

**HAMBURG AREA SCHOOL DISTRICT  
Hamburg, Berks County, PA 19526-0401**

**February 13, 2023**

The Committee-of-the Whole meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Todd D. Hummel at 6:30 p.m. This meeting was held in the James A. Gilmartin Community Room of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Thomas D. DeAngelo, Bradley R. Faust, Steven C. Gilbert, Tonia S. Krick, Laura “Lolly” Leshner, Birgit H. White, Todd D. Hummel

Absent – Ryan J. Gebely, Toni L. McFadden

There were seven directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Richard Mextorf, Superintendent; Michele Zimmerman, Business Manager; Teresa Freiwald, Chief Learning Officer; Shawn Gravish, Safety and Security Director; Chris Beissel, High School Principal; Alyssa Fink, High School Assistant Principal; Tim Easter, Middle School Principal; Ryan McGinley, Middle School Assistant Principal; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Rob Marra, Special Education and Student Services Director; Kim Byassee, Transportation and Child Accounting Director; Carlie Cole, Human Resource Director; Elaine Ruppert, Facilities Director; Aaron Menapace, Athletic Director; David Shefter, Food Service Director; Cindy Sunday, Board Secretary; James Mancuso, School District Solicitor; Visitors: John R. H. Ide, Dave Mengle, Tanya Peter

Mr. Hummel opened the meeting with the pledge to the flag.

**PUBLIC COMMENTS**

**IV.** Mr. Hummel asked for public comments.

There were no public comments.

**V. Report of the Business Manager**

- A. BCIU Proposed 2023-2024 Mandated Services Budget in the amount of \$1,963,737 with the HASD portion of \$34,193.08, which is a 2.37% increase from the 2022-2023 proposed actual and a 9.5% increase from the 2021-22 actual

Each member received a copy of the BCIU 2023-2024 Mandated Services Budget. Mrs. Leshner questioned why the increase was so high from 2020-2021-2022. Mrs. Zimmerman said she would look into this and get an answer for her. Will be on February 27 agenda for approval.

- B. From the Food Service fund, recommend approval to purchase ten point of sale devices for a total amount of \$16,023.90.

Monies will come from the food Service Fund not the General Fund. We have reached a point where we can no longer wait and they need to be replaced. Will be on February 27 agenda for approval.

#### VI. Report of the Superintendent

- A. Facilities Update – Mrs. Ruppert

District has received grant money for security items. What the monies can be used for has been specifically defined.

The district is planning to use the funds to install gates at the Middle School and Tilden Elementary. They will install two gates at each building. (see Exhibit XXVIc-18) They will be in front of the building at the middle school and behind the building at Tilden. This will help to defer traffic in the areas when students are outside. The district has talked to AEM and they will develop specs and put it out for bid at the cost of \$16,000. This is all at no cost to the district, it is covered by the grant.

- B. Recommend ratification of the Unified Leadership – Bocce stipend in the amount of \$515 each to Tracy Herber and Korinne Stump-Dalton

They have been acting in this position since the start of unified Bocce. Special Olympics use to pick up the cost. They will now be put on the athletic coaching schedule..

- C. 2023-2024 School District Calendar

Mrs. Freiwald reviewed the 2023-2024 school district calendar. This year the teachers will return on Monday and Students will

return on Wednesday. The Martin Luther King Day and Presidents Day will be switched. Martin Luther King Day will be the first snow make up day instead of Presidents Day. This calendar was reviewed with the teachers union.

D. Curriculum for Microsoft Office Certification

Mrs. Freiwald the curriculum for Microsoft Office Certification has been updated to align with the certification assessments.

E. Acknowledgement of the following separations:

1. Sean Krim – Head Coach, High School JV Softball
  - Will remain Volunteer Assistant Coach, Softball
  - Effective 01/26/2023
2. Damian Buggy – Assistant Coach, High School Football & Weight Room Supervisor
  - Effective 01/30/2023
3. Perry Kauffman – Custodian, Second Shift
  - Effective 02/10/2023
4. Ralph Saunders – Paraeducator
  - Effective 02/17/2023
5. Cindy Gerner – Custodian, Second Shift
  - Resignation submitted for the purpose of retirement
  - Effective 03/31/2023
6. Barbara Long – Certified School Nurse
  - Resignation submitted for the purpose of retirement
  - Effective 06/05/2023
7. Teresa McCarthy-Wright – Student Council Advisor
  - Effective 06/05/2023

F. Recommend approval of the following Support staff: \*

1. Tischa Holl – Part-time/Temporary Custodian
  - Remains in current position as Paraeducator
  - Effective 02/13/2023

- Current hourly rate / not to exceed 20 hours per week in this added role
- 2. Brittani White – Custodian, Second Shift
  - Replacing Andrew Geisinger
  - Effective 02/13/2023
  - Hourly rate: \$13.34 / 8 hours per day
- 3. Sherry Miller – Custodian, First-Shift
  - Replacing Lloyd Heckman
  - Effective 02/20/2023
  - Will receive current hourly rate

G. Recommend approval of the following Extra-curricular staff: \*

1. Jennifer Carestia - Assistant Coach, Middle School Track
  - Replacing Abbey Brewer
  - Effective 02/14/2023
  - Stipend: \$2250 / Step 3
2. Nora Harrison – Head Coach, High School JV Softball
  - Replacing Sean Krim
  - Effective 02/14/2023
  - Stipend: \$3315 / Step 3
3. Katelyn Smith – Assistant Coach, Middle School Track
  - Replacing Kathryn King
  - Effective 02/14/2023
  - Stipend: \$2025 / Step 2
4. Nicholas Smith – Assistant Coach, High School Track
  - Replacing Stephanie Bender
  - Start date pending receipt of all required employment documents
  - Stipend: \$2653 / Step 1

H. Recommend approval of the following District Volunteers:\*

1. Bond, Meghan
2. Carothers, Morgan
3. Hartz, Dale
4. Hix, Amanda
5. King, Tanya
6. Kline, Suzanne
7. Lange, Jessica

8. MacBride, Christine
9. McCurdy, Kim

A motion was made by Birgit H. White, seconded by Tonia S. Krick to approve the Support Staff, Extracurricular Staff and District volunteers presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner. Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

- I. Recommend approval of the following student trip\*
  1. Five (5) band students to attend the Honors Band Festival at Susquehanna University from February 17- 19, 2023. Cost to the District is \$400.

A motion was made by Bradley R. Faust, seconded by Birgit H. White to approve the student trip presented for five students to attend the Honors Band Festival.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner. Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

## VII. Information Items

### A. February Enrollment

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## VIII. Dates to Remember

<u>Month</u>	<u>Day</u>	<u>Event</u>	<u>Time</u>
February	27	School Board Meeting	6:30 p.m.
March	13	School Board Meeting	6:30 p.m.
	17	Grand Opening Innovation Lab Tilden Elementary	10:00 a.m.
	17	Early Dismissal/PM Adult Learning	
	27	School Board Meeting	6:30 p.m.

IX. New Business

X. Adjournment

A motion was made by Tonia S. Krick, seconded by Birgit H. White to adjourn the meeting at 6:50 p.m. Motion carried.

**MINUTES APPROVED ON  
February 27, 2023**

**RECORDED BY**

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Cynthia A. Sunday

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Todd D. Humel, President