



HAMBURG AREA SCHOOL DISTRICT BOARD AGENDA

Date: Monday, October 22, 2018
Time: 6:30 p.m.
Location: James A. Gilmartin Community Room
Hamburg Area High School

Mission Statement: To prepare learners to live lives of significance and meaning.

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

- I. Call to Order**
- II. Roll Call of Members**
- III. Pledge to the Flag**
- IV. Approval of Previous Meeting Minutes (September 24 and October 8, 2018)**
- V. Public Comments**
- VI. Board Reports**
 - A. Berks E.I.T. Committee – Ms. Zimmerman
 - B. Joint Operating Committee – Mr. Raugh
 - C. Committee on Legislative Action – Mr. Johnson
 - D. Intermediate Unit – Mr. Specht
 - E. Building Committee – Mr. Riegel
 - F. Student Council – Miss Christman
 - G. President – Mr. Specht
- VII. Report of the Business Manager**
 - A. Recommend approval to accept bid from Ronnie C. Folk Paving, Inc. for Snow Removal and Anti-Skid Application Services as submitted.
 - B. Recommend approval to move \$623,313 to Committed Fund Balance from Assigned Fund Balance for the purposes of Other Post-Employment Benefits (OPEB).
 - C. Recommend approval to move \$35,528.82 from Committed Fund Balance to Unassigned Fund Balance to adjust for the Health Reimbursement Arrangement (HRA) balance. Items VII. B and C result in a June 30, 2018 year-end Committed Fund Balance of \$2,946,153.02.

- D. Recommend approval to move \$1,982,820.85 to Assigned Fund Balance from Unassigned Fund Balance for a total Assigned Fund Balance of \$8,490,433 and a total Unassigned Fund Balance of \$3,187,468.03. The Assigned Fund Balance is for the purposes of future building improvement projects and budgeted deficits. The Assigned Fund Balance is for the purposes of emergencies and funds for innovation.
- E. Recommend approval to rescind and retire the following Board Policies:
 - 1.248 – Unlawful Harassment (Pupils)
 - 2.348 – Unlawful Harassment (Employees)

VIII. Report of the Superintendent

- A. Recommend approval of General Fund Treasurer’s Report
- B. Recommend approval of General Fund Invoices submitted for payment
- C. Recommend approval of the submitted ACH and wire transfer payments
- D. Recommend approval of the Treasurer’s Report/Food Service and Food Service Invoices submitted for payment
- E. Recommend approval of the Treasurer’s Report/Capital Reserve and Capital Projects Fund
- F. Recommend approval of the Treasurer’s Report/Debt Service Fund
- G. Recommend approval of the Treasurer’s Report/Activities Fund (Middle School and High School)
- H. Recommend approval of the disposal items presented on detailed listing
- I. Acknowledgement of the following separations
 - 1. Alyssa Fink, Head Coach, Varsity Track
 - 1. Effective 10/12/2018
 - 2. Holly Smith, ESL Teacher
 - 1. Effective 10/17/2018
- J. Acknowledgement of the following leave of absence
 - 1. Hannah Henn, Paraprofessional
 - 1. Anticipated effective dates: 11/12/2018 – 3/22/2019
- K. Recommend extension of a short-term substitute assignment for Logan Hartman through January 3, 2019. Will continue to receive a daily rate of \$150.00.

L. Recommend approval of the following Support staff

1. Jutta Dixon, Custodian

1. Replacement for Shirley Reichert
2. Effective 10/23/2018
3. \$13.34 per hour
4. Hamburg

2. Angela Yost, Food Service Employee

1. Replacement for Cindy Bryan (reassigned)
2. Effective 10/22/2018
3. Change in hours from 4.50 to 5.5
4. Existing hourly rate

3. Donna Berger, Food Service Substitute

1. Effective 10/23/2018
2. \$10.00 per hour
3. Hamburg

4. Billie Engle, Food Service Substitute

1. Effective 10/23/2018
2. \$10.00 per hour
3. Hamburg

5. Terena Metcalf, Food Service Substitute / Athletics Game Help

1. Effective 10/23/2018
2. \$10.00 per hour / Applicable Athletics stipend
3. Hamburg

6. Katherine Wiebner, Food Service Substitute

1. Effective 10/23/2018
2. \$10.00 per hour
3. Hamburg

7.Barbara Mayer, Food Service Substitute

1. Effective upon receipt of required employment documents
2. \$10.00 per hour
3. Fleetwood

M. Recommend approval of the following extracurricular staff

1.Katie Sinopoli, Junior Class Advisor

1. Effective 7/1/2017 – 6/30/2018
2. Stipend: \$1,247.00

2.Cody Miller, reassigned from Assistant Coach, Junior High Wrestling to Assistant Coach, High School Wrestling

1. Effective 10/23/2018
2. Stipend: \$3,527.00 (step 2)

3.Paul Correll, Assistant Coach, Junior High Wrestling

1. Replacement for Cody Miller (reassigned)
2. Effective 10/23/2018
3. Stipend: \$1,824.00 (step 1)

4.Brittany Stauffer, Co-Head Coach, Winter Track

1. Replacement for Alyssa Fink
2. Effective 10/23/2018
3. Stipend: \$821.50 (Step 3)

N. Recommend approval of the following volunteers:

1.Perry

1. Rita Krick

2.Tilden

1. Michon Benic
2. Nicole Peters
3. Kayla Ruppert
4. Faith Nichols

O. Recommend approval of the following student trip in accordance with District Policy

1. Music Department Spring Trip – Musical in NYC, Master Classes and tours – 90 students and 10 chaperones – student funded

P. Recommend approval of the following High School Student Activity Fund Changes

1. Close – Class of 2018
2. Open – Class of 2022

IX. Information Items

- A. Board Summary
- B. Board Member Travel Accident Insurance

X. Dates to Remember

Month	Date	Event	Time
Nov	15	Senior Citizen Dinner and Musical	4 :30 p.m.
	16	Musical “Hello Dolly”	7:00 p.m.
	17	Musical “Hello Dolly”	1:30 & 7:00 p.m.
Nov	19	School Board Meeting	6:30 p.m.
	19-20	Early Dismissal/ Parent Conferences	
	21	No School for Students	
	22-26	Thanksgiving Holiday Recess – Schools Closed	
Dec	3	School Board Reorganization Meeting	6:30 p.m.

XI. New Business

XII. Adjournment