

HAMBURG AREA SCHOL DISTRICT
Hamburg, Berks County, PA 19526-0401

June 20, 2022

The Regular meeting of the Board was called to order by President, Todd D. Hummel at 6:30 p.m. This meeting was held in the James A. Gilmartin Community Room of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

Absent: Laura "Lolly" Leshner, Tonia S. Krick

There were seven directors present at the meeting when roll call was taken.

OTHERS PRESENT

Michele Zimmerman, Business Manager; Teresa Freiwald, Chief Learning Officer; Shawn Gravish, Director of Safety & Security; Chris Beissel, High School Principal; Ryan McGinley Middle School Dean of Students; Andrea Berger, Elementary Principal; Than Wright, Technology Supervisor; Russell Farbiarz, School District Solicitor; Cindy Sunday, Board Secretary; Visitors – Tanya Peter, Adam Peter, Tonya Cruz, Dave Mengle, John R.H. Ide, Heather Dietz

Mr. Hummel opened the meeting with the pledge to the flag.

Mr. Hummel announced the board met in Executive Session prior to the meeting to discuss contracts.

IV. Approval of previous meetings minutes from May 23 and June 6, 2022.

A motion was made by Toni L. McFadden seconded by Birgit H. White to approve the minutes as written.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

V. Public Comments

Mr. Hummel asked for public comments. There were no public comments.

VI. Board Reports

- A. Berks E.I.T. Committee – Ms. Zimmerman
- B. Joint Operating Committee – Mr. Faust
- C. Committee on Legislative Action – Mr. Gilbert
- D. Intermediate Unit – Mr. Hummel
- E. President – Mr. Hummel

VII. Report of the Business Manager

- A. Recommend approval of 2022-2023 General Fund Final Budget in the amount of \$49,333,615 (see Exhibit XXVIb-2

A motion was made by Ryan J. Gebely, seconded by Bradley R. Faust to approve the 2022-2023 General fund Budget in the amount of \$49,333,615.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

- B. Recommend approval of 2022-2023 Real Estate tax resolution

A motion was made by Birgit H. White seconded by Toni L. McFadden to approve the 2022-2023 Real Estate Tax Resolution.(See Exhibit XXVIb-3)

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

- C. Recommend approval of 2022-2023 Homestead/Farmstead resolution n(see Exhibit XXVIb-4)

A motion was made by Birgit H. White, seconded by Ryan J. Gebely to approve the 2022-2023 Homestead/Farmstead Resolution

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

- D. Recommend approval of 2022-2023 Depository Institutions
1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 3. 2021 Bond Fund – PSDLAF
 4. Debt Service Fund – Tompkins Vist Bank
 5. Food Service Fund – M&T Bank, PLGIT
 6. HS and MS Activity Funds – M&T Bank

A motion was made by Thomas D. DeAngelo, seconded by Ryan J. Gebely to approve the 2022-2023 Depository Institutions presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

- E. Recommend approval of 2022-2023 Facilities Use Fee Schedule(see Exhibit XXVIb-5)

A motion was made by Toni L. McFadden seconded by Birgit H. White to approve the 2022-2023 Facilities Use Fee Schedule.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

- F. Recommend approval of 2022-2023 property and liability insurance renewals
1. Package – includes property, equipment breakdown, violent incident protection, general and excess liability, crime, school leaders legal liability, automotive liability and physical damage
 - CM Regent at a cost of \$114,913
 2. Volunteer
 - CM Regent at a cost of \$500
 3. Cyber Liability
 - CM Regent at a cost of \$18,814
- G. Recommend approval of 2022-2023 workers' compensation insurance renewal with Amtrust at a premium of \$146,735
- H. Recommend approval of 2022-2023 life and accidental death & dismemberment coverage with One America at a cost of \$.085/\$1,000 coverage for an approximate total of \$20,000
- I. Recommend approval of 2022-2023 long-term disability coverage for an approximate total of \$4,000

A motion was made by Birgit H. White, seconded by Ryan J. Gebely to approve the 2022-2023 2022-2023 property and

liability insurance renewals presented; 2022-2023 workers' compensation insurance renewal with Amtrust at a premium of \$146,735; 2022-2023 life an accidental death & dismemberment coverage with One America at a cost of \$.085/\$1,000 coverage for an approximate cost of \$20,000; 2022-2023 long-term disability coverage for an approximate total of \$4,000

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

- J. Recommend approval to commit and assign fund balance in an amount to be determined later
- K. Recommend approval for HASD administration to perform 2021-2022 budgetary transfers necessitated by the annual single audit with said transfers to be subject to ratification by the Board at a later date

A motion was made by Birgit H. White, seconded by Ryan J. Gebely to grant approval to commit and a assign fund balance in an amount to be determined later; and approval for HASD Administration to perform 2021-2022 budgetary transfers necessitated by the annual single audit with said transfers to be subject to ratification by the board at a later date.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,
Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D.
Hummel

No - None

Motion carried with seven directors voting yes.

L. Recommend approval of 2022-2023 Custodial Supplies bid
(See Exhibit XXVIb-6)

A motion was made by Toni L. McFadden, seconded by
Thomas D. DeAngelo to approve the 2022-2023 Custodial
Supply Bid.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,
Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D.
Hummel

No - None

Motion carried with seven directors voting yes.

M. Recommend approval to utilize cooperative purchasing
agreements including, but not limited to: CoStars, Keystone
Purchasing Network (KPN), US Communities, Amazon
Business, E&I Cooperative Services, The Interlocal
Procurement System (TIPS), Sourcewell, and PEPPM.

A motion was made by Birgit H. White, seconded by Thomas D.
DeAngelo to grant approval to utilize cooperative purchasing
agreements including, but not limited to: CoStars, Keystone
Purchasing Network (KPN), US Communities, Amazon

Business, E&I Cooperative Services, The Interlocal
Procurement System (TIPS), Sourcewell, and. PEPPM

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,
Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D.
Hummel

No - None

Motion carried with seven directors voting yes.

N. Recommend approval of the following Board policies:

1. 218.1 - Weapons (see Exhibit XXVIb-7)
2. 236.1 – Threat Assessment (see Exhibit XXVIb-8)
3. 805.2 – School Security Personnel (see Exhibit XXVIb-9)

A motion was made by Birgit H. White, seconded by Toni L.
McFadden to approve Board Policies presented: 218.1
Weapons, 236.1 Threat Assessment and 805.2 School
Security Personnel

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,
Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D.
Hummel

No - None

Motion carried with seven directors voting yes.

VIII. Report of the Superintendent

- A. School Safety Update – Dr. Gravish
Dr. Gravish discussed the Requirements of Act 44 reporting; Building Relationships with law enforcement; Safe2Say; SAP/Crisis Response; School Guardian; Increased Door Security; Increase parent involvement; expanded different training; Emergency Drills with purpose and objective; Crisis Go App; Threat Assessment teams; Halo Sensors; county Roundtables (see Exhibit XXVIb-10)
- B. Recommend approval of the General Fund Treasurer’s Report (see Exhibit XXVIb-11)
- C. Recommend approval of the General Fund invoices submitted for payment (see Exhibit XXVIb-12)
- D. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment (see Exhibit XXVIb-13)
- E. Recommend approval of the Capital Reserve Treasurer’s Report (see Exhibit XXVIb-14)
- F. Recommend approval of the 2021 Bond Fund Treasurer’s Report (see Exhibit XXVIb-15)
- G. Recommend approval of the Debt Service Treasurer’s Report (see Exhibit XXVIb-16)
- H. Recommend approval of the HS and MS Activity Funds Treasurer’s Reports and invoices submitted for payment (see Exhibit XXVIb-17)
- I. Recommend approval of disposal items presented on detailed listing(see Exhibit XXVIb-18)
- J. Recommend approval for HASD Administration to pay certain 2022-2023 invoices in advance of Board of Director approval if

delaying the payment would result in (1) a late charge or (2) students or staff missing an event. Payment of these invoices be subject to ratification by the Board at the next applicable Board Meeting

A motion was made by Bradley R. Faust, seconded by Birgit H. White to approve the Treasurer Report General Fund; General Fund Invoices in the amount of \$1,190,959.51 (check nos. 0000079606 - 0000079670 and D001001822 – D001001910; Arbiter payments in the amount of \$3,703.90; Food Service Profit and Loss Statement and invoices in the amount of \$71,534.46 (ck nos. 0000008417 – 0000008462 and D000000431 – D000000444; High school Activity fund Report and invoices in the amount of \$10,304.60 (ck nos. 0000013332 – 0000013357) and Middle School Activity Fund Report and invoices in the amount of \$3,129.67 and ck nos. 0000004067 – 0000004073); disposal items presented on detailed listing; approval for HASD Administration to pay certain 2022-2023 invoices in advance of Board of Director approval if delaying payment would result in (1) a late charge or (2) student or staff member missing an event.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,
Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D.
Hummel

No - None

Motion carried with seven directors voting yes.

- K. Recommend approval of Eureka Math² by Great Minds (K-5) for an approximate cost of \$63,000.
- L. Recommend approval –I Ready Classroom Mathematics (6-8) for an approximate cost of \$23,000.
- M. Recommend approval of the position description for Teaching & Learning Specialist (see Exhibit XXVIb-19)

A motion was made by Birgit H. White, seconded by Toni L. McFadden to approve Eureka Math² by Great Minds (K-5) for an approximate cost of \$63,000; and approval of the position description for Teaching & Learning Specialist;

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

- N. Acknowledgement of the following separations:
 - 1. Glenn Miller – Classroom Teacher, Middle School Math & Social Studies
 - Effective 06/06/2022
 - Will remain employed as Head Coach, Varsity Wrestling
 - 2. Connie Garland – Classroom Teacher, Elementary
 - Effective 06/30/2022
 - Resignation submitted for the purpose of retirement
 - 3. Roberta Conrad – Substitute Nurse

- Effective 06/30/2022
 - Will remain a substitute through Education Staffing Solutions (ESS)
4. Sharon Strausser – Substitute Nurse & Paraeducator
 - Effective 07/29/2022
 - Will remain a substitute through ESS
 5. Kristel Werley – Substitute Paraeducator & Clerk
 - Effective 06/03/2022
 - Will remain a substitute through ESS
 6. Jaxon Seidel, Substitute Student Custodian
 - Effective 06/03/2022
 7. Adreana Sadowski – Assistant Coach, High School Girls' Basketball
 - Effective 06/06/2022
 8. Lori Martin – Substitute Nurse
 - Effective 01/31/2020
 9. Betty Schaeffer – Substitute Nurse
 - Effective 11/18/2020
- O. Recommend approval of the following Professional Staff:
1. Jessica Werley – Classroom Teacher (one-on-one)
 - Effective 07/05/2022 – 08/12/2022
 - \$50.00 per hour / up to 35 hours per week
 - Current HASD employee
 2. Heather Deitz – Health & Wellness Teacher, Professional Employee
 - Replacing Diane Heistand
 - Effective 08/23/2022

- Annual salary: \$71,340.00 / Master's Step 11
 - Certification: Instructional II – 4805, Health & Physical Education K-12
- P. Recommend approval of the following Support Staff:
1. Gloria Fetkin – Custodian
 - Change in status from 12-month part-time to 10-month part-time
 - Effective 06/02/2022
 - Will continue to receive current hourly rate at 5 hours per day. Not to exceed 185 days per year.
 2. Jennifer Dilks – Custodian
 - Replacing Perry Weaver
 - Effective 06/21/2022, pending receipt of all required employment documents
 - Hourly rate: \$13.34
- Q. Recommend approval of the following Extended School Year (ESY) Staff:
1. Mary Burkert - Counselor
 - Effective 07/08/2022 – 07/29/2022 (Wed & Thurs only)
 - Stipend: \$1000 (prorated for term of employment)
 2. Nicole Hart - Counselor
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$1000
 3. Faith Guers – Counselor
 - Effective 07/08/2022 – 07/29/20, pending receipt of all required employment documents
 - Stipend: \$1000

4. Austin Keim – Junior Counselor/Intern
 - Effective 07/08/2022 – 07/29/2022
 - \$13.34 per hour / 48 hours total
 - Current HASD student
5. Katie Wickel - Junior Counselor/Intern
 - Effective 07/08/2022 – 07/29/2022, pending receipt of all required employment documents
 - \$13.34 per hour / 48 hours total
 - Current HASD student
6. Daniel Ziegler - Junior Counselor/Intern
 - Effective 07/08/2022 – 07/29/2022
 - \$13.34 per hour / 48 hours total
 - Current HASD student
7. Tristan Martin - Junior Counselor/Intern
 - Effective 07/08/2022 – 07/29/2022
 - \$10.00 per hour / 48 hours total
 - Current HASD student (minor)
8. Hunter Edwards - Junior Counselor/Intern (name was incorrectly listed on Agenda as Hunter Spencer)
 - Effective 07/08/2022 – 07/29/2022, pending receipt of all required employment documents
 - \$10.00 per hour / 48 hours total
 - Current HASD student (minor)
9. Hank Welgo - Junior Counselor/Intern
 - Effective 07/08/2022 – 07/29/2022
 - \$10.00 per hour / 48 hours total
 - Current HASD student (minor)

- R. Recommend approval of the following Extra-curricular Staff:
1. Ruth Weidman – Assistant Coach, High School Girls' Basketball
 - Replacing Adreana Sadowski
 - Effective 06/21/2022, pending receipt of all required employment documents
 - Stipend: \$4037 / Step 3
 2. Cena Lindenmuth – Color Guard Instructor (Band Front)
 - Effective 08/15/2022, pending receipt of all required employment documents
 - Stipend: \$1,500
- S. Recommend approval of 2022-2023 Confidential Staff Salaries (see Exhibit XXVIb-20)
- A motion was made by Bradley R. Faust, seconded by Toni L. McFadden to approve the Confidential Staff Salaries presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

- T. Recommend approval of the following professional development conference:
1. Lauren Marra to attend the World Drumming – Level 1 Workshop in Penn Laird, VA from July 11-15, 2022. Approximate cost to the District is \$1,605.

A motion was made by Birgit H. White, seconded by Ryan Gebely to approve the Professional Development Conference presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

U. Recommend approval of the following Course Curriculums:

1. Advanced Drawing (see Exhibit XXVIb-21)
2. Advanced Painting (see Exhibit XXVIb-22)
3. Publications (see Exhibit XXVIb-23)

A motion was made by Thomas D. DeAngelo, Seconded by Birgit H. White to approve Course Curriculums for Advanced Drawing, Advanced Painting and Publications.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with seven directors voting yes.

IX. Information Items

- A. May Board Summary
- B. June – End of Year Enrollment

X. Dates to Remember

July	18	Board Meeting	6:30 p.m.
August	8	Board Meeting	6:30 p.m.
	22	Board Meeting	6:30 p.m.

XI. New Business

No new business was discussed.

XII. Adjournment

.A motion was made by Toni L. McFadden, seconded by Ryan J. Gebely to adjourn the meeting at 7:15 p.m. Motion carried.

**MINUTES APPROVED ON
July 18, 2022**

RECORDED BY

**Todd D. Hummel
President**

Cynthia A. Sunday