

**HAMBURG AREA SCHOOL DISTRICT  
Berks County, PA 19526-0401**

**December 9, 2019**

The reorganization meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht, at 6:35 p.m. in the James A. Gilmartin Community Room of the Hamburg Area High School, Windsor Street, Hamburg, Pennsylvania.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura "Lolly" Leshner, Andrew C. Raugh, Brian Riegel, Brian R. Specht

Absent - Cory M. Johnson, Maggie L. Rhoades

There were seven directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard J. Mextorf, Superintendent; Michele Zimmerman, Business Manager; Chris Beissel, High School Principal; Damian Buggy, High School Dean of Students, Geno McGorry, Middle School Principal; Timothy Easter, Middle School Dean of Students; Andrea Berger, Elementary Principal; Lacie Cucciuffo, Elementary Principal; Kimberly Byassee, Transportation and Child Accounting Director; Aaron Menapace, Athletic Director; David Shefter, Food Service Director; Shawn Gravish, Director of Safety and Security; Chris Spohn, Director Operation and Project Development; Alexa Antanavage, Solicitor; Cynthia Sunday, Secretary (NM); Press – John Kurtz, Northern Berks Patriot Item; Visitors – David Mengle, John R. H. Ide, Andrea Heckman

Mr. Specht opened the meeting with the pledge to the flag.

The Board met for the purpose of reorganization under appropriate sections of Article IV of the School Laws of Pennsylvania as amended.

Mr. Specht announced that the board met in Executive Session prior to this meeting to discuss real estate matters.

Mr. Specht asked for a motion for a temporary president for the purpose of reorganization.

A motion was made by Andrew C, Raugh, seconded by Todd D. Hummel to nominate Brian N. Riegel.

There were no further nominations for temporary president. A roll call voice vote was taken on the motion for temporary president as follows:

"YES"- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura "Lolly" Leshner, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

At this point Mr. Riegel took the chair.

### **Reading of Certificates**

Cindy Sunday, board secretary, read the certificates of election for Todd D. Hummel *Region 1* (4 year term), Brian R. Specht *Region 2* (4 year term), Bradley R. Faust *Region 3* (4 year term)

Cory Johnson *Region 1* (4 year term) and Maggie L. Rhoades *Region 2* (4 year term) were each write-in candidates and were not present at the meeting to take their Oath of Office.

### **Oaths of Office**

District Justice, Kim Bagenstose was present to administer the Oaths of Office to the three newly elected Board Members (see exhibit XXVi-1)

The newly elected members took their seats.

Mr. Riegel, temporary president, stated that he would accept a motion for president for the ensuing year.

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner, to nominate Brian R. Specht as President for 2020.

There were no further nominations. A roll call voice vote on the motion for president was taken as follows:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner. Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

Mr. Specht took the chair and asked for a nomination for vice-president for the ensuing year.

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner, to nominate Andrew C. Raugh as Vice-President for 2020.

There were no further nominations. A roll call voice vote on the motion for vice-president was taken as follows:

“YES” - Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshler, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

A motion was made by Brian N. Riegel, seconded by Laura “Lolly” Leshler to nominate the Law Firm of Antanavage, Farbiarz, PLLC.

There were no further nominations for solicitor. A roll call voice vote on the motion was taken as follows:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshler. Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

A motion was made by Brian N. Riegel, seconded by Laura “Lolly” Leshler to set the solicitor rate at \$6,000 (same as 2019)

A roll call voice vote on the motion was taken as follows:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshler. Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with Seven directors voting “yes”.

A motion was made Todd D. Hummel, seconded by Laura “Lolly” Leshler, to approve the following meeting dates for 2020 and that all meetings be conducted in accordance with board policy at 6:30 p.m., prevailing time, in the James A. Gilmartin Community Room of Hamburg Area High School, Windsor Street, Hamburg, Pennsylvania:

December 9, 2019  
January 27, 2020  
February 10, 2020  
February 24, 2020  
March 9, 2020  
March 23, 2020

June 15, 2020\*\*\*  
July 20, 2020  
August 10, 2020  
August 24, 2020  
September 14, 2020  
September 28, 2020

April 6, 2020\*  
April 27, 2020  
May 11, 2020\*\*  
May 18 2020\*

October 12, 2020  
October 26, 2020  
November 16, 2020\*  
December 7, 2020\*\*\*\*  
June 1, 2020

\* Date Change Because Of School Holiday Schedule  
\*\* Proposed Final Budget Adoption  
\*\*\* Budget Adoption  
\*\*\*\* Reorganization Meeting

A roll call voice vote on the motion was taken as follows:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly”  
Lesher. Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

The following appointments were made for 2020:

BERKS E.I.T. COMMITTEE - Michele Zimmerman  
Andrew C. Raugh (Alternate)

JOINT OPERATING COMMITTEE - Andrew C. Raugh  
Laura “Lolly” Lesher  
(Alternate)

COMMITTEE ON LEGISLATIVE ACTION &  
P.S.B.A. REGIONAL CABINET - Cory M. Johnson  
Todd D. Hummel (Alternate)

B.C.T.C. AUTHORITY - David Fisher

INTERMEDIATE UNIT - Brian R. Specht

FINE ARTS HALL OF FAME - Brian N. Riegel  
Leon J. Grim

WELLNESS COMMITTEE	-	Leon J. Grim Cory M. Johnson
ACADEMIC HALL OF FAME	-	Leon J. Grim Bradley R. Faust

Public Comments

Mr. Specht asked for public comments. There were no public comments.

Report of the Business Manager

- A. Recommend approval of the 2020-2021 General Fund Preliminary Budget Opt-Out Resolution (see Exhibit XXVi-2)

A motion was made by Brian N. Riegel, seconded by Laura “Lolly” Leshner to approve the 2020-2021 General Fund Preliminary Budget Opt-Out Resolution.

A roll call voice vote on the motion was taken as follows:

“YES”- Bradley R. Faust, Todd D. Hummel, Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - Leon J. Grim, Laura “Lolly” Leshner

Motion carried with five directors voting “yes”.

- B. Recommend approval of the real estate assessment appeal

A motion was made by Laura “Lolly” Leshner to approve the real estate assessment appeal.

A roll call voice vote on the motion was taken as follows:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner. Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

Superintendent

- A. Recommend approval of the General Fund Treasurer's Report (see Exhibit XXVi-3)
- B. Recommend approval of the General Fund invoices submitted for payment (see Exhibit XXVi-4)
- C. Recommend approval of the Food Service Treasurer's Report (see Exhibit XXVi-5)
- D. Re commend approval of the Capital Reserve and Capital Projects Treasurer's Report (see Exhibit XXVi-6)
- E. Recommend approval of the Debt Service Treasurer's Report (see Exhibit XXVi-7)
- F. Recommend approval of disposal items presented on detailed listing (see Exhibit XXVi-8)

A motion was made by Todd D. Hummel, seconded by Brian N. Riegel to approve the General Fund Treasurer's Report and General Fund invoices submitted for payment in the amount of \$620,573.88 Check #00077319 – 00077379 and \*D0000433 - \*D0000479; and the Treasurer's Report Cafeteria Fund; and Treasurer's Report Capital Reserve Fund and Invoices in the amount of \$365,381.25 submitted for payment check #00001268 – 00001269; Treasurer's Report Debt Service Fund; and Disposal Items presented on detailed listing.

- G. Comprehensive Plan Update – Will be on January 27, 2020 agenda for approval
- H. Recommend granting Professional Employee Contracts to the following:
  - 1. Marissa Bittinger
  - 2. Morgan Geske
  - 3. Amanda York

A motion was made by Todd D. Hummel, seconded by Brian N. Riegel to approve granting Professional Employee Contracts to Marissa Bittinger, Morgan Geske, and Amanda York

A roll call voice vote on the motion was taken as follows:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshler. Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

- I. Acknowledgement of the following separations:
  1. Abbey Brewer, Yearbook Advisor, Middle School
    - Effective 6/30/2019
  2. Heidi Warmkessel, Paraprofessional
    - Effective 12/13/2019
  3. Anthony Schappell, Grounds Maintenance
    - Effective 12/18/2019
  4. Meredith Harclerode, School Psychologist
    - Effective 11/6/2019 with anticipated hold
  5. Frederick Yoder, Secondary Technology Education Teacher
    - Resignation submitted for the purpose of retirement
    - Effective June 3, 2020 / end of academic year
- J. Recommend approval of the following Licensed Professionals:
  1. Clark Zimmerman, Temporary Secondary Home-bound Instructor
    - Anticipated term: 10/31/2019 – 1/16/2020
    - \$25.00 per hour, 2 hours per week, as needed
    - Current HASD employee
- K. Recommend approval of the following Support Staff:
  1. Connie Bechtel, Temporary Personal Care Assistant
    - Extension of assignment based on student need.
    - Anticipated effective dates: 1/2/2020 – 3/31/2020
    - \$13.34 per hour, 2.5 hours per day
- L. Recommend approval of the following Co/Extra-Curricular Staff:
  1. John Henne, Co-advisor, Middle School Yearbook
    - Effective 7/1/2019
    - Stipend: \$531
  2. Nick Adams, Co-advisor, Middle School Yearbook
    - Effective 7/1/2019
    - Stipend: \$531
  3. Tischa Holl, Co-advisor, Middle School Yearbook
    - Effective 7/1/2019
    - Stipend: \$531
  4. Leon Blatt, Volunteer Assistant Coach, Junior High Wrestling

5. Melvin Edwards, Assistant Coach, High School Softball

- Replacing Jim Gerner
- Effective 12/10/2019
- Stipend: \$3,179 / Step 3
- Shoemakersville

M. Recommend approval of the following volunteers:

1. Suzanne Chirgai

A motion was made by Todd D. Hummel, seconded by Brian N. Riegel to approve the Professional Employee, Support Staff and Extra-Curricular Staff, and volunteer presented.

A roll call voice vote on the motion was taken as follows:

“YES” - Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner. Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

N. Recommend approval of the 2019-2020 Co-Curricular Stipends.

A motion was made by Todd D. Hummel, seconded by Laura “Lolly” Leshner to approve the 2019-2020 Co-Curricular Stipends. (see Exhibit XXVi-9)

A roll call voice vote on the motion was taken as follows:

“YES” - Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner. Andrew C. Raugh, Brian N. Riegel, Brian R. Specht

“NO” - None

Motion carried with seven directors voting “yes”.

**XV. Information Items**

- a. December Enrollment
- b. November Board Summary

**XVI. Dates to remember**

December	23-31	Holiday Recess	
January	1	Holiday Recess	
	13	School Board Meeting	6:30 p.m.
	17	Early Dismissal for students	
		PM Adult Learning Day	
	20	No School for students	
		Adult Learning Day	
	27	School Board Meeting	6:30 p.m.
February	6	Evening Conferences	
	10	School Board Meeting	6:30 p.m.
	24	School Board Meeting	6:30 p.m.

**XVII. New Business**

Mr. Specht asked if there was any new business to be discussed. No new business was discussed.

**XVIII. Adjournment**

A motion was made by Laura "Lolly" Leshner, seconded by Todd D. Hummel, to adjourn the meeting at 6:52 p.m. Motion carried.

MINUTES APPROVED ON  
January 27, 2020

RECORDED BY

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(Cynthia A. Sunday, Secretary)

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(Brian R. Specht, President)