

**Student Assistance Program Referral (SAP)
Hamburg Education Assistance Team
Hamburg Area High School**

Student Name:

Grade: _____

Date: _____

Person Referring

Position

Please complete this form by checking the appropriate information. In order to develop effective intervention plans, it is crucial that you communicate any observable behaviors that are relevant to this referral. If you need to, you can write additional comments on the back. Thank you for your participation and support in this process. Please return this form to the SAP mailbox located in the nurse's office or give it to a member of the team.

Academic Concerns

- Drop in grades/Failing grades
- Reads below grade level
- Currently has an IEP
- Short/decreased attention span
- Loss of interest in academic/extracurricular activities

Attendance Concerns

- Repeated visits to the restroom, health room, or guidance
- Often absent from class
- Often tardy to class

Physical Observations

- Noticeable change in weight
- Unexplained physical injury
- Frequent cold like symptoms
- Complains of nausea or headaches
- Poor hygiene
- Expresses concerns with personal health
- Self-abuse (i.e. cuts or burns on arms, etc.)

Behavioral Concerns

- Disruptive classroom behavior
- Inappropriate sexual verbalization
- Fighting/threats towards others
- Openly discusses/expresses drug/alcohol use
- Runaway (student reports)
- Sudden change in behavior/change in friends
- Lying
- Disrespectful behavior toward faculty/staff

Emotional Observations

- Recent death of friend or family member
- Writing or drawing that reflects death, revenge or drugs/alcohol
- Observable expressions of anger, fear, sadness
- Often criticizes self or others

Types of Intervention Used

- Individual conference: date _____
- Parent conference: date _____
- Disciplinary action: specify _____
- Other (explain) _____

Would you like to speak to a member of the team? Yes No

If a student appears disoriented, unsteady, or smells of drugs or alcohol please call the office immediately.

SAP Team:

Melissa Dunn – Nurse
Turie Reppert – Teacher
Andrea Hardick – Teacher
Terri McCarthy-Wright – Teacher
Teresa Keck – Teacher

Christina Getz– Caron Foundation SAP Specialist
Alyssa Fink – HS Assistant Principal
Shawn Gravish – Director of Safety and Security
Alethea Machamer – School Counselor
Michelle Wyles- Herbert – School Counselor
Hailey Ilgenfritz – Social Worker

*Thank you for your referral to SAP. We will take your concerns to our next meeting. If formal data collection is necessary, we will ask you and others to complete a behavioral checklist.
Thank you for your participation and support in this process.*