

**HAMBURG AREA SCHOOL DISTRICT**  
**Hamburg, Berks County, PA 19526-0401**

**January 25, 2021**

The regular monthly meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht at 6:33 p.m. This meeting was held in the Library of Hamburg Area High School.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Maggie L. Rhoades, Brian R. Specht

Absent – Leon J. Grim, Cory M. Johnson

There were seven directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Richard J. Mextorf, Superintendent; Michele Zimmerman, Business Manager; Teresa Freiwald, Chief Learning Officer; Shawn Gravish, Director Safety and Security; Chris Spohn, Director Operations and Project Development; Christopher Beissel, High School Principal; Damian Buggy, High School Dean of Students; Tim Easter, Middle School Principal; Ryan McGinley, Middle School Dean of Students; Lacie Cucciuffo, Elementary Principal; Andrea Berger, Elementary Principal; Matthew Ammons, Special Education Director; Kim Byassee, Transportation and Child Accounting Director; Carlie Cole, Human Resource Coordinator; Aaron Menapace, Athletic Director; David Shefter, Food Service Director; Than Wright, Technology Supervisor; Russell Farbiarz, Solicitor; Cindy Sunday, Secretary (NM); Visitors –John R. H. Ide, Dave Mengle

Mr. Specht opened the meeting with the Pledge of Allegiance to the Flag.

**January is School Director Recognition Month**

Mr. Specht announced the board met in Executive Session prior to this meeting to discuss a student discipline issue.

**IV. Approval of previous meeting minutes** (November 16, December 7, 2020 and January 11, 2021)

A motion was made by Todd D. Hummel, seconded by Brian N. Riegel, to approve the minutes as written.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO”- none

Motion carried with seven directors voting “yes”.

## **V. PUBLIC COMMENTS**

Mr. Specht asked if there were any public comments. There were no public comments.

### **School Board Recognition -**

Dr. Mextorf thanked the board for their service and acknowledged the district is where it is today because of the school board members and their stable forward thinking.

He then handed each a certificate provided by PSBA in honor of School Director Recognition month.

## **VI. Board Reports**

- A. Berks E.I.T. Committee – Ms. Zimmerman
- B. Joint Operating Committee – Mr. Raugh
- C. Committee on Legislative Action – Mr. Johnson (was absent)
- D. Intermediate Unit – Mr. Specht
- E. President – Mr. Specht

## **VII. Report of the Business Manager**

- A. Recommend approval to proceed with bond issuance team of PFM Financial Advisors, RBC Capital Markets, and Mette, Evans and Woodside

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner to approve the bond issuance team of PFM Financial Advisors, RBC Capital Markets and Mette, Evans and Woodside.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO”- none

Motion carried with seven directors voting “yes”.

B. Discussion – bond financing details

1. Amount of bond
2. Structure and term of bond

Ms. Zimmerman provided a hand out (see Exhibit XXVj-64) which reviewed different options in regard to the amount and structure of the bond and stated a decision did not have to be made at this meeting .

C. Recommend approval of 2021-2022 General Fund Preliminary Budget Opt-Out Resolution

A motion was made by Todd D. Hummel, seconded by Andrew C. Raugh to approve the General Fund 2021-2022 Opt-Out Resolution (see Exhibit XXVj-65)

A roll call voice vote was taken on the motion as follows –

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO”- none

Motion carried with seven directors voting “yes”.

D. Recommend approval of 2022-2026 Tax Collector Compensation Resolution (see Exhibit XXVj-66)

The Tax Collector 2022-2026 Compensation Resolution had been distributed to all board members.

A motion was made by Laura “Lolly” Leshner, seconded by Todd D. Hummel, to approve the 2022-2026 Tax Collector Compensation Resolution.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO”- none

Motion carried with seven directors voting “yes”.

E. Recommend approval of Board policies:

1. 233 – Suspension and Expulsion (see Exhibit XXVJ-67)
2. 904 – Public Attendance at School Events (see Exhibit XXVj-68)

A motion was made by Brian N. Riegel, seconded by Maggie L. Rhoades to approve policies 233 – Suspension and Expulsion and 904 – Public Attendance at School Events.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO”- none

Motion carried with seven directors voting “yes”.

F. Acknowledgement of 2019-2020 Single Audit Report

G. First reading of Board policy: (will be on March 22 agenda for approval)

1. 907 – School Visitors

## **VIII. Report of the Superintendent**

### **A. COVID Update – Mr. Spohn**

Mr. Spohn updated the board on the COVID situation and displayed the information on charts (see Exhibit XXVj-69)

### **B. Recommend approval of the General Fund Treasurer's Report (see Exhibit XXVj-70)**

### **C. Recommend approval of the General Fund invoices submitted for payment (see Exhibit XXVj-71)**

### **D. Recommend approval of Food Service November and December Profit and Loss Statements and invoices submitted for payment (see Exhibit XXVj-72)**

### **E. Recommend approval of the Capital Reserve Treasurer's Report and invoices submitted for payment (see Exhibit XXVj-73)**

### **F. Recommend approval of the Debt Service Treasurer's Report (see Exhibit XXVj-74)**

### **G. Recommend approval of the HS and MS Activity Funds Treasurer's Reports and invoices submitted for payment (see Exhibit XXVj-75)**

### **H. Recommend approval of disposal items presented on detailed listing (see Exhibit XXVj-76)**

A motion was made by Bradley R. Faust, seconded by Todd D. Hummel to approve the general fund invoices submitted for payment in the amount of \$1,193,862.60 check #'s 0000078456 – 0000078541 and D001000544 – D001000654 : the Food Service November and December Profit and Loss Statements and invoices submitted for payment in the amount of \$77,608.99 (check # 0000008298 – 0000008308 and D00000025 – D000000233; Capital Reserve Treasurer Report and invoices submitted for payment; in the amount of \$251,127.51 (check # - 0000001293 – 0000001296; Debt Service Report; HS and MS Activity Fund Reports and invoices submitted for payment; Disposal items presented on detailed listing.

### **I. Recommend review of the revised position description for Grounds Maintenance Technician. (Will be on the 02/08/2021 agenda for approval).**

- J. Recommend acknowledgement of the following separations:
1. Tracy Herber, Head Coach, Unified Leadership
    - Effective 12/18/2020
    - Will remain Volunteer Assistant Coach, Unified Leadership
  2. Patrick Hanlon, Head Coach, Junior Varsity Football (Part-time)
    - Effective 01/15/2021
  3. Harry Myers, Assistant Coach, Varsity Football & Weight Room Supervisor
    - Effective 01/16/2021
  4. Nicholas Adams, Assistant Coach, Varsity Football (50%)
    - Effective 01/20/2021
  5. Laraine Falcon, Accounts Payables and Purchasing Specialist
    - Resignation submitted for the purpose of retirement
    - Anticipated effective date: 04/06/2021
  6. Debra Hay, Elementary Classroom Teacher
    - Resignation submitted for the purpose of retirement
    - Effective 06/07/2021
  7. Lisa Rosenberger, Elementary Classroom Teacher
    - Resignation submitted for the purpose of retirement
    - Effective 06/07/2021
- K. Recommend acknowledgement of the following leave of absence:
1. Janis Konsavage, Elementary Classroom Teacher
    - Anticipated effective dates: 03/03/2021 – 05/20/2021
- L. Recommend approval of the following Professional Staff:
1. Nicole Kane, Long-term Substitute Teacher
    - Replacing Gerry Evans
    - Effective 01/11/2021 through 06/04/2021
    - Salary: \$45,963 (Bachelor's Step 1), prorated for term of employment
    - Certifications: 8875 - Instructional I Social Studies, 7-12; 9227, Special Education 7-12
    - Ashland, PA

- M. Recommend approval of the following Support Staff:
1. David Gilbert, Substitute Custodian
    - Effective upon receipt of all required employment documents
    - \$10.00 per hour
    - Shoemakersville, PA
- N. Recommend approval of the following Extra-curricular Staff:
1. Stephen Haegele, Assistant Coach, High School Coed Track
    - Replacing Steve Rhoades
    - Effective for the 2020-2021 Track season
    - Stipend: \$3,225.00 (Step 3)
    - HASD Employee
  2. Korinne Stump-Dalton, Head Coach, Unified Leadership
    - Replacing Tracy Herber
    - Effective for the 2020-2021 Bocce season
    - Stipend: \$1000.00
    - HASD Employee
  3. Nick McBreen, Weight Room Supervisor (Winter)
    - Replacing Harry Myers
    - Effective 1/17/2021
    - Stipend: \$798.00 (prorated for remaining winter term)
    - HASD Employee
  4. Nicole Kane, Assistant Coach, High School Coed Track
    - Replacing Brittany Stauffer
    - Effective 01/26/2021
    - Stipend: \$2,223.00 / Step 1
    - Ashland, PA
  5. Cody Miller, Head Coach, JV Wrestling
    - Effective 01/26/2021
    - Stipend: \$500.00 / Step 3
    - Shoemakersville, PA

January 25, 2021

Page 8 of 9

6. Jeff Chillot, Head Coach, High School Football
  - Replacing Charles Kutz
  - Effective upon receipt of all required employment documents
  - Stipend: \$9,124.00 / Step 3
  - Leesport, PA
7. Lisa Chillot, Game Help
  - Effective upon receipt of all required employment documents
  - Stipend: \$35 - \$45 per event
  - Leesport, PA

A motion was made by Todd D. Hummel. Seconded by Laura “lolly” Leshner to approve the Professional staff, support staff, Extra-curricular staff presented.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO”- none

Motion carried with seven directors voting “yes”.

- O. Recommend the Board adopt the recommendation regarding student 302540  
A motion was made by Brian N. Riegel, seconded by Laura “Lolly” to adopt the recommendation regarding student 302540.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO”- none

Motion carried with seven directors voting “yes”.

**IX. Information Items**

A. December Board Summary

**X. Dates to Remember**

February	8	Board Meeting	6:30 p.m.
	22	Board Meeting	6:30 p.m.

**XI. New Business**

**No new business was discussed.**

**XII. Adjournment**

A motion was made by Laura "Lolly" Leshner, seconded by Todd D. Hummel to adjourn the meeting at 7:37 p.m. Motion carried

**Minutes approved on  
February 22, 2021**

RECORDED BY

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Brian R. Specht, President

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Cynthia A. Sunday