

HAMBURG AREA SCHOOL DISTRICT
Hamburg, Berks County, PA 19526-0401

January 28, 2019

The regular monthly meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:34 p.m. in the James A. Gilmartin Community Room of Hamburg Area High School, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

Absent: Cory Johnson, Maggie L. Rhoades

There were seven directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard Mextorf, Superintendent; Michele Zimmerman, Business Manager; Christopher Beissel, High School Principal; Andrea Berger, Elementary Principal, Teresa Freiwald, Chief Learning Officer; Christopher Spohn, Director Operations and Project Development; Than Wright, Technology Supervisor; Chaslyn Christman, Student Representative, Alexa Antanavage, Solicitor; Cindy Sunday, Secretary (NM); Press – Arch Kutz, Hamburg Item; Visitors – John R. H. Ide, Dave Mengle, Teresa McCarthy, Andrea Heckman, Andrew Hoffman

Mr. Specht opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Specht announced the board would meet in Executive Session immediately following this meeting to discuss Real Estate.

APPROVAL OF MINUTES

A copy of the minutes of the meetings held on December 17, 2018 and January 14, 2019 had been given to all members prior to this meeting.

A motion was made by Todd D. Hummel seconded by Brian N. Riegel, to approve the minutes as written.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

PUBLIC COMMENTS

Mr. Specht asked for public comments. There were no public comments.

BOARD REPORTS

The following Board reports were given --

Berks E.I.T. Committee – Ms. Zimmerman
Joint Operating Committee – Mr. Raugh
Intermediate Unit – Mr. Specht
Building Committee – Mr. Riegel
Student Council – Miss Christman
President – Mr. Specht

REPORT OF THE BUSINESS MANAGER

Ms. Zimmerman presented the following –

Mrs. Rhoades arrived at the meeting at 6:37 p.m. There are now eight directors present.

- A. Review of property tax assessment appeal – Matter was waived will be discussed in Executive Session following the meeting.
- B. Recommend Acknowledgement of the 2017-2018 Single Audit Report

A motion was made by Todd D. Hummel, seconded by Bradley T. Faust to acknowledge the 2017-2018 Single Audit Report.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner,
Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

- C. Recommend approval of the 2019-2020 Budget Opt-Out Resolution

A motion was made by Todd D. Hummel, seconded by Brian R. Riegel to approve the 2019-2020 Budget Opt-Out Resolution. (see Exhibit XXVg-3)

A roll call voice vote was taken on the motion as follows

- “YES”- Bradley R. Faust, Todd D. Hummel, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht
- “NO” - Leon J. Grim, Laura “Lolly” Leshner

Motion was carried with six directors voting “yes” and two directors voting “no”.

- D. Recommend approval to proceed with the Tilden and Field House HVAC upgrades as part of the HS HVAC project.

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner to proceed with the Tilden and Field House HVAC upgrades as part of the HS HVAC project.

A roll call voice vote was taken on the motion as follows

- “YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht
- “NO” - none

Motion was carried with eight directors voting “yes”

- E. Recommend approval of the following Board policies:

1. 906 – Public Complaint Procedures

A motion was made by Todd D. Humel, seconded by Laura “Lolly” Leshner to approve Policy 906 – public Complaint Procedures (see Exhibit XXVg-4)

A roll call voice vote was taken on the motion as follows

- “YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht
- “NO” -none

Motion was carried with eight directors voting “yes”

2. 918 Attachment 2 – School Level Parent and Family Engagement - Perry Elementary Center (see Exhibit XXVg-5)

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades to approve Policy 918 Attachment 2 – School Level Parent and Family Engagement - Perry Elementary Center.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” -none

Motion was carried with eight directors voting “yes”

SUPERINTENDENT’S REPORT

- A. Recommend approval of General Fund Treasurer’s Report (see Exhibit XXVf-g-6)
- B. Recommend approval of the General Fund Invoices submitted for payment and Arbiter Pay submitted for payment (see Exhibit XXVg-7)
- C. Recommend approval of the Treasurer’s Report/Food Service and Food Service invoices submitted for payment (see Exhibit XXVg-8)
- D. Recommend approval of the Treasurer’s Report/Capital Reserve and Capital Projects Fund (see Exhibit XXVg-9)
- E. Recommend approval of the Treasurer’s Report/Debt Service (see Exhibit XXVg-10)
- F. Recommend approval of the Treasurer’s Report/Activity Fund (Middle School) (see Exhibit XXVg-11)
- G. Recommend approval of the disposal items presented on detailed listing (see Exhibit XXVg-12)
- H. Recommend approval of the following job descriptions – 1. District Mail Clerk (Exhibit XXVg-13) 2. Principal, High School (see Exhibit XXV-g-14)

A motion was made by Laura “Lolly” Leshner, seconded by Maggie L Rhoades to approve Treasurer’s General Fund Treasurer’s Report; the General Fund Invoices submitted for payment in the amount of \$1,253,546.24 (check #00076286 - 00076286 and *D0000451 - *D0000538); to approve the Arbiter pay in the amount of \$2,339.52 ; to approve the Treasurer’s Report Cafeteria Fund and invoices submitted for payment in the amount of \$55,230.62 (check #00007891 – 00007906 and *D0000048 - *D0000058); Treasurer’s Report Capital Reserve and Capital Projects fund; Treasurer’s Report Debt Service Fund; Treasurer’s Report Middle School Activity Fund and High School Activity Fund; Disposal Items presented on detailed listing and Job Descriptions) District Mail clerk and Principal, High School

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner,
Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with eight directors voting “yes”.

- I. Acknowledgement of the following separations:
 1. Frank Dangelo, Assistant Coach, Junior High Football
 - a) Effective 1/2/2019
 2. Matthew Prince, Assistant Coach, Junior High Boys’ Soccer
 - a) Effective 1/2/2019
 - b) Will remain an athletics volunteer
 3. Hannah Henn, Paraprofessional
 - a) Effective 2/1/2019
 4. Greg Rentschler, Head Custodian
 - a) Retiring effective 3/31/2019
- J. Recommend approval of the following Professional staff:
 1. Stephanie Greaves, Short-term Substitute Teacher, Autistic Support
 - a) New temporary position based on student need
 - b) Anticipated effective dates: 1/31/2019 – June 2019
 - c) \$150.00 per diem
 - d) Certification: Instructional I, 2825 PK-4
 - e) Sinking Spring
 2. Alexis McKnight, Short-term Substitute Teacher, High School Science
 - a) Replacing Katie Sinopoli
 - b) Anticipated effective dates: 3/25/2019 – 5/10/2019
 - c) \$150.00 per diem
 - d) Certification: Instructional I, 8405 Biology 7-12
 - e) Gilbertsville

- K. Recommend approval of the following Support staff:
1. Dennis Welgo, District Mail Clerk
 - a) Effective 1/29/2019
 - b) Existing hourly rate / 1.5 hours per day
 - c) Existing HASD employee
 2. Connie Bechtel, Short-term Substitute Paraprofessional, Autistic Support
 - a) Temporary position based on student need
 - b) Anticipated effective dates 1/29/2019 – June 2019
 - c) Rate: \$13.34 per hour, 6 hours per day
 - d) Hamburg
- L. Recommend approval of the following Extracurricular staff:
1. Justin Berger, Head Coach, Middle School Coed Track
 - a) Replacing Alyssa Fink
 - b) Effective 1/2/2019
 - c) Stipend: \$2,425.00 (Step 3)
 - d) Existing HASD employee
 2. Abbey Brewer, Assistant Coach, Middle School Coed Track
 - a) Replacing Debra Isenberg
 - b) Effective 1/2/2019
 - c) Stipend: \$1,925.00 (Step 3)
 - d) Existing HASD employee
 3. John Henne, Assistant Coach, Junior Varsity Coed Track
 - a) Replacing Cody Miller
 - b) Effective 1/2/2019
 - c) Stipend: \$2,534.00 (Step 3)
 - d) Existing HASD employee
 4. Jason Reading, Assistant Coach, Middle School Softball
 - a) Replacing Deanna Atkinson
 - b) Effective 1/2/2019
 - c) Stipend: \$1,779.00 (Step 1)
 - d) Lenhartsville

5. Jordan Youndt, Head Coach, Middle School Baseball
 - a) Replacing Chad Zimmerman
 - b) Effective 1/2/2019
 - c) Stipend: \$2,576.00 (Step 2)
 - d) Existing HASD coach
6. Katelynn Jaxheimer, Head Coach, Junior Varsity Girls' Soccer
 - a) Replacing Debra Isenberg
 - b) Effective 2019-2020 Soccer season
 - c) Stipend: \$2,947.00 (Step 3)
 - d) Existing HASD employee
7. Brett Gaul, reassigned from Assistant Coach, Varsity Football (50%) to Assistant Coach, Junior High Football
 - a) Replacing Frank Dangelo
 - b) Effective 2019-2020 Football season
 - c) Stipend: \$2,495.00 (Step 3)
8. Pat Hanlon, reassigned from Head Coach, Junior High Football (50%) to Head Coach, Junior Varsity Football (50%)
 - a) Open Vacancy
 - b) Effective 2019-2020 Football season
 - c) Stipend: \$2,258.50 (Step 3)
9. Rich Reinhart, reassigned from Assistant Coach, Junior High Football to Head Coach, Junior High Football (50%)
 - a) Replacing Pat Hanlon
 - b) Effective 2019-2020 Football season
 - c) Stipend: \$1,917.00 (Step 3)
10. Nick Adams, Assistant Coach, Varsity Football (50%)
 - a) Replacing Brett Gaul
 - b) Effective 2019-2020 Football season
 - c) Stipend: \$2,258.50 (Step 3)
 - d) Existing HASD employee
11. Paul Correll, Assistant Coach, Junior High Football (50%)
 - a) Replacing Rich Reinhart

- b) Effective 2019-2020 Football season
 - c) Stipend: \$1,247.50 (Step 3)
 - d) Existing HASD coach
12. Nick McBreen, Assistant Coach, Junior High Football (50%)
- a) Replacing Rich Reinhart
 - b) Effective 2019-2020 Football season
 - c) Stipend: \$1,247.50 (Step 3)
 - d) Existing HASD employee

M. Recommend approval of the following volunteers:

- 1. High School / Middle School
 - a) David Behm

A motion was made by Bradley R. Faust, seconded by Brian N. Riegel to approve the Professional Staff, Support Staff, Extra-Curricular Staff and volunteers presented.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Lehser
Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” -None

Motion was carried with eight directors voting “yes”.

N. Recommend approval of the 2019-2020 School District Calendar

A motion was made by Todd D. Hummel, seconded by Brian N. Riegel to approve the 2019-2020 School District Calendar. (see Exhibit XXVg-15)

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Andrew C. Raugh, Brian
N. Riegel, Brian R. Specht

“NO”-Laura “Lolly” Leshner, Maggie L. Rhoades

Motion was carried with six directors voting “yes” and two directors voting “no”.

- O. Recommend approval of memorandum of understanding between Hamburg Area School District and Wilkes University to accept Janis Umberger as an Intern for the Reading Specialist program (see Exhibit XXVg-16)

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner to approve the Memorandum of Understanding between Hamburg Area School District and Wilkes University to accept Janis Umberger as an intern for the Reading Specialist Program.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Lehser
Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” -None

Motion was carried with eight directors voting “yes”.

- P. Recommend approval of the following student trips in accordance with District Policy:

1. Senior Class Trip – Great Adventure, Jackson, NJ; May 29, 2019; 30-50 students, 2 chaperones; student funded; no cost to the District
2. High School gifted students - Shenandoah National Park and Luray Caverns, Virginia; May 13-14, 2019; student funded; no cost to the District

A motion was made by Maggie L. Rhoades, seconded by Laura “Lolly” Leshner to approve the student trips presented.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Lehser
Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” -None

Motion was carried with eight directors voting “yes”.

IX. Information Items

A. Board Summary

B. Dates to Remember

January	29	High School Small Ensembles at the Hamburg Strand	7:00 p.m.
	30	High School Small Ensembles Snow Date	7:00 p.m.
February	11	School Board Committee Meeting	6:30 p.m.
	18	Presidents' Day Holiday School Closed	
	25	School Board Meeting	6:30 p.m.

X. New Business

XI. Adjournment

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades, to adjourn the meeting at 6:53 p.m. Motion carried.

**MINUTES APPROVED ON
January 28, 2019**

RECORDED BY

Cynthia A, Sunday

Brian R. Specht, President