

**HAMBURG AREA SCHOOL DISTRICT**  
**Hamburg, Berks County, PA 19526-0401**

**October 10, 2022**

The Committee-of-the Whole meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Todd D. Hummel at 6:30 p.m. This meeting was held in the James A. Gilmartin Community Room of Hamburg Area high school.

A roll call of directors followed, and the following directors were present:

Thomas D. DeAngelo, Bradley R. Faust, Ryuan J. Gebely, Steven C. Gilbert, Laura "Lolly" Leshner, Tonia S. Krick, Toni L. McFadden, Birgit H. White, Todd D. Hummel

There were nine directors present at the meeting when roll call was taken.

**OTHERS PRESENT**

Richard Mextorf, Superintendent, Michele Zimmerman, Business Manager; Teresa Freiwald, Chief Learning Officer; Chris Beissel, High School Principal; Rob Marra, High School Assistant Principal; Tim Easter, Middle School Principal; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Kim Byassee, Transportation and Child Accounting Director; Carlie Cole, Human Resource Director; Elaine Ruppert, Facilities Director; Than Wright, Technology Supervisor; Aaron Menapace, Athletic Director; David Shefter, Food Service Director; Cindy Sunday, Board Secretary; James Mancuso, Solicitor; Visitors: John R. H. Ide, Tanya Peter, Dave Mengle, David Roche, Teri McCarthy-Wright, Jeff and Cindy Bryan, Mary Burkert, Tina Peters, John Shepherd

Mr. Hummel opened the meeting with the pledge to the flag.

**PUBLIC COMMENTS**

**V.** Mr. Hummel asked for public comments.

**John Ide, Hamburg,** - asked if the district was going to hold the veterans breakfast this year

**VI. Report of the Business Manager**

**A. Capital Reserve project update**

1. From the Capital Reserve fund, purchase and install surge suppressor at the HS in the amount of \$20,206.90
2. HS Tennis Courts

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- B. As of June 30, 2022, move \$6,815.65 from Committed Fund Balance to Unassigned Fund Balance, resulting in a \$68,803.24 balance in Committed Fund Balance for HRA balances.
- C. As of June 30, 2022, move \$1,925,151 from Unassigned Fund Balance to Assigned Fund Balance for the 2022-2023 General Fund budget shortfall.
- D. As of June 30, 2022, move \$1,098,626 from Assigned Fund Balance to Unassigned Fund Balance for the 2021-2022 General Fund budget shortfall.
- E. As of June 30, 2022, move \$                      from Unassigned Fund Balance to Assigned Fund Balance for future capital projects.
- F. Review 2023-2024 General Fund Budget Calendar
- G. First reading of Board policies:
  - 1.            210 – Medication
  - 2.            247 - Hazing
  - 3.            704 – Maintenance
  - 4.            707 – Use of School Facilities
  - 5.            810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers
  - 6.            810.3 – School Vehicle Drivers
  - 7.            827 – Conflict of Interest

VII.     Report of the Superintendent

Dr. Mextorf presented Todd Hummel with an Honor Roll Certificate from PSBA or his 12 years of service.

- A.     Presentations:
  - 1. Extended School Year (ESY) – Mr. Ammons  
Alyssa Fik and Kristen Newpher gave an overview about the camp Special Education used for the ESY program this year. They explained how they visited camp Faller and realized it would be something different for the kids to take part in this year. The students did ESY at Tilden Elementary and at every Friday at Camp Faller. They showed a video showing activities that took place and testimonials from various participants.
  - 2. English as Second Language (ESL) – Mrs. Freiwald  
Mrs. Freiwald explained how this year numerous trips were planned for the ESL students. She explained how these trips were very beneficial for all involved.

3. 9<sup>th</sup> Grade Academy – Dr. Beissel

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Dr. Beissel provided a handout (see Exhibit XXVIb-54) and provided an explanation of how the Academy changed from previous years. Dr. Beissel explained the feedback was very good and they will continue with this program.

4. ESports – Dr. Beissel

Dr. Beissel provided a handout on Esports. (see Exhibit XXVIb-55)

- B. Recommend approval of the position description for Career Education Specialist\*(see Exhibit XXCVIb-56)
- C. Recommend approval of the position description for Elementary Science Coordinator\*(see Exhibit XXVIb-57)

A motion was made by Tonia S. Krick, seconded by Ryan J. Gebely to approve the Career Education Specialist and Elementary Science Coordinator job descriptions presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura “Lolly” Leshner, Toni L. McFadden, Birgit J. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

- D. Recommend approval of the following Administrative staff: \*
  - 1. Rob Marra – Director of Special Education and Student Services
    - Replacing Matthew Ammons
    - Effective 10/11/2022
    - Annual salary: \$102,500

A motion was made by Birgit H. White, seconded by Bradley R. Faust to approve Rob Marra as Director of Special Education and Student Services.

A roll call voice vote on the motion was taken as follows:

Yes - Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Todd D. Hummel

No - Thomas D. DeAngelo, Laura "Lolly" Leshner

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No Vote – Toni L. McFadden

Motion carried with six directors voting yes, two voting "no" and one "no vote". (see Exhibit XXVIb-58 for Abstention Form)

2. Alyssa Fink – Assistant Principal, High School

- Replacing Rob Marra
- Effective 10/11/2022
- Annual salary: \$82,500

A motion was made by Toni L. McFadden, seconded by Laura "Lolly" Leshner to Approve Alyssa Fink as High School Assistant Principal.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner, Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

E. Recommend approval of the following Extra-curricular staff: \*

1. Nicholas Smith – Volunteer Assistant Coach, High School Track (Winter)
2. David Roche – Volunteer Head Coach, Girls' Wrestling

F. Recommend approval of the following District Volunteers: \*

1. Dalious, Eleanor
2. Hartz, Kelly
3. Hix, Jazmin
4. Kershner, William
5. Litchert, Doug
6. Lutz, Dawn
7. Marchiano, Martha
8. Meckes, Tyler

9. Romankow, Brian
10. VanCampen, Andrea

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A motion was made by Ryan J. Gebely, seconded by Tonia S. Krick to approve the cocurricular staff and volunteers presented

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner. Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

Recommend approval of 2023-2024 Dual Enrollment Agreement with Albright College\*(see Exhibit XXVIb-59)

A motion was made by Laura "Lolly" Leshner, seconded by Birgit H. White to approve the 2023-2024 Dual Enrollment Agreement with Albright College.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura "Lolly" Leshner. Toni L. McFadden, Birgit . White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

G. Recommend approval of following field trip in accordance with District policy:\*

- 1 Perry 5<sup>th</sup> grade to historic Philadelphia, PA and Adventure Aquarium, Camden, NJ – May 24, 2023 – approximate cost to the District \$1,300

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A motion was made by Thomas D. DeAngelo, seconded by Laura “Lolly” Leshner to approve the student trip presented.

A roll call voice vote on the motion was taken as follows:

Yes - Thomas D. DeAngelo, Bradley R. Faust, Ryan J. Gebely, Steven C. Gilbert, Tonia S. Krick, Laura “Lolly” Leshner. Toni L. McFadden, Birgit H. White, Todd D. Hummel

No - None

Motion carried with nine directors voting yes.

VIII. Information Items

- 1 October 2, 2022 Enrollment

IX. Dates to Remember

October	24	School Board Meeting	6:30 p.m.
November	14	School Board Meeting	6:30 p.m.

X. New Business

Mr. Gilbert asked Mr. Shefter how the roll out of the Free Breakfast was going. Mr. Shefter stated that it was going as planned in all buildings.

Mr. Hummel stated the board met in executive session prior to this meeting to discuss Contracts, Collective Bargaining and Personnel

**XI. Adjournment**

A motion was made by Laura “Lolly” Leshner, seconded by Toni L. McFadden to adjourn the meeting at 7:41 p.m. Motion carried.

**MINUTES APPROVED ON**

**October 24, 2022**

**RECORDED BY**

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Todd D. Humel, President

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Cynthia A. Sunday