

HAMBURG AREA SCHOOL DISTRICT COMMITTEE MEETING AGENDA



Date: Monday, June 9th, 2025
Time: 6:30 p.m. Doors open for public 6:20 p.m.
Location: James A. Gilmartin Community Room
Hamburg Area High School
701 Windsor Street, Hamburg

Mission Statement: To prepare learners to live lives of significance and meaning.

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

- I. Call to Order**
- II. Roll Call of Members**
- III. Pledge to the Flag**
- IV. Public Comments**
- V. Report of the Business Manager**
 - A. 2025-2026 General Fund Final budget in the amount of \$57,965,981.
 - B. 2025-2026 Real Estate tax resolution
 - C. 2025-2026 Homestead/Farmstead resolution
 - D. 2025-2026 Depository Institutions
 - 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust PLGIT)
 - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - 3. Debt Service Fund – Tompkins Vist Bank
 - 4. Food Service Fund – M&T Bank, PLGIT
 - 5. HS and MS Activity Funds – M&T Bank
 - E. 2025-2026 Facilities Use Fee Schedule
 - F. 2025-2026 property and liability insurance renewals with CM Regent and Chubb Insurance Co. in the amount of \$170,140.
 - G. 2025-2026 volunteer accident insurance renewal in the amount of \$500.
 - H. 2025-2026 workers' compensation insurance renewal in the amount of \$159,739.
 - I. 2025-2026 life and accidental death & dismemberment coverage with One America at a rate of \$.078/\$1,000 coverage for an approximate total cost of \$15,495.
 - J. 2025-2026 long-term disability coverage with Equitable at the rate of \$.138/\$100 for an approximate total cost of \$3,213.
 - K. Commit and assign fund balance in an amount to be determined later.
 - L. HASD Administration to pay certain 2025-2026 invoices in advance of Board of Director approval if delaying the payment would result in (1) a late charge or (2) students or staff missing an event. Payment of these invoices to be subject to ratification by the Board at the next applicable Board meeting.

- M. HASD Administration to perform 2024-2025 budgetary transfers necessitated by the annual single audit with said transfers to be subject to ratification by the Board at a later date.
 - N. Utilize cooperative purchasing agreements including, but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.
 - O. 2025-2026 Custodial Supplies bid.
- VI. Report of the Superintendent**
- A. Cyber-Charter Tuition Reform Overview
 - B. Curriculum First Reading:
 - 1. Materials Processing
 - 2. Tabletop Game Design
 - 3. Video Game Design
 - C. Recommend approval to apply for the COPS School Violence Prevention Program grant in the amount of \$500,000, which requires a 25% local match in the amount of \$125,000. The grant money would be used to purchase a cloud based security camera system and cameras.*
 - D. Recommend approval for the following position descriptions*:
 - 1. Extra-curricular: Marching Band, Director
 - E. Recommend approval of the following personnel actions (all personnel hiring actions are contingent upon receipt and acceptance of all required pre-employment documents)*:

Separations

Declined Employment:

- 1. Margaret (Maggie) Williams – Perry Elementary Special Education Learning Support Teacher, effective 06/06/2025.

Resignations:

- 1. Olivia Bing – Assistant Coach, Middle School Track, effective 05/20/2025.
- 2. David Kline – High School Student Council Advisor (50%), effective 05/28/2025.
- 3. Tracy Herber – Unified Leadership Bocce Coach, effective, 05/29/2025.
- 4. Korinne Stump-Dalton – Unified Leadership Bocce Coach, effective 05/30/2025.
- 5. David Miller – Assistant Coach of Middle School Softball, effective 06/02/2025.

Assignments

Transfers:

1. Heidi Gilbert – from High School Dayshift Custodian to Middle School Dayshift Custodian, effective 05/12/2025.

Support Staff

1. Kathleen Crider – Technology Support Specialist, effective 07/01/2025 at the 2025-2029 HAESPA starting rate.
2. Kendall Yoder – High School Second Shift Custodian, effective 07/01/2025 at the 2025-2029 HAESPA starting rate.

Extended School Year (ESY)

Food Services, effective 07/08/2025 – 07/25/2025. The stipend for this assignment is \$1000:

1. Lisa Eisenhower
2. Robin Epting

Head Counselors, effective 07/08/2025 – 07/25/2025. The stipend for this assignment is \$2000:

1. Joan Honicker
2. Michele Semian – substitute (stipend prorated for term of employment)
3. Roberta Conrad

Counselors, effective 07/08/2025 – 07/25/2025. The stipend for this assignment is \$1000:

1. Tamara Sepke

Junior Counselors, effective 07/08/2025 – 07/25/2025, at the assigned hourly rate:

1. Mackenzie Hoover - \$10.00
2. Lucy Salomonsen - \$10.00

Facilities Summer Help, effective 06/09/2025 – 08/15/2025:

1. Alicia Gilbert – Middle School / 40 hours per week at \$13.34 per hour, effective upon receipt of all required employment documents.

Information Technology Support Assistants (Summer Help), effective 06/09/2025 – 08/15/2025 at an hourly rate of \$10 / 37.5 hours per week

1. Michael Keffer
2. Aidan Litschi

Extra-Curricular staff:

1. Richard Reinhart III – Summer Weightroom Supervisor effective 6/9/2025. Annual stipend: \$2150.

2. Erik Bubeck – Summer Weightroom Supervisor effective upon receipt of all required employment documents. Annual stipend: \$2150.
3. Katie Sinopoli - High School Student Council Advisor (50%), effective 07/01/2025.

Volunteers

Athletics:

1. Mark Dietrich – Varsity Baseball Head Coach, effective 06/06/2025.
 2. Katie Behler – High School Girls Soccer Assistant Coach, effective 06/10/2025.
 3. Jason Miller –Assistant Coach, High School Girls Soccer, effective 06/10/2025.
- F. Recommend approval of Agreement with Tulpehocken Area School District for Hamburg Area School District students to attend the Agricultural Program (2 students).*

VII. Information Items

VIII. Dates to Remember

Month	Day	Event	Time
June	23	Board Meeting	6:30pm
July	14	Board Meeting	6:30pm
July	28	Board Meeting	6:30pm
August	11	Board Meeting	6:30pm

IX. New Business

X. Adjournment

Notes:

1. The Board met in Executive Session prior to this meeting to discuss personnel.
2. The Board may act on items marked with an asterisk (*)