

**HAMBURG AREA SCHOOL DISTRICT  
Hamburg, Berks County, PA 19526-0401**

**May 13, 2019**

The Committee-of-the Whole meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:33 p.m. in the James A. Gilmartin Community Room of the Hamburg Area High School, Windsor Street, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Todd D. Hummel, Cory M. Johnson, Laura "Lolly" Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

Absent: Bradley R. Faust, Leon J. Grim, Maggie L. Rhoades

There were six directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Richard J. Mextorf, Superintendent; Michele Zimmerman, Business Manager; Chris Beissel, High School Principal; Damian Buggy, High School Dean of Students; Shawn Gravish, Middle School Principal; Tim Easter, Middle School Dean of Students; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Matthew Ammona, Special Education Director; Kim Byassee, Transportation/Child Accounting Coordinator; Teresa Freiwald, Chief Learning Officer; Chris Spohn, Director Operations and Project Development; Than Wright, Technology Supervisor; Aaron Menapace, Athletic Director; Russell Farbiarz, School District Solicitor; Cindy Sunday, Board Secretary; Visitors: John R. H. Ide, Angie Dowd, Megan Kline, Andrew Hoffman, Harley Ludy

Mr. Specht opened the meeting with the pledge to the flag.

**PUBLIC COMMENTS**

Mr. Specht asked for public comments. There were no public comments.

**VI. Report of the Superintendent**

Dr. Mextorf began with his items while Mr. Spohn was getting setup.

**B. Appoint Michele Zimmerman as District Treasurer for 2019-2020\***

- C. Recommend consideration of \$300 stipend for Show Choir Choreographer for the 2018-2019 academic year (will be on May 20<sup>th</sup> Board agenda for approval).
- D. Recommend review of the following position descriptions (will be on May 20<sup>th</sup> Board agenda for approval):
  - i. Assistant Principal, Middle School
  - ii. Principal, Elementary
  - iii. Principal, Middle School
  - iv. Certified School Nurse
  - v. Registered Nurse/Licensed Practical Nurse
- E. Acknowledgement of the following separations:
  - i. Beth Horrigan, Head Coach, Middle School Cross Country
    - 1. Effective 5/7/2019
  - ii. Amanda Wrona, Special Education Teacher, Elementary
    - 1. Effective 6/15/2019
- F. Recommend approval of the following Professional staff: \*
  - i. Samantha Moore, Tutor
    - 1. Effective 3/21/2019
    - 2. Hourly rate: \$25.00 / approximately 2 hours per week
    - 3. Certifications: Instructional I, 3230 English 7-12, 9227 Special Education 7-12
    - 4. Hamburg
- G. Recommend approval of the following Co-curricular staff: \*
  - i. Abbey Brewer, Middle School Yearbook Advisor
    - 1. Stipend: \$796.00 (prorated as of January 16, 2019)
- H. Recommend approval of the following Volunteers: \*
  - i. High School
    - 1. John Zima, Assistant Volunteer Coach, Football
  - ii. High School, Middle School
    - 1. Jacquelyn Moyer
  - iii. Tilden
    - 1. Heather Heilman
    - 2. Jenny Stauffer

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner to approve the Professional staff, Co-curricular staff, and volunteers presented.

A roll call voice vote was taken on the motion as follows:

“Yes”- Todd D. Hummel, Cory M. Johnson, Laura “Lolly” Leshner,  
Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“No”- None

Motion carried with six directors voting “yes”.

- I. Recommend approval of the following student trips \*
  - i. High School Music Department – Williamsburg, VA – May 1-3, 2020- 100 students and 20 chaperones – student funded – no cost to the district
  - ii. 5<sup>th</sup> Grade Celebration – Tilden Elementary – May 22, 2019 – The Works and Lazer Quest, Bern Road, Wyomissing – 112 students and 6-8 chaperones – No cost to the district – Paid for by the PTO (covered under Policy 121 as a day trip).

A motion was made by Brian N. Riegel, seconded by Cory M. Johnson to approve the student trips presented.

A roll call voice vote was taken on the motion as follows:

“Yes”- Todd D. Hummel, Cory M. Johnson, Laura “Lolly” Leshner,  
Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“No”- None

Motion carried with six directors voting “yes”.

Russell pointed out that the item to appoint Michele Zimmerman, school district treasurer had an asterisk (\*) to be voted on.

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner to approve appointing Michele Zimmerman school district treasurer for 2019-2020.

A roll call voice vote was taken on the motion as follows:

“Yes”- Todd D. Hummel, Cory M. Johnson, Laura “Lolly” Leshner,  
Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“No”- None

Motion carried with six directors voting “yes”.

A. Discussion – Project Development Update – Mr. Spohn

At this point Mr. Spohn began to explain how his position (Director of Operations and Product Development) is developing. He said it is about a 60/40 split. He is doing a lot of work with Economic Development/on ramps. He is involved with workforce development Mr. Spohn has become a leader with joint regional comprehensive plan. Our area is referred to as the Hawk Mountain Region because the school district is what holds it all together.

He explained how CGI is working with the county on a communication piece. The school district agreed to be a part of this and Mr. Spohn along with Dr. Mextorf and Teresa Freiwald worked with CGI to develop the district’s part in the video. At this point the video was shown.

Mr. Spohn mentioned The Hamburg Center Redevelopment was discussed:

Windsor Township – it cannot be vacant – would like to have tax revenue.

Regarding the on-ramps: current Program of Studies and Act 158.

Realign program of studies to include: Healthcare and manufacturing  
Looking to partner with other school districts to integrate programs this summer.

This is just a thumbnail of what is going on and how important it is to be moving forward.

Lolly Leshner asked how to get kids involved. Mr. Spohn stated be in this together and the power the word of mouth.

V. Report of the Business Manager (Items B-C will be on May 20 agenda for approval)

- A. Approval of 2019-2020 Proposed Final General Fund Budget in the amount of \$44,009,508. This includes no tax increase.

A motion was made by Laura "Lolly" Leshner, seconded by Todd D. Hummel to approve the 2019-2020 Proposed Final General Fund Budget in the amount of \$44,009,508 which does not include a tax increase.

A roll call voice vote was taken on the motion as follows:

"Yes"- Todd D. Hummel, Cory M. Johnson, Laura "Lolly" Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

"No"- None

Motion carried with six directors voting "yes".

- B. From the Capital Reserve fund, proposal from Nagle Athletic Services to clean the HS track and repaint the lines in the amount of \$25,000.
- C. Four-year technology lease with TBD beginning July 1, 2019 with an annual payment not to exceed TBD (in process of obtaining quotes)
- D. First reading of Board policy: (will be on June 17 Board agenda for approval)
- 808 – Food Services

VII. Information Items

- A. April Enrollment
- B. YMCA Summer Program Agreement was at board member places

**VIII. Dates to remember**

May	20	Board Meeting	6:30 p.m.
	23	Early Dismissal for Student – Act 80 Day	
	24	No School for Students	
	27	Memorial Day – School Closed	
	29	Sports Awards Assembly	6:00 p.m.
June	3	Committee of the Whole Meeting	6:30 p.m.
	7	Last Day of School for students; Early Dismissal	
	7	Commencement	6:00 p.m.

**IX. Adjournment**

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades to adjourn the meeting at 7:50 p.m. Motion carried.

**MINUTES APPROVED ON  
June 17, 2019, 2019**

**RECORDED BY**

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Cynthia A. Sunday

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Brian R. Specht, President