

HAMBURG AREA SCHOL DISTRICT
Hamburg, Berks County, PA 19526-0401

May 23, 2022

The Regular meeting of the Board was called to order by President, Todd D. Hummel at 6:30 p.m. This meeting was held in the James A. Gilmartin Community Room of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

There were nine directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard Mextorf, Superintendent; Michele Zimmerman, Business Manager; Teresa Freiwald, Chief Learning Officer; Shawn Gravish, Director of Safety & Security; Chris Beissel, High School Principal; Tim Easter, Middle School Principal; Andrea Berger, Elementary Principal; Matthew Ammons, Director Special Education and Student Services; Than Wright, Technology Supervisor; Liana Tiamzon, Student Representative; Russell Farbiarz, School District Solicitor; Cindy Sunday, Board Secretary; Visitors –Terance Laughlin, John R.H. Ide, Dave Mengle, Robin Clauser, Jason Clauser, Tanya Peter, Alicia DeJesus, Tonya Cruz

Mr. Hummel opened the meeting with the pledge to the flag.

IV. Approval of previous meetings minutes from April 25 and May 9, 2022

A motion was made by Toni L. McFadden seconded by Ryan J. Gebely to approve the minutes as written.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

V. Public Comments

Mr. Hummel asked for public comments. There were no public comments.

VI. Board Reports

- A. Berks E.I.T. Committee – Ms. Zimmerman
- B. Joint Operating Committee – Mr. Faust
- C. Committee on Legislative Action – Mr. Gilbert
- D. Intermediate Unit – Mr. Hummel
- E. Student Council – Miss Tiamzon
- F. President – Mr. Hummel

At this point of the meeting, Dr. Gravish distributed the Hamburg Area Education Foundation awards for the 2022 School Year. The Foundation distributed \$29,000 in awards.

VII. Report of the Business Manager

- A. 2022-2023 General Fund Final Budget in amount of \$49,333,615. Ms. Zimmerman said she was not going to go into details again. This will be on the June 6 Agenda for approval.
- B. Recommend approval of a 2022-2023 Technology equipment lease with Vantage Financial at an annual cost of \$37,332 for four years.
A motion was made by Birgit H. White, seconded by Thomas D. DeAngelo to approve the 2022-2023 Technology Equipment lease with Vintage Financial at an annual cost of \$37,332 for four years.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

- C. Recommend approval of the following Board policies:
1. 004 – Membership (see Exhibit XXVIa-71)
 2. 006 – Meetings (see Exhibit XXVIa-72)
 3. 113.1 – Discipline of Students with Disabilities(see Exhibit XXVIa-73)
 4. 113.2 – Behavior Support (see Exhibit XXVIa-74)
 5. 113.4 – Confidentiality of Special Education Student Information (see Exhibit XXVIa-75)
 6. 123.2 – Sudden Cardiac Arrest (see Exhibit XXVIa-76)
 7. 218.2 – Terroristic Threats (see Exhibit XXVIa-77)
 8. 226 – Searches (see Exhibit XXVIa-78)
 9. 236.1 – Threat Assessment
 10. 314 – Physical Examination (see Exhibit XXVIa-79)
 11. 331 – Job Related Expenses (see Exhibit XXVIa-80)
 12. 334 – Sick Leave/Personal Time Off (PTO) (see Exhibit XXVIa-81)
 13. 709 – Building Security (see Exhibit XXVIa-82)
 14. 805 – Emergency Preparedness and Response (see Exhibit XXVIa-83)
 15. 805.1 – Relations with Law Enforcement Agencies (see Exhibit XXVIa-84)

Discussion took place and it was decided to table item #9
Policy 236.1 – Threat Assessment

A motion was made by Toni L. McFadden seconded by Tonia S. Krick to approve items 1-8 and 10-15.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,
Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L.
McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

VIII. Report of the Superintendent

- A. Recommend approval of the General Fund Treasurer's Report (see Exhibit XXVIa-85)
- B. Recommend approval of the General Fund and Arbiter invoices submitted for payment (see Exhibit XXVIa-86)
- C. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment (see Exhibit XXVIa-87)
- D. Recommend approval of the Capital Reserve Treasurer's Report (see Exhibit XXVIa-88)
- E. Recommend approval of the Debt Service Treasurer's Report (see Exhibit XXVIa-89)
- F. Recommend approval of the 2021 Bond Fund Treasurer's Report and invoices submitted for payment (see Exhibit XXVIa-90)
- G. Recommend approval of the HS and MS Activity Funds Treasurer's Reports and invoices submitted for payment (see Exhibit XXVIa-91)
- H. Recommend approval of disposal items presented on detailed listing (see Exhibit XXVIa-92)

A motion was made by Bradley R. Faust, seconded by Tonia S. Krick to approve the Treasurer Report General fund, General Fund invoices in the amount of \$1,001,637.69 (check nos. 0000079546 – 0000079605 and D001001752 – D001001821) and Arbiter payments in the amount of \$2,111.20; Food Service Profit and Loss Statement and invoices in the amount of \$76,400.73 (Check #0000008410 – 0000008416 and D000000420 – D000000430); Capital Reserve Fund Treasurer Report; Debt Service Treasurer Report; 2021 Bond Fund Treasurer Report and invoices in the amount of \$83,918.35 (check numbers 0000004055 – 0000004058); High school Activity fund Treasurer Report and invoices in the amount of \$17, 947.46 (check numbers 0000013316 – 0000013331; Middle School Activity Fund Treasurer Report and invoices in the amount of 778.21 (check numbers 0000004065 – 0000004067); Disposal Items presented

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

- I. Recommend approval of Contract for Employment of Business Manager with Michele Zimmerman for July 1, 2022 – June 30, 2027. (see Exhibit XXVla-93)

A motion was made by Birgit H. White, seconded by Toni L. McFadden to approve contract for Employment of Business Manger with Michele Zimmerman for July 1, 2022 – June 30, 2027.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,
Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L.
McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

J. Recommend appointing Michele Zimmerman as District
Treasurer for 2022-2023.

A motion was made by Birgit H. White, seconded by Laura
"Lolly" Leshner to appoint Michele Zimmerman District Treasurer
for 2022-2023.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,
Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L.
McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

K. Recommend approval of COSTARS Recreational and Fitness
Agreement Equipment Contract to repair existing curtain in HS
gymnasium in amount not to exceed \$14,000.

A motion was made by Ryan J. Gebely seconded by Laura
"Lolly" Leshner to approve COSTARS Recreational and Fitness
Agreement Contract to repair existing curtain in HS gymnasium
in amount not to exceed \$14,000.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,
Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L.
McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

- L. From the Capital Reserve Fund, recommend approval to upgrade lighting controls at Tilden Elementary Center in an amount not to exceed \$378,000.(see Exhibit XXVla-94)

A motion was made by Birgit H. White, seconded by Thomas D. DeAngelo to approve using monies from the Capital Reserve Fund to upgrade lighting controls at Tilden Elementary Center in an amount not to exceed \$378,000.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

- M. Recommend adoption of the Employee Referral Program for Custodial and Paraeducator positions effective June 1, 2022

A motion was made by Toni L. McFadden, seconded by Laura "Lolly" Leshner to adopt the Employee Referral Program for Custodial and Paraeducator positions effective June 1, 2022. (see Exhibit XXVla-95)

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

N. Recommend approval of the following position descriptions for summer programs:

1. Coordinator, Extended School Year (see Exhibit XXVIa-96)
2. Head Counselor, Extended School Year (see Exhibit XXVIa-97)
3. Counselor, Extended School Year (see Exhibit XXVIa-98)
4. Junior Counselor/Intern, Extended School Year (see Exhibit XXVIa-99)
5. Coordinator, Summer Learning Academy (see Exhibit XXVIa-100)
6. Teacher, Summer Learning Academy (see Exhibit XXVIa-101)
7. Summer Program Assistant, English as a Second Language (ESL) (see Exhibit XXVIa-102)

A motion was made by Bradley R. Faust, seconded by Birgit H. White to approve the positions descriptions for summer programs presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

O. Recommend approval of the following High School/Summer Learning Academy Staff:

1. Damian Buggy – Program Coordinator
 - Effective 06/20/2022 – 07/15/2022
 - Stipend: \$3500
2. Jennifer Carestia – Classroom Teacher, Math
 - Effective 06/20/2022 – 07/15/2022
 - Stipend: \$2500
3. Justin Brown - Classroom Teacher, Science
 - Effective 06/20/2022 – 07/15/2022
 - Stipend: \$2500
4. Brittany Stauffer - Classroom Teacher, Social Studies
 - Effective 06/20/2022 – 07/15/2022
 - Stipend: \$2500

P. Recommend approval of the following Special Education/Extended School Year (ESY) Staff:

1. Alyssa Fink – Coordinator
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$2500
2. Kristin Newpher – Coordinator
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$2500
3. Abby Brewer – Head Counselor
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$2000
4. Katelyn Frey – Head Counselor
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$2000

5. Kelly James – Head Counselor
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$2000
6. Beth Jackowski – Head Counselor
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$2000
7. Amanda York – Head Counselor
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$2000
8. Lisa Eisenhower – Head Counselor (50%)
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$1000
9. Robin Epting – Head Counselor (50%)
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$1000
10. Leah Salomonsen – Counselor
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$1000
11. Karin Swan – Counselor
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$1000
12. Katelyn Smith – Counselor
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$1000
13. Nicole Kane – Counselor
 - Effective 07/08/2022 – 07/29/2022
 - Stipend: \$1000

14. Rachel Roth – Counselor (part-time)

- Effective 07/08/2022 – 07/29/2022
- Stipend: \$1000 (prorated for 1 day per week)

Q. Recommend approval for the following Summer ESL position:

1. Jennifer Clinton – Teacher

- Effective 07/08/2022 – 07/22/2022
- Stipend: \$2000

R. Recommend approval of the following Long-term Substitute Teachers:

1. Patrick Hand – Dedicated Building Substitute, High School

- Effective for the 2022-2023 academic year
- Annual Salary: \$51,203 / Master's Level Step 2
- Certifications: Instructional I; 6800 – Mathematics, 7-12; 8450 – General Science, 7-12; 9225 - Special Education, PK-12; 1603 – Business/Computer/Information Technology 7-12; 4499 - Program Specialist English as a Second Language (ESL) PK-12
- Current HASD Dedicated Building Sub

2. McKenzie Harakel – Dedicated Building Substitute, Tilden

- Effective for the 2022-2023 academic year
- Annual Salary: \$47,803 / Bachelor's Level Step 1
- Certification: Instructional I, 2825 Early Childhood/Elementary Education
- Current HASD Dedicated Building Sub

3. Nicole Kane – Dedicated Building Substitute, Middle School

- Effective for the 2022-2023 academic year

- Annual Salary: \$47,803 / Bachelor's Level Step 1
 - Certification: Instructional I, 8875 – Social Studies 7-12; 9227 – Special Education 7-12
 - Prior-year HASD Long-Term Substitute
4. Victoria Pascucci – Dedicated Building Substitute, Tilden
- Effective for the 2022-2023 academic year
 - Annual Salary: \$47,803 / Bachelor's Level Step 1
 - Certification: Instructional I, 2825 Early Childhood/Elementary Education
 - Current HASD Dedicated Building Sub
- S. Recommend approval of the Temporary Technology Assistants (Summer help):
1. Kathleen Crider
- Effective 06/06/2022 – 08/12/2022
 - Hourly Pay Rate: \$13.34 / 37.5 hours per week
2. Christopher Argot
- Effective 06/06/2022 – 08/12/2022
 - Hourly Pay Rate: \$13.34 / 37.5 hours per week
- T. Recommend approval of the following Temporary Custodians (Summer help)
1. Grayson Althouse – High School
- Effective 06/06/2022 – 08/19/2022
 - Hourly rate: \$13.34 / 6 hours per day
2. Shelby Bowen - Tilden
- Effective 06/13/2022 – 08/10/2022
 - Will receive current hourly rate / 8 hours per day
3. Shane Conrad – Perry
- Effective 06/06/2022 – 08/19/2022
 - Hourly rate: \$13.34 / 8 hours per day

4. Paula Enzman – Middle School
 - Effective 06/06/2022 – 08/19/2022
 - Will receive current hourly rate / 6 hours per day
5. Robin Epting – Middle School
 - Effective 06/06/2022 – 08/19/2022
 - Will receive current hourly rate / 8 hours per day
6. Hunter Foley - Perry
 - Effective 06/06/2022 – 08/19/2022
 - Hourly rate: \$10.00 / 6 hours per day
7. Lori Fritz – Middle School
 - Effective 06/06/2022 – 08/19/2022
 - Will receive current hourly rate / 4 hours per day
8. Kathleen Maberry – High School
 - Effective 06/06/2022 – 08/19/2022
 - Will receive current hourly rate / 8 hours per day
9. Noah Neuin – Tilden
 - Effective 06/06/2022 – 08/19/2022
 - Hourly rate: \$10.00 / 8 hours per day
10. Tina Peters – Tilden
 - Effective 06/06/2022 – 08/19/2022
 - Will receive current hourly rate / 8 hours per day
11. Tracy Schlappich – High School
 - Effective 06/06/2022 – 08/19/2022
 - Will receive current hourly rate / 8 hours per day
12. Dennis Welgo – Middle School
 - Effective 06/06/2022 – 08/19/2022
 - Will receive current hourly rate / 6 hours per day

U. Recommend approval of the following Volunteers:

1. Melanie Hoppes
2. Paul Billman

A motion was made by Tonia S. Krick, seconded by Laura "lolly" Leshner to approve the High School Summer Learning Academy Staff, Special Education Extended School Year (ESY) staff, Summer ESL staff, Long-term Substitute Teachers, Temporary Technology Assistants (summer help), Temporary Custodians (Summer Help), and Volunteers.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

V. Recommend approval of the following Professional Development Conference in accordance with District policy:

1. Melissa Farina to attend the National Science Teaching Association conference in Chicago, IL from July 21-23, 2022. Approximate cost to the District is \$1,410

A motion was made by Birgit H. White Toni L. McFadden to approve the Professional Development Conference presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

IX. Information Items

A. April Board Summary

X. Dates to Remember

June	3	Last day of School for students - Early Dismissal	
June	3	Commencement	6:00 p.m.
	6	Board Meeting	6:30 p.m.
	20	Board Meeting	6:30 p.m.
July	18	Board Meeting	6:30 p.m.

XI. New Business

Mr. Gebely stated that he had attended the Tilden Field Trip to Crystal Cave and how much fun the students were having. Glad to see field trips happening again.

XII. Adjournment

A motion was made by Toni L. McFadden, seconded by Laura "Lolly" Leshner to adjourn the meeting at 7:04 p.m. Motion carried.

MINUTES APPROVED ON
June 20, 2022

RECORDED BY

Todd D. Hummel
President

Cynthia A. Sunday

