

HAMBURG AREA SCHOOL DISTRICT
Hamburg, Berks County, PA 19526-0401

June 7, 2021

The Committee-of-the Whole meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht at 6:33 p.m. This meeting was held in the library of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Maggie L. Rhoades, Brian R. Specht

Absent – Leon J. Grim, Cory M. Johnson

There were seven directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard Mextorf, Superintendent; Michele Zimmerman, Business Manager; Teresa Freiwald, Chief Learning Officer; Christopher Spohn, Director of Operations and Project Development; Damian Buggy, High School Dean of Students; Timothy Easter, Middle School Principal; Ryan McGinley, Middle School Dean of Students; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Matt Ammons, Special Education Director; Kim Byassee, Transportation and Child Accounting Director; Carlie Aaron Menapace, Athletic Director; David Shefter, Food Service Director; Russell Farbiarz, School District Solicitor; Cindy Sunday, Board Secretary; Visitors: John R.H. Ide

Mr. Specht opened the meeting with the pledge to the flag.

PUBLIC COMMENTS

Mr. Specht asked for public comments.

There were no public comments.

V. Report of the Business Manager

- A. 2021-2022 General Fund Final budget in the amount of \$47,070,060. (see Exhibit XXV k-50)

- B. 2021-2022 Real Estate tax resolution
- C. 2021-2022 Homestead/Farmstead resolution
- D. 2021-2022 Depository Institutions
 - 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
 - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - 3. Bond Fund – PSDLAF
 - 4. Debt Service Fund – Tompkins Vist Bank
 - 5. Food Service Fund – M&T Bank, PLGIT
 - 6. HS and MS Activity Funds – M&T Bank
- E. 2021-2022 Facilities Use Fee Schedule
- F. 2021-2022 property and liability insurance renewals
 - 1. Package – includes property, equipment breakdown, general and law enforcement liability, crime, automotive liability and physical damage
 - CM Regent at a cost of \$97,541 with a \$10,000 deductible
 - 2. Excess Liability
 - CM Regent at a cost of \$4,569
 - 3. School Leaders' Legal Liability
 - CM Regent at a cost of \$16,285
 - 4. Volunteer
 - CM Regent at a cost of \$500
 - 5. Cyber Liability

- 60 day extension with Traveler's Insurance at a cost of \$1,771 in order to implement Multi Factor Authorization (MFA)
- G. 2021-2022 workers' compensation insurance renewal with Amtrust at a cost of \$154,197
- H. 2021-2022 life and accidental death & dismemberment coverage with One America at a cost of \$.085/\$1,000 coverage for an approximate total of \$19,181
- I. 2021-2022 long-term disability insurance with one America at a cost of \$.153/\$1,000 coverage for an approximate cost of \$4,005
- J. Commit and assign fund balance in an amount to be determined later.
- K. HASD Administration to perform 2020-2021 budgetary transfers necessitated by the annual single audit and said transfers to be subject to ratification by the Board at a later date.
- L. Utilize cooperative purchasing agreements including but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.
- M. Board policy:
1. 340 – Responsibility for Student Welfare
- N. Recommend approval to transfer the HS Student Activity Library Club balance of \$480.31 to the Class of 2022 *

A motion was made by Laura "Lolly" Leshar, seconded by Maggie L. Rhoades to approve the transfer of the HS Student Activity Library Club balance of \$480.31 to the Class of 2022.

A roll call voice vote was taken on the motion as follows:

Yes - Brad R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with seven directors voting yes

VI. Report of the Superintendent

- A. Recommend approval of remuneration for Erik Shinton in the amount of \$9,673.65 for services performed in his role as Technology Support Specialist from August 24, 2020, through June 4, 2021. *

A motion was made by Bradley R. Faust, seconded by Todd D. Hummel to approve the remuneration for Erik Shinton in the amount of \$9,673.65 for services performed in his role as Technology Support Specialist from August 24, 2020 through June 4, 2021.

A roll call voice vote was taken on the motion as follows:

Yes - Brad R. Fast, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with seven directors voting yes

B. Recommend approval of the following Extended School Year
Staff: *

1. Jennifer Stanish - Paraprofessional
 - Effective 07/06/2021 – 07/29/2021
 - Current hourly rate / 9 hours per week
 - Current HASD employee

C. Recommend approval of the following Extracurricular Staff: *

1. Nicholas McBreen - Head Coach, JV Football (50%)
 - Replacing Patrick Hanlon
 - Effective 06/08/2021
 - Stipend: \$2,305.50 / Step 3
 - HASD Employee
2. Brett Gaul - Assistant Coach, High School Varsity
Football
 - Replacing Harry Myers
 - Effective 06/08/2021
 - Stipend: \$4,208 / Step 3
 - HASD employee
3. Damian Buggy - Assistant Coach, High School Varsity
Football (50%)
 - Replacing Nick Adams
 - Effective 06/08/2021
 - Stipend: \$2,104.00 / Step 3
 - HASD employee
4. Richard Reinhart, Sr. - Head Coach, Middle School
Football (50%)

- Replacing Richard Reinhart, Jr.
 - Effective upon receipt of all required documents
 - Stipend: \$1,967.00 / Step 3
5. Scott Hause – Assistant Coach, Middle School Football (50%)
- Replacing Stephen Haegele
 - Effective upon receipt of all required documents
 - Stipend: \$1,447.50 / Step 3
6. Robert Henne, Sr. – Assistant Coach, Middle School Football (50%)
- Replacing Nicholas McBreen
 - Effective upon receipt of all required documents
 - Stipend: \$1,447.50 / Step 3
7. Douglass Shuttleworth – Assistant Coach, Middle School Football
- Replacing Brett Gaul
 - Effective 06/08/2021
 - Stipend: \$2,895.00 / Step 3

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner to approve the Extended School Year (EST) staff and Extra-curricular staff presented.

Yes - Brad R. Faust, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with seven directors voting yes.

D. Recommend granting Professional Employee Contracts to the following (both have completed three years of satisfactory service): *

1. Erin Wilt
2. Sara Jackson

A motion was made by Brian N. Riegel, seconded by Todd D. Hummel to approve granting the Professional Employee Contracts Presented.

Yes - Brad R. Faust, Todd D. Hummel, Laura "Lolly" Leshner, AndreC. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with seven directors voting yes

E. Recommend approval of the following High School Clubs (will be on June 21 agenda for approval): *

1. The Gay and Straight Alliance Club
2. Jewelry Making Club

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VII. Information Items

A. June Enrollment

VIII. Dates to Remember

June	21	Board Meeting	6:30 p.m.
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July	19	Board Meeting	6:30 p.m.
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IX. Adjournment

A motion was made by Laura "Lolly" Leshner seconded by Maggie L.

Rhoades to adjourn the meeting at 6:51 p.m. Motion carried.

**MINUTES APPROVED ON
June 21, 2021**

RECORDED BY

Cynthia A. Sunday

Brian R. Specht, President