approval of the following position descriptions:

- Custodian Student Substitute (see Exhibit XXVI-23)
- Custodian, Temporary Student (Summer Help) (see Exhibit XXVI-24)

A motion was made by Bradley R. Faust, seconded by Brian N. Riegel, to approve the position descriptions presented for Custodian

Student Substitute and Custodian, Temporary Student (Summer Help)

A roll call voice vote was taken on the motion as follows:

“Yes”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura  
“Lolly” Leshner, Andrew C. Raugh, Brian R. Riegel, Maggie  
L. Rhoades, Brian R. Specht

“No”- None

Motion carried with eight directors voting “yes”.

- D. Acknowledgement of the following separations:
- Rebecca Hoshauer, Assistant Coach, Middle School Field Hockey
    - Effective 2/1/2020
  - Vicki Jo Wagner, Paraprofessional
    - Effective 2/12/2020
  - Nancy Tyler, Personal Care Assistant
    - Effective June 2020
  - Margie Bauer, Health & Physical Education Teacher
    - Resignation submitted for the purpose of retirement
    - Effective June 2020
- E. Recommend approval of Korinne Stump-Dalton as the mentor for Ms. Jaime Clemas in accordance with District’s Induction Program\*
- \$500 stipend pro-rated
- F. Recommend approval of the following Licensed Professional Staff:\*
- Turie Reppert, Temporary Homebound Instructor, High School
    - Effective 2/3/2020, as needed
    - \$25.00 per hour, up to 5 hours per week
    - Existing HASD employee
- G. Recommend approval of the following Support Staff:\*
- Cara Steinbrunn, Temporary Paraprofessional
    - Replacing Heidi Warmkessel

- Effective 2/11/2020 through June 2020
- \$13.34 per hour, 6.5 hours
- Schuylkill Haven

H. Recommend approval of the following Substitute Student Custodians, effective 2/11/2020 through June 2020 at \$10.00 per hour for a maximum of 28 hours per week: \*

- Gavin Cain
- Andrew Jackowski
- Darrin Masters
- Madelyn Nabozny
- Owen Neuin
- Cody Richards
- Jasynda Vize
- Colby Wert

I. Recommend approval of the following Co/Extra-Curricular Staff: \*

- Leon Blatt, Assistant Coach, Middle School Boys Soccer (Half-time)
  - Replacing Dustin Rohrbach
  - Effective 2/11/2020
  - 50% Stipend: \$1,123.50 / Step 3
  - Current HASD coach
- Alexandra Vana, Assistant Coach, High School Coed JV Track
  - Replacing Brittany Stauffer
  - Effective 2/11/2020
  - \$2073.33 / Step 1
  - Current HASD employee

J. Recommend approval of the following volunteers: \*

- Michael Hix
- Todd Heinly
- Alicia Hoffmaster

- Robert Hoffmaster
- Scott Jacobs
- Linda Kuhns
- Jason Nichols
- Andrew Park
- Allen Schaeffer
- Debra Zimmerman

A motion was made by Laura “Lolly” Leshner, seconded by Maggie L. Rhoades to approve Korinne Stump-Dalton as the mentor for Jamie Clemas, Licensed Professional staff, Support staff, Substitute Student Custodians, Co-/extra-curricular staff and volunteers presented.

A roll call voice vote was taken on the motion as follows:

“Yes”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian R. Riegel, Maggie L. Rhoades, Brian R. Specht

“No”- None

Motion carried with eight directors voting “yes”.

**VII. Information Items**

**VIII. Dates to remember**

February	17	Presidents’ Day Holiday School Closed	
	24	School Board Meeting	6:30 p.m.
March	9	School Board Meeting	6:30 p.m.
	23	School Board Meeting	6:30 p.m.

**IX. New Business**

No New Business was discussed.

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**X. Adjournment**

A motion was made by Maggie L. Rhoades, seconded by Laura "Lolly"  
Leshner to adjourn the meeting at 8:10 p.m. Motion carried.

**MINUTES APPROVED ON  
February 24, 2020**

**RECORDED BY**

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Cynthia A. Sunday

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Brian R. Specht, President