

**HAMBURG AREA SCHOOL DISTRICT**  
**Hamburg, Berks County, PA 19526-0401**

**January 27, 2020**

The regular monthly meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:31 p.m. in the James A. Gilmartin Community Room of Hamburg Area High School, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R Faust, Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Maggie L. Rhoades, Brian R. Specht

There were nine directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Richard J. Mextorf, Superintendent; Michele Zimmerman, Business Manager; Chris Beissel, High School Principal; Damian Buggy, High School Dean of Students; Geno McGorry, Middle School Principal; Tim Easter, Middle School Dean of Students; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Teresa Freiwald, Chief Learning Officer; Than Wright, Technology Supervisor; Shawn Gravish, Safety and Security Director; Chris Spohn, Director Operations and Project Development; Alexa Antanavage, Solicitor; Cindy Sunday, Secretary (NM); Visitors – Teresa McCarthy, Andrea Heckman, John R.H. Ide, Dave Mengle, Steve Gilbert

Mr. Specht opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Specht announced the board met in Executive Session prior to this meeting to discuss real estate matters.

**PROPOSAL FROM AEM**

Phil Leinbach was present and discussed the Proposal from AEM for to provide architectural/engineering services for the design and construction administration of renovations to the middle school.

The Board received a copy of the proposal in their agenda packets.

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner to approve the proposal from AEM Architects to provide architectural/engineering services for the design and construction administration of renovations to the middle school. (see Exhibit XXVi-10)

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Laura “Lolly” Leshner, Andrew Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with nine directors voting “yes”.

### APPROVAL OF MINUTES

A copy of the minutes of the meetings held on November 18 and December 9, 2019 had been given to all members prior to this meeting.

A motion was made by Bradley R. Faust, seconded by Brian R. Riegel to approve the minutes as written.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - none

Motion carried with nine directors voting “yes”.

### PUBLIC COMMENTS

Mr. Specht asked for public comments. There were no public comments.

### OATH OF OFFICE

District Justice Kim Bagenstose was present and administered the Oath of Office to the following:

Cory M. Johnson – Region 1 – four-year term  
Maggie L. Rhoades – Region 2 – four-year term

Cory and Maggie were not present at the Reorganization Meeting on December 9, 2019.

### SCHOOL DIRECTOR RECOGNITION

January is School Director Recognition Month.

Dr. Mextorf distributed Certificates to the Board Members and thanked them for their service. Mrs. Herber and two students from the Transitions Academy (Christina Mazaika and Noah Wagner) were present and distributed snowmen they made along with a Uniting Talents and Passion mug filled with pretzels they made to each Board Member. Dr. Mextorf thanked them for coming to present the gifts. He added punch and cookies were available for everyone.

BOARD REPORTS

The following Board reports were given --

Berks E.I.T. Committee – Ms. Zimmerman  
Joint Operating Committee – Mr. Raugh  
Committee on Legislative Action – Mr. Johnson  
Intermediate Unit – Mr. Specht  
President – Mr. Specht

**REPORT OF THE BUSINESS MANAGER-**

- A. 2020 and 2020A Bond Refinancing Results
- B. Acknowledgement of 2018-2019 Single Audit Report  
A copy was given to each board member.
- C. Approve Perry PlanCon J – Project Accounting Based on Final Costs (see Exhibit XXVi-11)

A motion was made by Brian N. Riegel, seconded by Todd D. Hummel to approve the submission of PlanCon J for Perry Elementary

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - none

Motion carried with nine directors voting “yes”.

- C1. Recommend approval of Assessment Appeal presented

A motion was made by Todd D. Hummel, seconded by Cory M. Johnson to approve the Assessment Appeal.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - none

Motion carried with nine directors voting “yes”.

D. Recommend approval of Board Policies:

1. 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
2. 103.1 - Nondiscrimination – Qualified Students with Disabilities
3. 249 – Bullying/Cyberbullying

A motion was made by Bradley R. Faust, seconded by Todd D. Hummel to approve policies:

- 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices (see Exhibit XXVi-12)
- 103.1 – Nondiscrimination – Qualified students with Disabilities (see Exhibit XXVi-13)
- 249 – Cyberbullying (see Exhibit XXVi-14)

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - none

Motion carried with nine directors voting “yes”.

**SUPERINTENDENT’S REPORT**

- A. Recommend approval of General Fund Treasurer’s Report (see Exhibit XXVi-15)
- B. Recommend approval of General Fund invoices submitted for payment and Arbitrator Payments (see Exhibit XXVi-16)
- C. Recommend approval of the Food Service Treasurer’s Report and Food Service invoices submitted for payment (see Exhibit XXVi-17)
- D. Recommend approval of the Capital Reserve and Capital Projects Treasurer’s Report and Capital Reserve Invoices (see Exhibit XXVi-18)
- E. Recommend approval of the Debt Service Treasurer’s Report (see Exhibit XXVi-19)

- F. Recommend approval of disposal items presented on detailed listing (see Exhibit XXVi-20)

A motion was made by Laura “Lolly” Leshner, seconded by Todd d. Hummel to approve the General Fund Treasurer’s Report, General Fund invoices submitted for payment in the amount of \$1,749,209.68(check # 00077380– 00077539 and \*D0000480 - \*D0000871 and arbiter invoices in the amount of \$8,077.24; to approve the Treasurer’s Report Cafeteria Fund and invoices in the amount of \$78,259.28 (for December) check #00008071 - 00008085 and \*D0000039 - \*D0000049 and \$71,165.53 (for January) check #'s 00008086 – 00008095 And \*D0000050 - \*D0000058; to approve the Treasurer’s Report Capital Reserve and Capital Projects fund and Capital Reserve invoices in the amount of \$7,300.04 (check # 00001270); to approve the Treasurer’s Report Debt Service Fund; to approve disposal items presented on detailed listing

A roll call voice vote was taken on the motion as follows:

- “YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M, Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht  
“NO” - none

Motion carried with nine directors voting “yes”.

- G. From Capital Reserve fund, approve emergency repair for HS fire alarm system in the amount of \$29,790. (see Exhibit XXVi-21)
- H. From Capital Reserve Fund , approve the Trane Renewal Service to rebuild the #2 chiller at the MS at a cost of \$69,636.
- I. Recommend acknowledgement of the following separations:
1. Ryan McGinley, Lead Teacher, Tilden Elementary
    1. Effective 6/30/2019
  2. Ryan Bechtel, Head Coach, JV Boys’ Soccer
    1. Effective 1/7/2020
    2. Will remain an assistant volunteer coach, boys’ soccer

3. Jessica Adams, Paraprofessional
    1. Effective 1/31/2020
  4. Lorrie Wolfinger, Health & Physical Education Teacher
    1. Effective 6/30/2020
    2. Resignation submitted for the purpose of retirement
  5. Mary Sweeney, Special Education Teacher
    1. Resignation submitted for the purpose of retirement
    2. Effective 9/19/2020
- J. Recommend approval of the following Licensed Professionals:
1. Recommend approval of Paul Havanko as a mentor for Rebecca Stoner in accordance with District's Induction Program.  
Effective 12/16/2019  
\$500 stipend, prorated
  2. Stacie Yeakley, Temporary Elementary Homebound Instructor  
Extension of assignment based on student need  
Anticipated effective dates: 1/2/2020 – 2/28/2020  
\$25.00 per hour, up to 5 hours per week
  3. Jaime Clemas, Special Education Teacher  
Replacing Pamela Witman  
Anticipated effective date pending hold: 03/30/2020 (earlier if released).  
\$80,357 / Master's +15 Step 6  
Certifications: Instructional II, 9225 – Special Education N-12;  
Instructional II, 2810 – Mathematics 7-12; Instructional II, 2810 –  
Elementary K-6  
Pottsville
  4. Dickson Borger, Industrial Arts and Technology Education  
Classroom Teacher, High School  
Replacing Frederick Yoder  
Effective 7/1/2020  
\$55,500 / Master's Step 13  
Certification: Instructional II, 6075 – Technology Education PK-12

Current HASD Employee

K. Recommend approval of the following Support staff:

1. Tabatha Sprentall, Personal Care Assistant  
Increase from 6.25 to 6.5 hours based on student need  
Effective 1/2/2020
2. Luciano Filippini, Grounds Maintenance  
Replacing Anthony Schappell  
Effective 1/13/2020  
\$13.34 per hour  
Oley
3. Paula Huey, Substitute Nurse  
Effective 1/28/2020  
\$110 per diem  
Bernville

L. Recommend approval of the following co-curricular / extracurricular staff:

1. Korinne Stump-Dalton, Volunteer Assistant Coach, Unified Indoor Bocce  
Effective 12/2/2019  
Current HASD employee
2. Katherine King, Assistant Coach, Middle School Track  
Replacing Mike Ranck  
Effective 1/28/2020  
Stipend: \$1,755.00 / Step 2  
Current HASD employee
3. Dustin Rohrbach, Assistant Coach, High School Boys' Soccer  
Replacing Ryan Bechtel  
Effective 1/28/2020  
Stipend: \$2,720.00 / Step 2  
Current HASD Coach

M. Recommend approval of the following volunteers:

1. Brad Brenner
2. Joshua Breslin
3. Ashley Byassee

4. Staci Foreman
5. Lori Gattone
6. Gail Hamm
7. Rebecca Henne
8. Melissa Kershner
9. Daniel Kratz
10. Thomas Krick
11. Kristofer Salomonsen
12. Tracy Schaeffer
13. Matthew Tobias

N. Recommend review of the following position descriptions (will be on 2/24/2020 Board Agenda for approval):

1. Custodian, Student Substitute
2. Custodian, Temporary Student

O. Recommend approval of the Hamburg Area School District Comprehensive Plan

A motion was made by Brian N. Riegel, seconded by Todd D. Hummel to approve the Comprehensive Plan. (see Exhibit XXVi-22)

A roll call voice vote was taken on the motion as follows:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M, Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - none

Motion carried with nine directors voting “yes”.

P. Recommend approval of the following curriculum guides (will be on February 24 agenda for approval)

1. Algebra 2
2. Algebra 2 PS
3. Algebra 2 Honors
4. World Physical Geography
5. The Cosmic Landscape

Q. Recommend the following regarding High School Clubs:

1. Changing name of Life Skills club to Unified Leadership Club

A motion was made by Cory M. Johnson, seconded by Maggie L. Rhoades to approve changing the name of the Life Skills club to Unified Leadership Club.

A roll call voice vote was taken on the motion as follows:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M, Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO” - none

Motion carried with nine directors voting “yes”.

**VII. Information Items**

- a. Board Summary
- b. January Enrollment

**VIII. Dates to Remember**

February	6	Evening Conferences	
	10	School Board Meeting	6:30 p.m.
	17	Presidents’ Day Holiday	
		School Closed	
	24	School Board Meeting	6:30 p.m.
March	9	School Board Meeting	6:30 p.m.
	23	School Board Meeting	6:30 p.m.

**IX. New Business**

**X. Adjournment**

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner to adjourn the meeting at 7:08 p.m. Motion carried.

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**MINUTES APPROVED ON  
February 24, 2020**

**RECORDED BY**

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Cynthia A. Sunday

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Brian R. Specht, President