

HAMBURG AREA SCHOOL DISTRICT
Hamburg, Berks County, PA 19526-0401

March 25, 2019

The regular monthly meeting of the Board of Directors of the Hamburg Area School District was called to order by Vice-President, Andrew C. Raugh, at 6:31 p.m. in the James A. Gilmartin Community Room of Hamburg Area High School, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel

Absent: Cory M. Johnson, Brian R. Specht

There were seven directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard Mextorf, Superintendent; Michele Zimmerman, Business Manager; Christopher Beissel, High School Principal; Shawn Gravish, Middle School Principal; Lacie Cucciuffo, Elementary Principal; Teresa Freiwald, Chief Learning Officer; Christopher Spohn, Director Operations and Project Development; Than Wright, Technology Supervisor; Tatiana Short, Student Representative, Russell Farbiarz, Solicitor; Cindy Sunday, Secretary (NM); Visitors – John R. H. Ide, Teresa McCarthy, Andrea Heckman

Mr. Raugh opened the meeting with the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

A copy of the minutes of the meetings held on February 25 and March 11, 2019 had been given to all members prior to this meeting.

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades, to approve the minutes as written.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie Rhoades, Brian N. Riegel

“NO” - None

Motion carried with seven directors voting “yes”.

PUBLIC COMMENTS

Mr. Raugh asked for public comments.

John R. H. Ide, Hamburg – Distributed an article on School Safety

BOARD REPORTS

The following Board reports were given --

Berks E.I.T. Committee – Ms. Zimmerman
Joint Operating Committee – Mr. Raugh
Intermediate Unit – Mr. Specht (was absent)
Building Committee – Mr. Riegel
Student Council – Miss Short
President – Mr. Specht (was absent)

REPORT OF THE BUSINESS MANAGER

- A. Recommend approval of the Berks Career and Technology Center 2019-2020 General Fund Operating Budget in the amount of \$18,783,745. HASD's portion is 884,875 an increase of \$16,634 from 2018-2019. (see Exhibit XXVg-29)

A motion was made by Brian N. Riegel, seconded by Leon J. Grim to approve the 2019-2020 Berks Career and Technology Center General Fund Operating Budget the amount of \$18,783,742. HASD'S portion is \$884,875.

A roll call voice vote was taken on the motion as follows

"YES"- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura "Lolly" Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel

"NO" - None

Motion was carried with seven directors voting "yes".

- B. Recommend approval to hire Gorman & Associates, P.C. to perform auditing services for the 2018-2019, 2019-2020, and 2020-2021 years at a cost of \$23,600, \$24,025 and \$24,450.

A motion was made by Leon J. Grim, seconded by Laura “Lolly” Leshner to approve the Gorman & Associates, P.C. to perform auditing services for the 2018-2019, 2019-2020, and 2020-2021 years at a cost of \$23,600, \$24,025 and \$24,450.

A roll call voice vote was taken on the motion as follows

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel

“NO” - None

Motion carried with seven directors voting “yes”.

SUPERINTENDENT’S REPORT

A. Special Education Plan Discussion – Mr. Ammons

The Special Education Plan had been given to Board members at a previous meeting. Mr. Ammons distributed the document Reasons to Celebrate “Every Child Without Exception” which highlights things happening in our special education programs. (see Exhibit XXVg-30)

- B. Recommend approval of General Fund Treasurer’s Report (see Exhibit XXVf-g-31)
- C. Recommend approval of the General Fund Invoices submitted for payment and Arbiter Pay submitted for payment (see Exhibit XXVg-32)
- D. Recommend approval of the Treasurer’s Report/Food Service and Food Service invoices submitted for payment (see Exhibit XXVg-33)
- E. Recommend approval of the Treasurer’s Report/Capital Reserve and Capital Projects Fund (see Exhibit XXVg-34)
- F. Recommend approval of the Treasurer’s Report/Debt Service (see Exhibit XXVg-35)
- G. Recommend approval of the Treasurer’s Report/Activity Fund (Middle School) (see Exhibit XXVg-36)
- H. Recommend approval of the position description for classroom teacher, Special Education (see Exhibit XXVg-37)

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades to approve Treasurer’s General Fund Treasurer’s Report; the General Fund Invoices submitted for payment in the amount of \$1,084,461.71 (check #00076368 - 00076464 and *D0000616

- *D0000679); to approve the Arbiter pay in the amount of \$57.15 ; to approve the Treasurer's Report Cafeteria Fund and invoices submitted for payment in the amount of \$65,052.88 (check #00007962 – 00007935 and *D0000070 - *D0000080); Treasurer's Report Capital Reserve and Capital Projects fund; Treasurer's Report Debt Service Fund; Treasurer's Report Middle School and High School Activity Fund and the position description for Classroom Teacher, Special Education

A roll call voice vote was taken on the motion as follows

"YES"- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura "Lolly" Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel

"NO" - None

Motion carried with seven directors voting "yes".

1. Recommend approval of the following Support staff:
 1. Tamara Sepke, Paraprofessional
 - a) Increase from 6 to 6.5 hours per day, based on student need
 - b) Effective 3/21/2019
 - c) Existing HASD employee
 2. Barry Driesbach, Substitute Mail Clerk
 - a) Effective 3/26/2019
 - b) Substitute rate of \$10 per hour
 - c) Existing HASD employee
2. Recommend approval of the following Extracurricular staff:
 1. Brent Krick, Assistant Coach, Middle School Baseball
 - a) Replacing Patrick Hanlon & Jordan Youndt
 - b) Effective 3/26/2019
 - c) Stipend: \$1,799.00 (Step 1)
 - d) Hamburg
 2. Lauren Mengel, Head Coach, Middle School Field Hockey
 - a) Replacing Nicole Baessler
 - b) Effective 7/1/2019
 - c) Stipend: \$2,771.00 (Step 3)
 - d) Existing HASD employee

3. Shari Wilson, Head Coach, Girls' JV Tennis
 - a) Filling vacant position
 - b) Effective 7/1/2019
 - c) Stipend: \$1,096.00 (Step 3)
 - d) Bethlehem
5. Kim Swartley, Athletic Game Help
 4. Effective 7/1/2019
 5. Stipend: \$35 - \$45 depending on activity
 6. Bernville
3. Recommend approval of the following volunteers:
 1. High School, Middle School
 - a) Damian Ulrich
 - b) Michelle Oswald
 2. High School, Middle School, Tilden
 - a) Ashley Riegel
 3. Middle School
 - a) Lisa Schappell
 4. Middle School, Tilden
 - a) Nicole Matthai
 5. Tilden
 - a) Susan Bear
 - b) Tracey Howell

A motion was made by Todd D. Hummel, seconded by Laura "Lolly" Leshner to approve the support staff, Extracurricular staff and volunteers presented.

A roll call voice vote was taken on the motion as follows

- “YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel
- “NO” - None
- “Abstain - Brian N. Reigel on Item I2 because Barry Dreisbach is his father in-law

Motion carried with seven directors voting “yes” and Brian N. Riegel abstaining on Item I2 because Barry Driesbach is his father in-law. (see Abstention Paperwork Exhibit XVg-38)

IX. Information Items

1. Board Summary

X. Dates to Remember

March	31	HAEF Coach/Vera Bradley Bingo Hamburg Field House	1:30 p.m.
April	8	School Board Committee Meeting	6:30 p.m.
	12-13	Prom Night Fright High School Play	7:00
	17	Early Dismissal for Students – Act 80 Day	
	18-22	School Closed – Holiday Recess	
	27	BCTC 50 th Anniversary Celebration BCTC East Campus	11:00 – 3:00

XI. New Business

No new business was discussed.

However, Mr. Grim asked when the Director of Safety and Security position would be discussed. Dr. Mextorf said it would be discussed at the next meeting (April 8).

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XII. Adjournment

A motion was made by Todd D. Hummel, seconded by Leon J. Grim, to adjourn the meeting at 6:58 p.m. Motion carried.

**MINUTES APPROVED ON
March 25, 2019**

RECORDED BY

Brian R. Specht, President

Cynthia A, Sunday