

HAMBURG AREA SCHOOL DISTRICT
Hamburg, Berks County, PA 19526-0401

June 1, 2020

The Committee-of-the Whole meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:34 p.m. This meeting was held virtually via ZOOM.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Laura Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

Absent – none

There nine directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard J. Mextorf, Superintendent; Michele Zimmerman, Business Manager; Athletic Director; Chris Spohn, Director Operations & Project Development; Russell Farbiarz, School District Solicitor; Cindy Sunday, Board Secretary; Visitors: John R.H. Ide

Mr. Specht opened the meeting with the pledge to the flag.

PUBLIC COMMENTS

Mr. Specht asked for public comments. There were no public comments.

V. Report of the Business Manager (items A-O will be on the June 22 agenda for approval)

- A. 2020-2021 General Fund Final Budget in the amount of \$45,009,983

Ms. Zimmerman provided the board members with the following updates: Proposed Final Expenditure Budget, Proposed Final Revenue Budget, 2020-2021 Budget Summary, Capital Replacement Plan – Capital Reserve Fund (see Exhibit XXVi-74)

- B. 2020-2021 Real Estate tax resolution

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- C. 2020-2021 Homestead/Farmstead resolution
- D. 2020-2021 Capital Reserve Fund projects in the amount of \$532,835 - Group A
- E. 2020-2021 Depository Institutions
 - 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
 - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - 3. Debt Service Fund – Tompkins Vist Bank
 - 4. Food Service Fund – M&T Bank, PLGIT
 - 5. HS and MS Activity Funds – M&T Bank
- F. 2020-2021 Facilities Use Fee Schedule
- G. 2020-2021 property and liability insurance renewals
 - A. Package – includes property, equipment breakdown, general and law enforcement liability, crime, automotive liability and physical damage
 - CM Regent at a cost of \$95,737
 - B. Excess liability
 - CM Regent at a cost of \$4,753
 - C. School leaders' legal liability
 - CM Regent at a cost of \$17,220
 - D. Volunteer
 - CM Regent at a cost of \$550
 - E. Cyber liability
 - Travelers Insurance at a cost of \$8,794
- H. 2020-2021 workers' compensation insurance renewal with Amtrust at a cost of \$113,644

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- I. 2020-2021 life and accidental death & dismemberment coverage with One America at a cost of \$.085/\$1,000 coverage for an approximate total of \$18,734
 - J. 2020-2021 long-term disability insurance with One America at a cost of \$.153/\$1,000 coverage for an approximate cost of \$3,877
 - K. 2020/2021 - 2023/2024 Athletic Stipend Schedule
 - L. Commit and assign fund balance in an amount to be determined later.
 - M. HASD Administration to perform 2019-2020 budget transfers necessitated by the annual single audit and said transfers be subject to ratification by the Board at a later date.
 - N. Utilize cooperative purchasing agreements including but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), and Sourcewell.
 - O. Budget transfers for May 2020
 - P. Acknowledgement of receipt of PlanCon Part K: Project Financing for the 2020 and 2020 A Series Bonds.
- VI. Report of the Superintendent
- A. Recommend approval of the following Licensed Professionals for the Extended School Year (ESY) program at 9 hours per week and \$25.00 per hour from 06/30/2020 through 07/23/2020: *
- 1. Thomas Agnew
 - 2. Alyssa Fink
 - 3. Sandra Kline-Borkey
 - 4. Kristin Newpher

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5. Jessica Werley
6. Amanda York

B. Recommend approval of the following Professional Staff,
effective 8/24/2020: *

1. Glenn Miller, Middle School Classroom Teacher,
Industrial Technology
 - Internal transfer replacing Dickson Borger
 - Existing annual rate
 - Instructional II: 2845, Elementary 4-6
2. Carl Worrell, Elementary Classroom Teacher, Wellness
 - Replacing Lorrie Wolfinger
 - Annual Salary: \$71,000 / Master's+15 Step 9
(Professional Employee)
 - Instructional II: 4805, Health & Physical
Education PK-12
 - Hamburg

Mr. Grim left the meeting at 7:00 p.m. There are now eight members present
at the meeting.

C. Recommend approval of the following Support Staff: *

1. Shelby Bowen, Building Clerk, High School
 - Internal transfer replacing Dana Hunsicker
 - Effective 7/1/2020
 - Existing hourly rate

D. Recommend approval of the following Temporary Custodial Staff (summer help) for 7.5 hours per day from 06/08/2020 through 08/21/2020, pending receipt of all required employment

documents: *

1. Owen Neuin, Student
 - \$10.00
2. Colby Wert, Student
 - \$10.00
3. Shelby Bowen, HASD employee
 - \$13.34
4. Kathleen Maberry, HASD employee
 - \$13.34
5. Jacob Conrad, Hamburg Graduate
 - \$13.34
6. Wyatt Conrad, Hamburg Graduate
 - \$13.34
7. David Gilbert, Hamburg Graduate
 - \$13.34
8. Madelyn Nebozny, Hamburg Graduate
 - \$13.34
9. Stephanie Parznik, Temporary Custodian
 - \$13.34
10. Catharine Wingle, Temporary Custodian
 - \$13.34

E. Recommend approval of the following Temporary Technology Assistants (summer help) for 7.5 hours per day at \$10.00 per hour

from 06/08/2020 through 08/21/2020, pending receipt of all required employment documents: *

1. Davin Cole, Student
2. Silas Bausher, Hamburg Graduate
3. Quinton Bucheit, Hamburg Graduate
4. Andrew Jackowski, Hamburg Graduate
5. Erik Shinton, Hamburg Graduate

A motion was made by Cory M. Johnson, seconded by Maggie L. Rhoades to approve the Licensed Professionals for Extended School Year (ESY), Professional Staff, Support Staff, Temporary Custodial Staff (summer help) and Temporary Technology Assistants (summer help) presented.

A roll call on the motion was taken as follows:

“Yes” Bradley R. Faust, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“No” None

Motion carried with eight directors voting “Yes”.

F. Athletic Handbook (will be on June 22 agenda for approval)

VII. Information Items

No information items were presented.

VIII. Dates to remember

June	22	Board Meeting	6:30 p.m.
July	20	Board Meeting	6:30 p.m.

IX. New Business

No new business was discussed.

X. Adjournment

A motion was made by Todd D. Hummel, seconded by Andrew C. Raugh to adjourn the meeting at 7:11 p.m. Motion Carried

**MINUTES APPROVED ON
June 22, 2020**

RECORDED BY

Cynthia A. Sunday

Brian R. Specht, President