

H AMBURG AREA SCHOOL DISTRICT
Hamburg, Berks County, PA 19526-0401

March 26, 2018

The regular monthly meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:32 p.m. in the James A. Gilmartin Community Room of Hamburg Area High School, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

Absent Todd D. Hummel, Maggie L. Rhoades

There were seven directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard J. Mextorf, Superintendent; Ms. Michele Zimmerman, Business Manager; Chris Spohn, High School Principal; Chris Beissel, Assistant High School Principal; Shawn Gravish, Middle School Principal, Timothy Easter, Middle School Dean of Students, Lacie Cucciuffo, Elementary Principal; Andrea Berger, Elementary Principal; Matthew Ammons, Special Education Director; Teresa Freiwald, Chief Learning Officer; Kimberly Byassee, Transportation & Child Accounting Director, Than Wright, Technology Supervisor; Miss Christman, Student Representative, Russell Farbiarz, Solicitor; Cindy Sunday, Secretary (NM); Press – Arch Kutz, Hamburg Item, Visitors: Dave Mengle, John R.H. Ide, Andrea Heckman, Teresa McCarthy, Steve Gilbert, Andrew Hoffman, Kathy Dimera, Debra Hay

Mr. Specht opened the meeting with the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

A copy of the minutes of the meetings held on February 26, and March 12, 2018 had been given to all members prior to this meeting.

A motion was made by Leon J. Grim, seconded by Brian N. Riegel, to approve the minutes as written.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

PUBLIC COMMENTS

Mr. Specht asked for public comments. There were no public comments.

BOARD REPORTS

The following Board reports were given --

Berks E.I.T. Committee – Ms. Zimmerman
Joint Operating Committee – Mr. Raugh
Committee on Legislative Action – Mr. Johnson
Intermediate Unit – Mr. Specht
Building Committee – Mr. Riegel
Student Council – Miss Christman
President – Mr. Specht

REPORT OF THE BUSINESS MANAGER

A. Recommend approval to transfer \$2,500,000 from General Fund

Assigned Balance to Capital Reserve Fund

A motion was made by Bradley R. Faust, seconded by Cory M. Johnson to approve transferring \$2,500,000 from the General Fund Assigned Balance to the Capital Reserve fund.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO”- None

Motion was carried with seven directors voting “yes”.

B. Recommend approval to transfer \$1,813,607 from General Fund Assigned Fund Balance to the General Fund Unassigned Fund Balance

A motion was made by Brian N. Riegel, seconded by Laura “Lolly” Leshner to approve transferring \$1,813,607 from General Fund Assigned Balance to General Fund Unassigned Balance.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO”- None

Motion was carried with seven directors voting “yes”.

C. Recommend approval of the Berks Career and Technology Center 2018-2019 General Fund Operating Budget in the amount of \$13,138,735. HASD’s portion is \$825,375, an increase of \$24,648 or 6.3% from 2017-2018. (see Exhibit XXVe-1)

A motion was made by Laura “Lolly” Leshner, seconded by Andrew C. Raugh to approve the Berks Career and Technology Center 2018-2019 General Fund Operating Budget in the amount of \$13,138,735. HASD’s portion is \$825,375 an increase of \$24,648 or 6.3% from 2017-2018.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO”- None

Motion was carried with seven directors voting “yes”.

D. Recommend approval of the following Board Policies: (See Exhibit XXVe-2)

- **150 – Title I Comparability Services**
- **102 – Employment of Superintendent/Assistant Superintendent**
- **311 – Reduction of Staff**
- **808 – Food Services**

E. Recommend approval to rescind and retire Board Policy: (See Exhibit XXVe-2)

- **Abolish a Position**

A motion was made by Laura “Lolly Leshner, seconded by Cory M. Johnson to approve Board Policies 150 “Title I Comparability Services”, 302 “Employment of Superintendent/Assistant Superintendent”, 311 “Reduction of Staff”, 808 “Food Services” and to rescind Policy 310 – Abolishing a Position.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

F. Recommend approval of 2017-2018 Budget Transfers (See Exhibit XXVe-3)

A motion was made by Brian N. Riegel, seconded by Leon J. Grim to approve the 2017-2018 Budget Transfers

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO”- None

Motion was carried with seven directors voting “yes”.

SUPERINTENDENT’S REPORT

A. 2018-2019 Resource Allocation Discussion

Dr. Mextorf stated the plan for this discussion is to demonstrate the Vision Pillars – how we fully engage students and we teach the whole child.

A video was prepared for the discussion. Mr. Beissel prepared the video and Mrs. Freiwald discussed different items as they appeared in the video.

Different seating that is being used in some of the elementary classrooms was shown and discussed.

Project Lead the Way, a program used in the High School and Middle School was discussed. We want to continue to build this program and the benefits it has to offer. Want to continue to offer teacher training to build the program.

The amount of money spent on field trips \$50,000 was discussed and how beneficial some of the trips are. A field trip to the Ag Center actually ended up with one of our students securing a job.

Virtual Reality Head Set – each board member got a chance to try a Virtual Reality Head Set. The cost of the head set is \$13,000 for 8 however they offer a lot of possibilities.

The discussion and the video were very beneficial for the board to see how our money for resources is being allocated.

The following was reported -

- B. Treasurers Report/General Fund (see Exhibit XXVe-4)
- C. General Fund Invoices submitted for payment (see Exhibit XXVe-5)
- D. Treasurer’s Report Cafeteria Fund and Cafeteria Fund Invoices submitted for payment (see Exhibit XXVe-6)
- E. Treasurer’s Report Capital Reserve and Capital Projects Fund and invoice submitted for payment (see Exhibit XXVe-7)

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- F. Treasurers Report Debt Service Fund (see Exhibit XXVe-8)
- G. Treasurer's Report/Activity Fund (High School and Middle School – (see Exhibit XXVe-9)
- H. Disposal items presented on Detailed Listing (see Exhibit XXVe-10)

A motion was made by Leon J. Grim, seconded by Bradley R. Faust, to approve the Treasurer's Report/General Fund; to approve - payment of the general fund invoices in the amount of \$960,518.90 (check nos. 0007059 - 00075164 and *D0000625 – *D0000693) to approve the Treasurer's Report/Cafeteria Fund; to approve/ratify cafeteria fund invoices in the amount of \$66,710.63 (check 00007695– 00007711 and *D0000093 - *D0000101) and to approve the Treasurer's Report/Capital Reserve and Projects Fund; to approve Capital Reserve Fund checks in the amount of \$745.00 (check no. 00001245) to approve the Treasurer's Report Debt Service Fund; to approve the Middle and High School Activity Fund; to approve the disposal items presented on detailed listing

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

H. Acknowledgement of the following separations:

- i. Kathy Dimera Assistant Coach, Varsity Track
 - Effective 2/14/2018
- ii. Ryan McGinley, Head Coach, Boys' Basketball
 - Effective 2/22/2018
- iii. Thomas Hutchinson, Assistant Coach, Varsity Wrestling
 - Effective 3/20/2018
- iv. Justin Werley, Assistant Coach, Varsity Wrestling
 - Effective 3/20/2018
- v. Jean Good, Building Clerk
 - Effective after the last academic day in June 2018

- vi. Judith Hein, Food Services
 - Effective after the last academic day in June 2018
- vii. Lenore Shollenberger, Kitchen Manager
 - Effective 6/15/2018

J. Recommend approval of the following Professional Staff:*

- i. Renee Cimino, Short-term Substitute Teacher
 - Short-term assignment anticipated effective dates:
4/17/2018 – end of 2017/2018 academic year
 - Replacement for Nicole Bahner
 - Certification: Instructional II 2810 Elementary K-6
 - \$150 per diem
 - Existing HASD substitute

K. Recommend approval of the following Support Staff:*

- i. Danielle Oswald, Temporary/Substitute Aide
 - Replacement for Karin Swan
 - Anticipated effective dates: 3/27/2018 – 4/6/2018 with possible extension through June 2018.
 - \$13.34 per hour, 6 hours per day for temporary assignment, \$9.25 per hour for substitute assignments.

L. Recommend approval of the following Volunteers: *

- i. High School / Middle School
 - Lindsay Crespo
- ii. Middle School
 - Sheri Heckman

- iii. Tilden
 - Ashley Byassee

A motion was made by Cory M. Johnson, seconded by Brian N. Riegel to approve the professional staff, support staff and volunteers presented.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

M. Recommended approval of the proposal from General Recreation in the amount of \$15,917.47 for the wood carpet at Tilden Elementary Center*(see Exhibit XXVe-11)

N. Recommend approval of the Estimate from Creekside to remove the existing rubber mulch and supply and install new fabric throughout the entire playground in the amount of \$11,055.00 *(see Exhibit XXVe-12)

A motion was made by Cory M. Johnson, seconded by Brian N. Riegel to approve the two items presented regarding the Tilden Elementary Center Playground Wood Carpet.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

O. Recommend approval of the following student trips in accordance with district Policy:

- i. 5th Grade Perry and Tilden to Philadelphia, PA and Adventure Aquarium. Camden, NJ on May 24, 2018 – 180 students and 18 chaperones – cost to the district \$2,556.04**
- ii. HEP HAMS students to New York City, Madame Tussauds Wax Museum and Central Park Zoo – May 21, 2018 – 30 students and 10 chaperones – student funded**

A motion was made by Andrew C. Raugh, seconded by Laura “Lolly” Leshner to approve the student trips presented.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion was carried with seven directors voting “yes”.

IX. Information Items

A. Enrollment

B. Board Summary Report

X. Dates to Remember

- Mar 26-29 - Snow Make-up Days
- 30 - Spring Holiday Recess School Closed
- April 2 - Spring Holiday Recess School Closed
- 9 - School Board Committee Meeting 6:30 p.m.
- 16 - Building Committee Meeting 6:45 Tilden Elem.
- 20-22 School Musical Into the Woods
- 23 - School Board Meeting 6:30 p.m.

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May 2 - Hawk Special Olympics
3 - Hawk Special Olympics Rain Date

XI. New Business

No New Business was discussed.

ADJOURNMENT

A motion was made by Laura "Lolly" Leshner, seconded by Cory M. Johnson, to adjourn the meeting at 7:58 p.m. Motion Carried.

**MINUTES APPROVED ON
April 23, 2018**

RECORDED BY

(Cynthia A. Sunday, Secretary)

(Brian R. Specht, President)