

HAMBURG AREA SCHOL DISTRICT
Hamburg, Berks County, PA 19526-0401

June 5, 2023

The Committee of the Whole meeting of the Board was called to order by President, Todd D. Hummel at 6:30 p.m. This meeting was held in the James A. Gilmartin Community Room of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Thomas D. DeAngelo, Bradley R. Faust, Steven C. Gilbert, Laura “Lolly” Leshner, Tonia S. Krick, Toni L. McFadden (participating via ZOOM), Todd D. Hummel

Absent: Ryan J. Gebely, Birgit H. White

There were seven directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard Mextorf, Superintendent; Michele Zimmerman, Business Manager, Chris Beissel, High School Principal; Alyssa Fink, High School Assistant Principal; Tim Easter, Middle School Principal; Ryan McGinley, Middle School Assistant Principal; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Elaine Ruppert, Facilities Director; Than Wright, Technology Supervisor; David Shefter, Food Service Director; Mark Merolla, District Solicitor; Cindy Sunday, Board Secretary; Visitors –Tami Sepke, John R.H. Ide, Dave Mengle

Mr. Hummel opened the meeting with the pledge to the flag.

Mr. Hummel announced the Board met in Executive Session prior to this meeting to discuss real estate.

IV. Public Comments

Mr. Hummel asked for Public Comments. There were no public comments.

IV. **Report of the Business Manager**

- A. Recommend approval of assessment appeal UPI70540400704946 as discussed in Executive Session.(see Exhibit XXVIc-63)

A motion was made by Laura Leshner, seconded by Tonia Krick to approve the tax assessment appeal UPI70540400704946 discussed in Executive Session.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas DeAngelo, Bradley Faust, Steven Gilbert, Tonia Krick, Laura “Lolly” Leshner, Toni McFadden, Todd Hummel

No - None

Motion carried with seven directors voting yes.

June 5, 2023

- B. 2023-2024 General Fund Final Budget in the amount of \$54,829,724.
- C. 2023-2024 Real Estate tax resolution
- D. 2023-2024 Homestead/Farmstead resolution
- E. 2023-2024 Depository Institutions
 - 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
 - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - 3. Debt Service Fund – Tompkins Vist Bank
 - 4. Food Service Fund – M&T Bank, PLGIT
 - 5. HS and MS Activity Funds – M&T Bank
- F. 2023-2024 Facilities Use Fee Schedule
- G. 2023-2024 property and liability insurance renewals
- H. 2023-2024 workers' compensation insurance renewal with at a premium of \$
- I. 2023 -2024 life and accidental death & dismemberment coverage with at a cost of \$ /\$1,000 coverage for an approximate total of \$
- J. 2023-2024 long term disability coverage for an approximate total of \$
- K. Commit and assign fund balance in an amount to be determined later.
- L. HASD Administration to pay certain 2023-2024 invoices in advance of Board of Director approval if delaying the payment would result in (1) a late charge or (2) students or staff missing an event. Payment of these invoices to be subject to ratification by the Board at the next applicable Board meeting.
- M. HASD Administration to perform 2022-2023 budgetary transfers necessitated by the annual single audit with said transfers to be subject to ratification by the Board at a later date.
- N. Utilize cooperative purchasing agreements including but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.
- O. 2023-2024 Custodial Supplies bid

Items B-O will be on the June 19 Agenda for approval.

V. Report of the Superintendent

- A. 2023-2024 Confidential Staff Salaries
- B. First review of the following position descriptions:
 - 1. Classroom Teacher, Innovation
 - 2. Temporary Custodian, District Employee

- C. Review of revised position descriptions:
 - 1. Director, Safety & Security
 - 2. Director, Special Education & Student Services
- D. Acknowledgement of the following separations:
 - 1. Nahir Perez Ramos – Transportation Aide
 - Effective 05/19/2023
 - 2. Nicole Kane – Assistant Coach, High School Track
 - Effective 05/30/2023
 - 3. Leon Bucheit – Head Coach, High School Tennis
 - Effective 06/05/2023
 - Will remain a Volunteer Head Coach for high school tennis
 - 4. Alyse Lynch – Classroom Teacher, Elementary
 - Effective 06/05/2023
 - 5. Mary Burkert – Paraeducator
 - Effective 09/08/2023
 - Resignation submitted for the purpose of retirement
- E. Acknowledgement of the following leave of absence:
 - 1. Employee # 249, FMLA Leave
 - Anticipated leave period: 06/30/2023 – 08/24/2023
- F. Recommend approval of the following Extended School Year (ESY) Head Camp Counselors effective 07/11/2023 – 07/28/2023. Employees in this position will receive a \$2000 stipend (prorated for term of employment): *
 - 1. Kristen Missimer
 - 2. Amanda York
 - 3. Kathy Edwards
 - 4. Michelle Semian
 - 5. Tiffany Gruber
- G. Recommend approval of the following Extended School Year (ESY) Nurses effective 07/11/2023 – 07/28/2023. Employees in this position will receive a \$2000 stipend (prorated for term of employment): *
 - 1. Roberta Conrad, Head Nurse (employed through ESS)
 - 2. Kathy Bowser, Substitute Nurse (per-diem)
- H. Recommend approval of the following Extended School Year (ESY) Food Service Camp Counselors effective 07/11/2023 – 07/28/2023. Employees in this position will receive a \$2000 stipend (prorated for term of employment): *

1. Lisa Eisenhower (50%)
2. Robin Epting (50%)
- I. Recommend approval of the following Extended School Year (ESY) Camp Counselors effective 07/11/2023 – 07/28/2023. Employees in this position will receive a \$1000 stipend (prorated for term of employment): *
 1. Karin Swan
 2. Tina Peters
 3. Rachel Roth
 4. Leah Salomonsen
 5. Nora Harrison
- J. Recommend approval of the following Extended School Year (ESY) Paraeducators to provide one-on-one support for a student attending Camp Lily: *
 1. Jessica Lange
 - Effective 07/03/2023 – 07/07/2023
 - Hourly rate: \$50 / up to 7 hours per day
 2. Jessica Werley
 - Effective 07/10/2023 – 08/11/2023
 - Hourly rate: \$50 / up to 7 hours per day
- K. Recommend approval of the following Extended School Year (ESY) Junior Camp Counselors effective 07/11/2023 – 07/28/2023, twelve (12) hours per week: *
 1. Ian Moyer
 - \$13.34 per hour
 2. Katie Wickel
 - \$13.34 per hour
 3. Hunter Edwards
 - \$10.00
 4. Samantha Gruber
 - \$10.00 per hour
 5. Savannah Litschi
 - \$10.00 per hour
 6. Kendel Pentz
 - \$10.00 per hour
 7. Kaitlyn Peters
 - \$10.00 per hour
- L. Recommend approval of the following Extra-curricular staff: *
 1. Wyatt Conrad – Assistant Coach, High School Cross Country
 - Replacing Samantha Moore
 - Effective 6/6/2023

- Stipend: \$880 / Step 1

M. Recommend approval of the following District Volunteers: *

1. Guardiola, Angela

A motion was made by Laura Leshar, seconded by Thomas DeAngelo to approve Extended School Year (ESY) Head Camp Counselors, the Extended School Year (ESY) Nurses, Extended School Year (ESY) Food Service Camop Counselors, Extended School Year (ESY) Camp Counselors, Extended School Year (ESY) Paraeducators to provide one-on-one support for student attending Camp Lily, Extended School Year (EDSY) Junior camp Counselors, Extra-Curricular Staff and District Volunteer

A roll call voice vote on the motion was taken as follows:

Yes - Thomas DeAngelo, Bradley Faust, Steven Gilbert, Tonia Krick, Laura “ Lolly” Leshar, Toni McFadden, Todd Hummel

No - None

Motion carried with seven directors voting yes.

N. Affiliation Agreement with Kutztown University to accept student teachers, interns, and student observers in the Hamburg Area School District

O. Course Outline:

Advanced Placement United States Government and Politics

P. Text for Advanced Placement United States Government and Politics:

Bianco, William; David Canon, Kimberly Owens, James Wehrli, *American Politics and Government Today. 1st AP edition, New York: W. W. Norton 2022.*

VI. Information Items

There were no information items.

VII. Dates to Remember

<u>Month</u>	<u>Day</u>	<u>Event</u>	<u>Time</u>
June	19	Board Meeting	6:30 p.m.
July	17	Board Meeting	6:30 p.m.

VIII. New Business

Dr. Mextorf mentioned the orchestra program. The program has one instructor (Angie Dowd) and about 200 students. She is in all buildings. It is difficult at the elementary level because of the amount of time students need to be taken out of class. Keeping within the budget he would like to add a music teacher with technology skills.

Mr. DeAngelo discussed the Grad Walk where the graduates went back to their elementary schools. He said how much his younger daughter enjoyed getting to see her older sister. Dr. Beissel mention there is a video of the Grad Walk and it will be sent to all Board members.

IX. Adjournment

A motion was made by Lolly Leshner, seconded by Thomas DeAngelo to adjourn the meeting at 6:59 p.m. Motion carried.

**MINUTES APPROVED ON
June 19, 2023**

RECORDED BY

Todd D. Hummel

Cynthia A. Sunday