

## HAMBURG AREA SCHOOL DISTRICT BOARD MEETING AGENDA



Date: Monday, June 23<sup>rd</sup>, 2025  
Time: 6:30 p.m. Doors open for public 6:20 p.m.  
Location: James A. Gilmartin Community Room  
Hamburg Area High School  
701 Windsor Street, Hamburg

**Mission Statement: To prepare learners to live lives of significance and meaning.**

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

- I. Call to Order**
- II. Roll Call of Members**
- III. Pledge to the Flag**
- IV. Approval of previous meeting minutes May 12 and June 9, 2025**
- V. Public Comments**
- VI. Board Reports**
  - A. Berks E.I.T. Committee – Ms. Zimmerman
  - B. Joint Operating Committee – Mr. DeAngelo
  - C. Committee on Legislative Action – Mrs. McFadden
  - D. Intermediate Unit – Mr. Gebely
  - E. Student Council – Miss Molly Fox
  - F. President – Mr. Gebely
- VII. Report of the Business Manager**
  - A. Recommend approval of the 2025-2026 General Fund Final budget in the amount of \$57,965,981
  - B. Recommend approval of the 2025-2026 Real Estate Tax Resolution
  - C. Recommend approval of the 2025-2026 Homestead/Farmstead Resolution
  - D. Recommend approval of the 2025-2026 Facilities Use Fee Schedule
  - E. Recommend approval of the 2025-2026 Custodial Supplies bid
  - F. Recommend approval of the 2025-2026 property and liability insurance renewals with CM Regent and Chubb Insurance Co. in the amount of \$170,140
  - G. Recommend approval of the 2025-2026 volunteer accident insurance renewal with CM Regent in the amount of \$500
  - H. Recommend approval of the 2025-2026 workers' compensation insurance renewal with AmTrust in the amount of \$159,739
  - I. Recommend approval of the 2025-2026 life and accidental death & dismemberment insurance with One America at a rate of \$.078/\$1000 coverage for an approximate total cost of \$15,495

- J. Recommend approval of the 2025-2026 long-term disability insurance with Equitable at a rate of \$.138/\$100 coverage for an approximate total cost of \$3,213
- K. Recommend approval to commit and assign fund balance in an amount to be determined later
- L. Recommend approval of the 2025-2026 Depository Institutions
  - 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
  - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
  - 3. Debt Service Fund – Tompkins Vist Bank
  - 4. Food Service Fund – M&T Bank, PLGIT
  - 5. HS and MS Activity Funds – M&T Bank
- M. Recommend approval for HASD Administration to pay certain 2025-2026 invoices in advance of Board of Director approval if delaying the payment would result in (1) a late charge or (2) students or staff missing an event. Payment of these invoices to be subject to ratification by the Board at the next applicable Board meeting.
- N. Recommend approval for HASD Administration to perform 2024-2025 budgetary transfers necessitated by the annual single audit with said transfers to be subject to ratification by the Board at a later date.
- O. Recommend approval to utilize cooperative purchasing agreements, including but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.

### **VIII. Report of the Superintendent**

- A. District Website Upgrade: Rationale and Timeline – Mr. Diehl
- B. Recommend the approval of the 2025-2030 Hamburg Area School District/ Hamburg Area Education Support Professionals Association Collective Bargaining Agreement, effective July 1, 2025 to June 30, 2030. Further, the Board authorizes the appropriate officers to execute the forementioned agreement.
- C. Recommend approval of the 2025-2026 Confidential Salaries
- D. Recommend approval of the Cyber Charter Tuition Rate Resolution
- E. Recommend approval of the 2025-2026 Pre-K Counts Facility License Agreement
- F. Recommend approval of the following curriculum:
  - 1. Materials Processing
  - 2. Tabletop Game Design
  - 3. Video Game Design
- G. Recommend approval of the General Fund Treasurer's Report
- H. Recommend approval of the General Fund invoices submitted for payment
- I. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment
- J. Recommend approval of the Capital Reserve Treasurer's Report and invoices submitted for payment
- K. Recommend approval of the Debt Service Treasurer's Report

- L. Recommend approval of the High School and Middle School Activity Funds Treasurer's Reports and invoices submitted for payment
- M. Recommend approval of disposal items presented on detailed listing
- N. Recommend approval of disposal of various outdated Title 1 materials and books
- O. Personnel
  - 1. Recommend approval of the following personnel actions (all personnel hiring actions are contingent upon receipt and acceptance of all required preemployment documents):

### **Separations**

#### **Resignation:**

- 1. Ashley Roberts – Substitute Nurse, effective 06/05/2025.
- 2. Kayla Simpson – Assistant Coach, High School Field Hockey, effective 06/18/2025.

### **Assignments**

#### **Transfers:**

- 1. Lois Peters – from Tilden Elementary Learning Support Teacher to Tilden-Perry Elementary Learning Support Teacher, effective 07/01/2025.

#### **Administrative Employee:**

- 1. John Henne – from 205-day Middle School Assistant Principal to 12 month Middle School Assistant Principal, effective 07/01/2025. Annual salary: \$92,500.
- 2. Kristin Missimer – High School Assistant Principal, effective 07/01/2025. Annual salary: \$90,000.

#### **Professional Employee:**

- 1. Lauren Gardner – ESL Teacher, effective 08/18/2025. Starting annual salary: \$91,817 (Master's + 15 / Step 18).
- 2. Roberta Conrad – Substitute Nurse, effective 08/18/2025 – 12/19/2025. Hourly rate: \$20 / 7.5 hours per day.

#### **Temporary Professional Employees:**

- 1. Julia Kolasa – Tilden Elementary Learning Support Teacher, effective 08/18/2025. Starting annual salary: \$51,823 (Bachelor / Step 1)
- 2. Leah Salomonsen – High School Emotional Support Teacher, effective 08/18/2025. Emergency Certification 01-with Education Obligation. Starting annual salary: \$51,823 (Bachelor / Step 1)

3. Jesse Strawser – Middle School Emotional Support Teacher, effective 08/18/2025. Emergency Certification 01-with Education Obligation. Starting annual salary: \$54,223 (Master / Step 1)

**Support Staff:**

1. Nicole Snyder – Middle School Building Secretary, effective 07/01/2025 at the 2025-2030 HAESPA starting rate.

**Extra-Curricular Staff:**

1. Jeff Chillot – High School Football Assistant Coach, effective 07/01/2025. Annual stipend: \$4654 (step 3).
2. Tina Peters – Unified Leadership Bocce Coach (50%), effective 07/01/2025. Annual stipend \$1620 (step 1).
3. Jessica Werley – Unified Leadership Bocce Coach (50%), effective 07/01/2025. Annual stipend \$1822.50 (step 2)

**Extended School Year (ESY)**

**Counselor, effective 07/08/2025 – 07/25/2025. The stipend for this assignment is \$1000:**

1. Jayde Dries

**IX. Information Items**

A. Board Summary Report

**X. Dates to Remember**

Month	Day	Event	Time
July	14	Board Meeting	6:30pm
July	28	Board Meeting	6:30pm
August	11	Board Meeting	6:30pm

**XI. New Business**

**XII. Adjournment**

Notes: The Board met in Executive Session prior to this meeting to discuss the Annual Act 55 School Safety Report.
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