

HAMBURG AREA SCHOL DISTRICT
Hamburg, Berks County, PA 19526-0401

March 22, 2021

The Regular meeting of the Board was called to order by President, Brian R. Specht at 6:33 p.m. This meeting was held in the library of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Brad R. Faust, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian R. Specht

Absent –Leon J. Grim, Todd D. Hummel, Brian N. Riegel,
Maggie L. Rhoades

There were five directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard Mextorf Superintendent, Michele Zimmerman, Business Manager; Shawn Gravish, Director of Safety and Security; Andrea Berger, Elementary Principal; Teresa Freiwald, Chief Learning Officer; Tim Easter, Middle School Principal; Than Wright, Technology Supervisor; Russell Farbiarz, School District Solicitor (via Zoom); Cindy Sunday, Board Secretary; Visitors: Ben Reed “Mette, Evans, & Woodside”; John R.H. Ide, Dave Mengle, Steve Gilbert, Andrew Hoffman, Andrea Heckman

Mr. Specht opened the meeting with the pledge to the flag.

IV. Approval of previous meetings minutes (February 22 and March 8, 2021)

A motion was made by Laura “Lolly” Leshner seconded by Andrew C. Raugh to approve the minutes as written.

A roll call voice vote was taken on the motion as follows:

Yes - Brad R. Faust, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian R. Specht
No - None

Motion carried with five directors voting yes

PUBLIC COMMENTS

Mr. Specht asked for public comments.

There were no public comments.

V. Report of the Business Manager

D. Recommend approval of MS project bond parameters resolution (see Exhibit XXV-k-2)

Ms. Zimmerman began by stating to the board that PFM and RBC reduced their fees because we have of our long relationship with them. Ms. Zimmerman then explained that Brad Remig from PFM and Ben Reed of Mette, Evans and Woodside were present to review and answer any questions regarding the Parameters Resolution.

Mrs. Leshner asked if there would be a penalty if the bonds were paid off early. Brad stated it could be paid off after five years without a penalty.

A motion was made by Andrew C. Raugh, seconded by Bradley R. Faust to approve the parameters resolution presented.

A roll call voice vote was taken on the motion as follows:

Yes - Brad R. Faust, Cory M. Johnson, Laura "Lolly" Leshner, Andrew C. Raugh, Brian R. Specht

No - None

Motion carried with five directors voting "yes".

E. Recommend approval to transfer \$1,400,000 from General Fund assigned fund balance to Capital Reserve fund

A motion was made by Andrew C. Raugh, seconded by Bradley R. Faust to approve transferring \$1,400,000 from General Fund assigned balance to Capital Reserve fund.

A roll call voice vote was taken on the motion as follows:

Yes - Brad R. Faust, Cory M. Johnson, Laura "Lolly" Leshner, Andrew C. Raugh, Brian R. Specht

No - None

Motion carried with five directors voting "yes".

- F. Recommend approval of 2021-2022 Berks Career & Technology Center General Fund Operating Budget in the amount of \$19,677,327, an increase of \$318,107 (1.64%) over the current year. HASD's portion is \$881,736, an increase of \$17,052 over the current year. (see Exhibit XXVk-3)

A motion was made by Laura "Lolly" Leshner, seconded by Andrew C. Raugh to approve the BCTC 2021-2022 General Fund Budget as presented with Hamburg Area portion \$881,736 an increase of \$17,052 over current year.

A roll call voice vote was taken on the motion as follows:

Yes - Brad R. Faust, Cory M. Johnson, Laura "Lolly" Leshner, Andrew C. Raugh, Brian R. Specht

No - None

Motion carried with five directors voting "yes".

- G. Recommend approval to renew the Central Susquehanna Intermediate Unit (CSIU) Computer Service Rates for 2021-2022 totaling approximately \$22,500.

A motion was made by Bradley R. Faust Seconded by Cory M. Johnson to approve the renewal of the Central Susquehanna Intermediate Unit (CSIU) Computer service Rates for 2021-2022 totaling approximately \$22,500.

A roll call voice vote was taken on the motion as follows:

Yes - Brad R. Faust, Cory M. Johnson, Laura “Lolly” Leshner,
Andrew C. Raugh, Brian R. Specht
No - None

Motion carried with five directors voting “yes”.

- H. Recommend approval of Board policies:
1. 309.1 – Work-From-Home Program (see Exhibit XXVk-4)
 2. 907 – School Visitors (see Exhibit XXVk-5)

A motion was made by Andrew C. Raugh, seconded by
Bradley R. Faust to approve policies 309.1 Work From
Home and 907 school visitors.

A roll call voice vote was taken on the motion as follows:

Yes - Brad R. Faust, Cory M. Johnson, Laura “Lolly” Leshner,
Andrew C. Raugh, Brian R. Specht
No - None

Motion carried with five directors voting “yes”.

VI. Report of the Superintendent

- D. COVID Update –
Dr. Mextorf gave the COVID update. He stated our curve
remains the same. He also added that since the state offered
the Johnson and Johnson vaccine to school district employees
138 received them. The majority of staff should now be
vaccinated.
- E. Recommend approval of the General Fund Treasurer’s Report
(see Exhibit XXVk-6)
- F. Recommend approval of the General Fund invoices submitted
for payment (see Exhibit XXVk-7)

- G. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment (see Exhibit XXVk-8)
- H. Recommend approval of the Capital Reserve Treasurer's Report and invoices submitted for payment (see Exhibit XXVk-9)
- I. Recommend approval of the Debt Service Treasurer's Report (see Exhibit XXVk-10)
- J. Recommend approval of the HS and MS Activity Funds Treasurer's Reports and invoices submitted for payment (see Exhibit XXVk-11)
- K. Recommend approval of disposal items presented on detailed listing (see Exhibit XXVk-12)

A motion was made by Laura "Lolly" Leshner, seconded by Bradley R. Faust to approve the General Fund treasurer's report and invoices in the amount of 954,800.47 (check #0000078585 – 0000078645 and D001000720 – D000000256); Food Service Profit and Loss Statement and invoices submitted for payment in the amount of \$54,290.47 (check # 000000824 – 0000008314 and D000000243 – D000000256; Capital Reserve Treasurer Report and invoices in the amount of \$256,610.66 (check #0000001298 – 0000001301 and D000000001; the treasurers report Debt Service Fund; High School and Middle School Activity fund reports and invoices submitted for payment; Disposal items presented on detailed listing

A roll call voice vote was taken on the motion as follows:

Yes - Brad R. Faust, Cory M. Johnson, Laura “Lolly” Leshner,
Andrew C. Raugh, Brian R. Specht

No - None

Motion carried with five directors voting “yes”.

- L. Recommend acknowledgement of the following separations:
1. Laraine Falcon, Purchasing/Payables Specialist
 - Revised effective date: 05/10/2021
 2. Katelynn Frey, Head Coach, JV Girls’ Soccer
 - Effective 03/15/2021
 3. Richard Reinhart III, Assistant Coach, JV Football (Half-time)
 - Effective 03/15/2021
 - Will remain Volunteer Assistant Coach, Football
 4. Tammy Emerich, Transportation Aide
 - Effective 03/26/2021
 5. Michael Bashore, Athletics Game Help
 - Effective 01/01/2021
 6. Richard Mason, Sr., Athletics Game Help
 - Effective 01/01/2021
 7. Scott Reichard, Athletics Game Help
 - Effective 01/01/2021
 8. Mark Sanko, Athletics Game Help
 - Effective 01/01/2021
- M. Recommend acknowledgement of the following leave of absence:
1. Karen Brantlecht, Special Education Classroom Teacher
 - Anticipated effective dates: 04/06/2021 – 06/04/2021

- N. Recommend approval of the following Support Staff:
1. Bradley Buck, Grounds Maintenance Technician
 - Replacing Luciano Filippini
 - Effective 03/23/2021
 - Hourly rate: Level III – \$15.34
 - Current HASD employee
 2. Dana Hunsicker, Purchasing/Payables Specialist
 - Replacing Laraine Falcon
 - Effective 04/06/2021
 - Annual salary: \$38,000 (ineligible for annual increase July 2021)

- O. Recommend approval of the following Volunteers:
1. Lisa Chillot, Volunteer Assistant Coach, High School Football

A motion was made by Andrew C. Raugh, seconded by Laura “Lolly” Leshner to approve the support staff and volunteers presented.

A roll call voice vote was taken on the motion as follows:

- Yes - Brad R. Faust, Cory M. Johnson, Laura “Lolly” Leshner, Andrew C. Raugh, Brian R. Specht
No - None

Motion carried with five directors voting “yes”.

- P. Recommend approval of the 2021-2022 Athletic Handbook

A motion was made by Bradley R. Faust, seconded by Laura “Lolly” Leshner to approve the 2021-2022 Athletic Handbook.

A roll call voice vote was taken on the motion as follows

Yes - Brad R. Faust, Cory M. Johnson, Laura "Lolly" Leshner,
Andrew C. Raugh, Brian R. Specht

No - None

Motion carried with five directors voting "yes".

VII. Information Items

D. Board Summary

E. Berks EIT 2021 Newsletter

F. March Enrollment

VIII. Dates to Remember

April	1-5	Holiday Recess	School Closed
	12	Board Meeting	6:30 p.m.
	26	Board Meeting	6:30 p.m.

IX. New Business

Mrs. Leshner asked about graduation and the prom. Dr. Mextorf explained tentatively graduation would be held in the stadium on Thursday, June 3 with inclement weather days on June 4 and 5. The Prom will be held on June 6 with inclement weather days on June 7 and 8. Tentatively the prom will be held at the Strausstown Lions Club park. It is the understanding that Mr. Beissel shared this information with parents.

X. Adjournment

A motion was made by Laura "Lolly" Leshner, seconded by Cory M. Johnson to adjourn the meeting at 6:52 p.m. Motion carried.

**MINUTES APPROVED ON
April 26, 2021**

RECORDED BY

Cynthia A. Sunday

Brian R. Specht, President