

**HAMBURG AREA SCHOL DISTRICT
Hamburg, Berks County, PA 19526-0401**

June 21. 2021

The Regular meeting of the Board was called to order by President, Brian R. Specht at 6:33 p.m. This meeting was held in the James A. Gilmartin rom of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Leon J. Grim, Todd D. Hummel (via zoom), Cory M. Johnson, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

Absent –Bradley R. Faust, Laura “Lolly” Leshner, Maggie L. Rhoades

There were six directors present at the meeting when roll call was taken.

OTHERS PRESENT

Michele Zimmerman, Business Manager; Teresa Freiwald, Chief Learning Officer; Chris Beissel, High School Principal; Tim Easter, Middle School Principal; Than Wright, Technology Supervisor; Russell Farbiarz, School District Solicitor; Cindy Sunday, Board Secretary; Visitors: John R. H. Ide, Dave Mengle

Mr. Specht opened the meeting with the pledge to the flag.

IV. Approval of previous meetings minutes (May 24 and June 7, 2021)

A motion was made by Brian N. Riegel, seconded by Leon J. Grim to approve the minutes as written.

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

PUBLIC COMMENTS

Mr. Specht asked for public comments.

There were no public comments.

V. Report of the Business Manager

- A. Recommend approval of 2021-2022 General Fund Final budget in the amount of \$47,070,060 (see Exhibit XXVk-51)

A motion was made by Cory M. Johnson, seconded by Andrew C. Raugh to approve the 2021-2022 General Fund Budget in the amount of \$47,070,060.

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

- B. Recommend approval of 2021-2022 Real Estate Tax resolution (see Exhibit XXVk-52)

A motion was made by Brian N. Riegel, seconded by Leon J. Grim to approve the 2021-2022 Real Estate tax resolution.

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

C. Recommend approval of 2021-2022 Homestead/Farmstead resolution (see Exhibit XXVk-53)

A motion was made by Leon J. Grim, seconded by Brian N. Riegel to approve the 2021-2022 Homestead/Farmstead resolution presented.

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

D. Recommend approval of 2021-2022 Depository Institutions

1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
3. Bond Fund – PSDLAF
4. Debt Service Fund – Tompkins Vist Bank
5. Food Service Fund – M&T Bank, PLGIT
6. HS and MS Activity Funds – M&T Bank

A motion was made by Leon J. Grim, seconded by Cory M. Johnson, to approve the 2021-2022 Depository Institutions presented.

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson,
Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

E. Recommend approval of 2021-2022 Facilities Use Fee Schedule
(see Exhibit XXVk-54)

A motion was made by Leon J. Grim, seconded by Brian N.
Riegel to approve the 2021-2022 Facilities Use Fee Schedule
presented.

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson,
Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

F. Recommend approval of 2021-2022 property and liability
insurance renewals

1. Package – includes property, equipment breakdown, general
and law enforcement liability, crime, automotive liability and
physical damage

- CM Regent at a cost of \$97,541 with a \$10,000
deductible

2. Excess Liability

- CM Regent at a cost of \$4,569

3. School Leaders' Legal Liability
 - CM Regent at a cost of \$16,285
 4. Volunteer
 - CM Regent at a cost of \$500
 5. Cyber Liability
 - 60 day extension with Traveler's Insurance at a cost of \$1,771 in order to implement Multi Factor Authorization (MFA)
- G. Recommend approval of 2021-2022 workers' compensation insurance renewal with Amtrust at a cost of \$154,197
- H. Recommend approval of 2021-2022 life and accidental death & dismemberment coverage with One America at a cost of \$.085/\$1,000 coverage for an approximate total of \$19,181
- I. Recommend approval of 2021-2022 long-term disability insurance with one America at a cost of \$.153/\$1,000 coverage for an approximate cost of \$4,005

A motion was made by Brian N. Riegel, seconded by Leon J. Gim to approve the 2021-2022 insurance renewals presented, the 2021-2022 workers' compensation insurance renewal, the 2021-2022 Life and accidental death & dismemberment insurance, 2021-2022 long-term disability insurance as presented. A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

- J. Recommend approval to commit and assign fund balance in an amount to be determined later.
- K. Recommend approval for HASD Administration to perform 2020-2021 budgetary transfers necessitated by the annual single audit and said transfers to be subject to ratification by the Board at a later date.
- L. Recommend approval to utilize cooperative purchasing agreements including but not limited to: Berks County Intermediate Unit, CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.

A motion was made by Leon J. Grim, seconded by Andrew C. Raugh to recommend approval to commit and assign fund balance in amount to be determined later, approval for HASD Administration to perform 2020-2021 budgetary transfers necessitated by the annual single audit and said transfers to be subject to ratification by the board at a later date, and recommend approval to utilize cooperative purchasing agreements including but not limited to: Berks County Intermediate Unit, CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, the Interlocal Procurement Systems (TIPS, Sourcewell and PEPPM

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson,
Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

M. Recommend approval of Board policy:

A. 340 – Responsibility for Student Welfare (see Exhibit
XXVk-54)

A motion was made by Cory M. Johnson, seconded by Brian
N. Riegel to approve Board Policy 340 – Responsibility of
Student Welfare

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson,
Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

VI. Report of the Superintendent

A. Recommend approval of the General Fund Treasurer’s Report
(see Exhibit XXVk-56)

B. Recommend approval of the General Fund invoices submitted
for payment (see Exhibit XXVk-57)

- C. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment (see Exhibit XXVk-58)
- D. Recommend approval of the Capital Reserve Treasurer's Report (see Exhibit XXVk-59)
- E. Recommend approval of the Debt Service Treasurer's Report (see Exhibit XXVk-60)
- F. Recommend approval of the 2021 Bond Fund Treasurer's Report (see Exhibit XXVk-61)
- G. Recommend approval of the HS and MS Activity Funds Treasurer's Reports and invoices submitted for payment (see Exhibit XXVk-62)
- H. Recommend approval of disposal items presented on detailed listing (see Exhibit XXVk-63)

A motion was made by Brian N. Riegel, seconded by Cory M. Johnson to approve the treasurer's report general fund and invoices in the amount of \$1,213,973.92 (checks #0000078764 – 0000078815 and D001000925 – D001000997) and Arbiter pay in the amount of \$2,580.10; Food Service Profit and Loss Statement and invoices in the amount of \$70,525.34 (check numbers D000000285 – D000000295 and check #000008328; Capital reserve treasurer's report; Debt service treasurers report 2021 Bond Fund; High School and Middle School Activity Fund reports; Disposal items presented on detailed listing

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

I. Recommend approval of the following Administrative Staff:

A. Ryan McGinley – Middle School Dean of Students

- Effective 07/01/2021
- \$84,500

A motion was made by Cory M. Johnson, seconded by Andrew C. Raugh to approve Ryan McGinley as the Middle School Dean of Students effective 07/01/2021

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

J. Recommend approval of the following Summer Learning Academy Staff:

A. Brittany Stauffer, Teacher

- Effective 6/21 – 7/16/21
- \$50.00 per hour / 15 hours per week
- Current HASD employee

B. Stephen Haegele, Teacher

- Effective 6/21 – 7/16/21
- \$50.00 per hour, 15 hours per week
- Current HASD employee

C. Crystal Alspach, Teacher

- Effective 6/21 – 7/16/21
- \$50.00 per hour, 15 hours per week
- Current HASD employee

D. Justin Brown, Teacher

- Effective 6/21 – 7/16/21
- \$50.00 per hour, 15 hours per week
- Current HASD employee

E. Tom Agnew, Teacher

- Effective 6/21 – 7/16/21
- \$50.00 per hour, 15 hours per week
- Current HASD employee

A motion was made by Brian N. Riegel, seconded by Leon J. Grim to approve the Summer Learning Academy Staff presented.

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson,
Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

K. Recommend approval of the 2021-2022 Confidential Staff salaries (see Exhibit XXVk-64)

A motion was made by Andrew C. Raugh, seconded by Brian N. Riegel to approve the confidential staff salaries presented.

June 21, 2021

Page 11 of 13

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson,
Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

- L. Recommend approval of a textbook for Advanced Placement Biology - AP Edition Campbell Biology, 12th Edition, Publisher: Pearson, ISBN: 978-0-13-648687-9, Copyright: 2021.

A motion was made by Leon J. Grimm seconded by Andrew C. Raugh to approve the Advancement Placement Biology book presented.

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson,
Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes

- M. Recommend approval of the following High School Clubs:

- A. The Gay and Straight Alliance Club (see Exhibit XXVk-65)

A motion was made by Leon J. Grim, seconded by Brian N. Riegel to approve the Gay and Straight Alliance club.

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - Todd D. Hummel, Cory M. Johnson,

Motion carried with four directors voting yes and two directors voting no.

B. The Jewelry Making Club (see Exhibit XXVk-66)

A motion was made by Leon J. Grim, seconded by Brian N. Riegel to approve the Jewelry Making club

A roll call voice vote was taken on the motion as follows:

Yes - Leon J. Grim, Todd D. Hummel, Cory M. Johnson, Andrew C, Raugh, Brian N. Riegel, Brian R. Specht

No - None

Motion carried with six directors voting yes.

IX. Information Items

X. Dates to Remember

July	19	Board Meeting	6:30 p.m.
August	9	Board Meeting	6:30 p.m.
	23	Board Meeting	6:30 p.m.

XI. New Business

Dr. Mextorf stated that he needs to have an Executive Session for about an hour and he would like to hold on a day prior to the next meeting on July 19, 2021. He will get together with Mr. Specht to come up with a date.

June 21, 2021

Page 13 of 13

XII. Adjournment

A motion was made by Brian N. Riegel, seconded by Cory M. Johnson to adjourn the meeting at 6:48 p.m. Motion carried.

**MINUTES APPROVED ON
July 19, 2021**

RECORDED BY

Cynthia A. Sunday

Brian R. Specht, President