

**HAMBURG AREA SCHOL DISTRICT**  
**Hamburg, Berks County, PA 19526-0401**

**November 14, 2022**

The Regular meeting of the Board was called to order by President, Todd D. Hummel at 6:31 p.m. This meeting was held in the James A. Gilmartin Community Room of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert,  
Tonya S. Krick, Toni L. McFadden, Birgit H. White Todd D. Hummel

Absent: Laura "Lolly" Leshner

There were eight directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Richard Mextorf, Superintendent; Michele Zimmerman, Business Manager; Teresa Freiwald, Chief Learning Officer; Shawn Gravish, Director of Safety and Security; Chris Beissel, High School Principal; Alyssa Fink, High School Assistant Principal; Tim Easter, Middle School Principal; Andrea Berger, Elementary Principal; Lacie Cucciufo, Elementary Principal; Rob Marra, Special Education and and Student Services Director; Km Byassee, Director Transportation and Child Accounting; Carlile Cole, Human Resource Director; Elaine Ruppert, Facilities Director; Than Wright, Technology Supervisor; Aaron Menapace, Athletic Director; David Shefter, Food Service Director; Jim Mancuso, District Solicitor; Cindy Sunday, Board Secretary; Visitors -Marcy Donatelli, Megan Hoch, Cathy Hoch, Tana Koller, Dave Mengle, John R.H. Ide, Tyler Hartranft, Justine Reading, Shannon DelConte

Mr. Hummel opened the meeting with the pledge to the flag.

**IV. Approval of Previous meeting minutes – September 26, October 10 and 24, 2022**

A motion was made by Toni L. McFadden, Seconded by Ryan J. Gebely to approve the minjutes as written.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,  
Steven C. Gilbert, Tonia S. Krick, Toni L. McFadden, Birgit H.  
White, Todd D. Hummel

No - None

Motion carried with eight directors voting yes.

**V. Public Comments** – There were no public comments.

**VI. Board Reports**

- A. Berks E.I.T. Committee – Ms. Zimmerman
- B. Joint Operating Committee – Mr. Faust
- C. Committee on Legislative Action – Mr. Gilbert
- D. Intermediate Unit – Mr. Hummel
- E. Student Council –
- F. President – Mr. Hummel

**VII. Report of the Business Manager**

A. Recommend approval of following Board policies:

- 1. 210 – Medication (see Exhibit XXVlb-73)
- 2. 247 – Hazing (see Exhibit XXVlb-74)
- 3. 704 – Maintenance (see Exhibit XXVlb-75)
- 4. 707 – Use of School Facilities (see Exhibit XXVlb-76)
- 5. 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers (see Exhibit XXVlb-77)
- 6. 810.3 – School Vehicle Drivers(see Exhibit XXVlb-78)
- 7. 827 – Conflict of Interest (see Exhibit XXVlb-79)

A motion was made by Bradley R. Faust, seconded by Birgit H. White to approve the policies presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with eight directors voting yes.

B. First reading of Board Policy 249 – Bullying/Cyberbullying

**VIII. Report of the Superintendent**

A. Board Discussion

- 1. Elementary STEM - Mrs. Freiwald (see Exhibit XXVlb-80)  
Mrs. Freiwald explained how the district received this opportunity from Niagra. The Niagra Care program is part of Cal Ripken, Sr. Foundation which states Transforming Communities CHANGE KIDS' LIVES  
The Niagara Cares Event Brief will take place at Tilden Elementary on December 6 and Perry Elementary on December 7.

## VOLUNTEER ACTIVITIES

### Day 1 – Stem Center Build Out at Tilden Elementary (December 6)

- Assemble new furniture, unbox all STEM products, charge STEM products, set up computers/3D printer and hang signage.

### Day 2 - Stem Center Build Out at Perry Elementary (December 7)

- Repeat of what was completed at Tilden Elementary

Each building receives BEE-BOT, LITTLE BITS, MAKEY MAKEY, OZOBOT, STEM LABS, SNAP CIRCUITS and SQUISHY CIRCUITS, 3D PRINTR, COMPUTERS, tables, seating, workbench.

Mrs. Koller, Librarian at Perry Elementary was present and had devices for the board members to use. This gave a hands on demonstration of what are students are doing. Mrs. Koller also shared stories of how things are progressing with the students.

### 2. High School Science Innovation – Dr. Beissel

For the High School Science presentation we relocated to the library.

Mr. Laughlin - overview/demonstrate learning activities in integrated science.

Mrs. Bucheit – overview/demonstrate learning activities in biology

Mr. King – overview demonstrate learning activities in computer science and engineering.

This gave the board an overview of what is happening at the high school.

### 3. Substitute Support Staff rate increase from \$10 to \$13.34 (food services, paraeducators, and custodians) – will be on December Agenda for approval.

- B. Recommend approval of the General Fund Treasurer's Report (see Exhibit XXVIb-82)
- C. Recommend approval of the General Fund and Arbiter invoices submitted for payment (see Exhibit XXVIb-83)
- D. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment (see Exhibit XXVIb-84)
- E. Recommend approval of the Capital Reserve Treasurer's Report and invoices submitted for payment (see Exhibit XXVIb-85)
- F. Recommend approval of the Debt Service Treasurer's Report (see Exhibit XXVIb-86)

G. Recommend approval of the High School and Middle School Activity Funds Treasurer's Reports and invoices submitted for payment (see Exhibit XXVlb-87)

H. Recommend approval of disposal items presented on detailed listing (see Exhibit XXVlb-88)

A motion was made by Tonia D. Krick, seconded by Birgit H. White to approve the general fund treasurer report and invoices in the amount of \$849,853.49 (check nos. 0000080010 – 0000080070 and D001002310 – D001002374; arbiter pay in the amount of \$1,014.00; Food Service Profit and Loss Statement and invoices in the amount of \$101,997.78 (check Numbers D000000480 – D000000491 and 0000008480 – 0000008481); Capital Reserve Treasurer Report and invoices in the amount of \$26,066.48 (check numbers 0000001322 – 0000001323; High School Activity Fund Treasurer Report and checks in the amount of \$10,031.42 (check numbers 000001369 – 0000013389 and 0047427971); Middle School Treasurer Report; Disposal items presented on detailed listing)

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with eight directors voting yes.

I. 2022-2023 Extra-Curricular Stipends – will be on December agenda

J. Acknowledgement of the following separations:

1. Kelsi Page – Classroom Teacher, Special Education
  - Effective 11/24/2022
2. Todd Kennedy – Assistant Coach, High School Boys Basketball
  - Effective 11/03/2022
  - Will remain Volunteer Assistant Coach, High School Boys Basketball
3. Dan Gordon – Assistant Coach, High School Boys Basketball
  - Effective 11/03/2022
4. Jonathan Reitenauer – Head Coach, Middle School Boys Soccer
  - Effective 11/03/2022

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K. Acknowledgement of the following leaves of absence:

1. Janis Konsavage – Elementary Classroom Teacher
  - Anticipated effective dates: 12/9/2022 – 03/02/2023
2. Kelly James – Paraeducator
  - Anticipated effective dates: 12/06/2022 – 12/20/2022

L. Recommend approval of the following Professional staff:

1. Tyler Hartranft – Classroom Teacher, Special Education (Temporary Professional)
  - Replacing Alyssa Fink
  - Effective 11/15/2022
  - Will receive current annual salary
2. Heather Biehl – Teaching and Learning Specialist
  - Temporary assignment, 11/15/2022 – 06/05/2023
3. Megan Hoch – Dedicated Building Substitute Teacher
  - Replacing Tyler Hartranft
  - Anticipated effective date: 11/21/2022 – 06/05/2023
  - Annual salary: \$50,203 / Master's Step 1
  - Certification: Instructional I – 8875 Social Studies 7-12
4. Aimee Forte – Classroom Teacher, Long-Term Substitute
  - Replacing Heather Biehl
  - Effective 11/15/2022 – 06/05/2023
  - No change in compensation

M. Recommend approval of the following Confidential Support staff:

1. Shannon DelConte – Career Education Specialist
  - Replacing Clare Benz
  - Effective 11/21/2022
  - Annual salary: \$55,000 / 10-months (210 days / prorated for term of employment)

A motion was made by Ryan J. Gebely, seconded by Bradley R. Faust to approve the Professional staff and Confidential Support staff presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with eight directors voting yes.

**N. Recommend approval of the following Support staff:**

1. Neil Riegel – Second Shift Custodian
  - Replacing Jennifer Dilks
  - Effective 11/15/2022
  - Hourly rate: \$13.34 / 8 hours per day
2. Tina Peters – Paraeducator
  - Increase from 6 hours to 7 hours per day
  - Effective 11/09/2022
3. Eileen Leiby – Paraeducator
  - Increase from 4.75 hours to 5 hours per day
  - Effective 11/14/2022
4. Shirley Zweizig – Paraeducator
  - Increase from 4.5 hours to 4.75 hours per day
  - Effective 11/14/2022

**O. Recommend approval of an adjustment in hours effective 11/14/2022 for the following Food Services staff:**

1. Dennis Welgo – increase from 4.75 hours to 5 hours
2. Jessica Schollenberger – increase from 4.75 to 5 hours
3. Claudia Lopez – increase from 4.75 hours to 5 hours
4. Jami Folk – increase from 5 to 5.25 hours
5. Kelly Seidel – increase from 5 to 5.25 hours
6. Cynthia Lamm – increase from 5 to 5.25 hours
7. Tracey Schlappich – increase from 5.5 to 5.75 hours
8. Margaret Bender – increase from 5.5 to 5.75 hours
9. Angela Yost – increase from 5.5 to 5.75 hours
10. Amy Dissinger – increase from 5.5 to 5.75 hours
11. Tara Ulrich – increase from 5.75 to 6 hours
12. Susan Behm – increase from 5.75 to 6 hours
13. Janise Parker increase from 6 to 6.25 hours

**P. Recommend approval to hire the following Food Service staff:**

1. Katie Schaeffer – Food Service Substitute
  - Effective 11/15/2022
  - Hourly rate: \$10.00

A motion was made by Birgit H. White, seconded by Tonia S. Kridck to approve the Support staff, adjustment in hours for Food Service Staff and the food Service Substitute.

A roll call voice vote on the motion was taken as follows:

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Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,  
Steven C. Gilbert, Tonia S. Krick, Toni L. McFadden, Birgit H.  
White, Todd D. Hummel

No - None

Motion carried with eight directors voting yes.

Q. Recommend approval of the following Extra-curricular staff:

1. Kevin McFarland - Reassigned from Head Coach, Middle School Boys Basketball to Head Coach, High School Boys Basketball
  - Replacing Mike Donley
  - Effective 11/03/2022
  - Stipend: \$7,440 / Step 3
2. William Wilson – JV Head Coach, High School Boys Basketball
  - Replacing Todd Kennedy
  - Effective upon receipt of all required employment documents
  - Stipend: \$3996 / Step 3
3. Robert Flowers – Assistant Coach, High School Boys Basketball
  - Replacing Dan Gordon
  - Effective upon receipt of all required employment documents
  - Stipend: \$4037 / Step 3
4. Mike Donley – Reassigned from Head Coach, High School Boys Basketball to Head Coach, Middle School Boys Basketball
  - Replacing Kevin McFarland
  - Effective 11/03/2022
  - Stipend: \$3207 / Step 3
5. Seamus Barter – Assistant Coach, Middle School Boys Basketball
  - Replacing Mike Donley
  - Effective 11/15/2022
  - Stipend: \$2096 / Step 1
6. Samantha Moore – Assistant Coach, Middle School Track
  - Replacing Abby Brewer
  - Effective 11/15/2022
  - Stipend: \$2,250 / Step 3

7. Shilpa Moser – Head Coach, Middle School Boys Soccer
  - Replacing Jonathan Ritenour
  - Effective 11/15/2022
  - Stipend: \$2,668 / Step 2
8. Travis York – Game Help
  - Effective 11/15/2022
  - Will receive applicable stipend per event
9. Britney Resh – Volunteer Assistant Coach, High School Girls Basketball
  - Effective 11/15/2022

R. Recommend approval of the following District Volunteers:

1. Biefgen, Cynthia
2. Brewer, Mercedes
3. Davis, Mariha
4. Fink, Adam
5. Foreman, Zachary
6. Giannelli-Vrabel, Maria
7. Gonzalez, Jose
8. Kauffman, Melissa
9. Logsdon, Codi
10. Melcher, Justin
11. Rice, Kaitlin
12. Schaeffer, Allen
13. Schaeffer, Katie
14. Schaeffer, Tracy

A motion was made by Toni L. McFadden, seconded by Thomas D. DeAngelo to approve the Extra-Curricular staff and volunteers presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with eight directors voting yes.

S. Recommend approval of the High School Hawk Hill Esports Club

A motion was made by Ryan J. Gebely, seconded by Thomas D. DeAngelo to approve the Hawk Hill Esports Club.



A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely,  
Steven C. Gilbert, Tonia S. Krick, Toni L. McFadden, Birgit H.  
White, Todd D. Hummel

No - None

Motion carried with eight directors voting yes.

**IX. Information Items**

- A. Letter from Hamburg Public Library (see Exhibit XXVIb-90)
- B. October Board Summary

**X. Dates to Remember**

December 5 School Board Reorganization 6:30 p.m.

**XI. New Business**

No new business was discussed

**XII. Adjournment**

A motion was made by Toni L. McFadden seconded Thomas D. DeAngelo to adjourn the meeting at 7:40 p.m. Motion carried.

**MINUTES APPROVED ON**  
**December 5, 2022**

**RECORDED BY**

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Todd D. Hummel  
President

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Cynthia A. Sunday

