



HAMBURG AREA SCHOOL DISTRICT COMMITTEE MEETING BOARD AGENDA

Date: Monday, June 3, 2019 6:30 p.m.
Time: James A. Gilmartin Community Room
Location: Hamburg Area High School

Mission Statement: To prepare learners to live lives of significance and meaning.

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

- I. Call to Order**
- II. Roll Call of Members**
- III. Pledge to the Flag**
- IV. Public Comments**
- V. Report of the Business Manager (Items E-S will be on the June 17 Board meeting agenda for approval)**
 - A. From the Capital Reserve fund, recommend approval of the proposal from Wenger Corporation to upgrade the physical education and team room lockers in the girls HS locker room in the amount of \$53,084. *
 - B. From the Capital Reserve fund, recommend approval of the proposal from Prism Response, Inc. for asbestos abatement in the old HS gym in the amount of \$52,929. *
 - C. From the Capital Reserve fund, recommend approval of possible additional unforeseen costs that may occur so that repair of the HS gym floor can continue.*
 - D. Recommend approval of the following Board policies: *
 1. 006 – Meetings
 2. 108 – Adoption of Textbooks
 3. 239 – Foreign Exchange Students
 4. 305 – Employment of Substitutes
 5. 311 – Reduction in Staff
 - E. 2019-2020 Final General Fund budget in the amount of \$43,712,335.
 - F. 2019-2020 Real Estate tax resolution
 - G. 2019-2020 Per Capita tax resolution

- H. 2019-2020 Homestead/Farmstead resolution
- I. 2019-2020 Depository Institutions
 - 1. General fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
 - 2. Capital Reserve fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - 3. Debt Service fund – Tompkins Vist Bank
 - 4. Food Service fund – M&T Bank, PLGIT
 - 5. Activity funds – M&T Bank
- J. 2019-2020 Facilities Use Fee Schedule
- K. 2019-2020 property and liability insurance renewals
 - 1. Package – includes property, equipment breakdown, general and law enforcement liability, crime, automotive liability and physical damage
 - a) CM Regent at a cost of \$87,874
 - b) Includes an additional premium of \$1,362 to increase the violence expense (active shooter) coverage to \$1,000,000 from \$250,000
 - 2. Excess liability
 - a) CM Regent at a cost of \$4,751
 - 3. School leaders' legal liability
 - a) CM Regent at a cost of \$17,356
 - 4. Volunteer
 - a) CM Regent at a cost of \$500
 - 5. Cyber liability
 - a) ACE American Insurance Co. at a cost of \$8,794
- L. 2019-2020 workers' compensation insurance renewal with New Jersey Manufacturers Insurance Company at a cost of \$127,150.
- M. 2019-2020 life and accidental death & dismemberment coverage with One America at a cost of \$.085/\$1,000 coverage for an approximate total of \$15,675.
- N. 2019-2020 long-term disability insurance with One America at a cost of \$.153/\$1,000 coverage for an approximate total of \$3,076.
- O. Commit and assign fund balance in an amount to be determined later.

- P. Administration of the Hamburg Area School District may perform 2018-2019 budgetary transfers necessitated by the annual single audit and said transfers to be subject to ratification by the Board at a later date.
- Q. Utilize cooperative purchasing agreements including, but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), and Sourcewell.
- R. Transfer of \$126,872 from the Debt Service fund to the General fund.
- S. Proposal from Bottling Group, LLC (Pepsi) for a three-year extension to the current agreement.

VI. Report of the Superintendent (Items B-D will be on the June 17 Board meeting agenda for approval)

- A. Act 44 Report – Dr. Gravish
- B. 2019-2020 proposed salaries for confidential (non-union) employees.
- C. Recommend approval of the following student trip:
 - 1. Senior Class Trip 2020 – Kalahari Resorts, Pocono Manor – May 8 – May 10, 2020 – Approximately 50 students, 2 chaperones – no cost to the District
- D. Recommend review of the following position descriptions:
 - 1. Building Clerk
 - 2. Coordinator, Facilities
 - 3. Food Service Employee
 - 4. Food Service Substitute
 - 5. Kitchen Manager
- E. Acknowledgement of the following separations:
 - 1. Brittany Stauffer, Assistant Coach, Spring Co-ed Track
 - a) Effective June 30, 2019
 - b) Will remain Assistant Coach, Winter Track & Field and Volunteer Coach for Spring Co-ed Track
- F. Recommend approval of the following Administrative Staff: *
 - 1. Chris Spohn, Director of Operations and Project Development

- a) Effective 7/1/2019
 - b) Existing annual salary
- 2. Chris Beissel, High School Principal
 - a) Effective 7/1/2019
 - b) \$92,500
- 3. Damian Buggy, Dean of Students
 - a) Effective 7/1/2019
 - b) Existing annual salary
- G. Recommend approval of the following Professional Staff: *
 - 1. Nick McBreen, Classroom Teacher, Social Studies
 - a) Replacing Damian Buggy
 - b) Effective 7/1/2019
 - c) \$47,763 (Master's / Step 19)
 - d) Certificate: Instructional I: 8875, Social Studies 7-12
 - e) 2018-2019 Long-term Substitute
- H. Recommend approval of the following Temporary Support Staff (summer help): *
 - 1. Jennifer Stanish, Technology Inventory Clerk
 - a) Effective 6/17/2019 – 8/16/2019
 - b) Existing hourly rate, 40 hours per week
 - c) Current HASD support employee
 - 2. Quinton Bucheit, Technology Assistant
 - a) Effective 6/17/2019 – 8/16/2019 (pending receipt of required pre-employment documents)
 - b) \$10.00 per hour, 37.5 hours per week
 - c) Shoemakersville
 - 3. Alexander Ewing, Technology Assistant
 - a) Effective 6/17/2019 – 8/16/2019 (pending receipt of required pre-employment documents)
 - b) \$10.00 per hour, 37.5 hours per week
 - c) Hamburg
 - 4. Camryn Hoagland, Technology Assistant

- a) Effective 6/17/2019 – 8/16/2019 (pending receipt of required pre-employment documents)
 - b) \$10.00 per hour, 37.5 hours per week
 - c) Current HASD student
5. Erik Shinton, Technology Assistant
- a) Effective 6/17/2019 – 8/16/2019 (pending receipt of required pre-employment documents)
 - b) \$10.00 per hour, 37.5 hours per week
 - c) Current HASD student
6. Shelby Bowen, Custodian
- a) Effective 6/10/2019 – 8/16/2019
 - b) \$13.34 per hour, 40 hours per week
 - c) Current HASD employee
7. Angelo Derenzo, Substitute Custodian
- a) Effective 6/10/2019 – 8/16/2019
 - b) Contract rate, 40 hours per week
 - c) Kelly Educational Staffing Employee
8. Kelly James, Custodian
- a) Effective 6/10/2019 – 8/16/2019
 - b) \$13.34 per hour, 40 hours per week
 - c) Current HASD employee
9. Kelly Salvati, Custodian
- a) Effective 6/10/2019 – 8/16/2019
 - b) \$13.34 per hour, 40 hours per week
 - c) Current HASD employee
10. Leah Bertschy, Custodian
- a) Effective 6/10/2019 – 8/16/2019 (pending receipt of required pre-employment documents)
 - b) \$13.34 per hour, 40 hours per week
 - c) Hamburg
11. Stephen Eberhardt, Custodian

- a) Effective 6/10/2019 – 8/16/2019 (pending receipt of required pre-employment documents)
 - b) \$13.34 per hour, 40 hours per week
 - c) Hamburg
12. Wyatt Conrad, Custodian
- a) Effective 6/10/2019 – 8/16/2019 (pending receipt of required pre-employment documents)
 - b) \$10.00 per hour, 40 hours per week
 - c) Current HASD student
13. Faith Guers, Custodian
- a) Effective 6/10/2019 – 8/16/2019 (pending receipt of required pre-employment documents)
 - b) \$10.00 per hour, 40 hours per week
 - c) Current HASD student
14. Deanna McRae, Custodian
- a) Effective 6/10/2019 – 8/16/2019 (pending receipt of required pre-employment documents)
 - b) \$10.00 per hour, 40 hours per week
 - c) Current HASD student
15. Owen Neuin, Custodian
- a) Effective 6/10/2019 – 8/16/2019 (pending receipt of required pre-employment documents)
 - b) \$10.00 per hour, 40 hours per week
 - c) Current HASD student

VII. Information Items

VIII. New Business

IX. Dates to remember

June	7	Last day of School for Students; Early Dismissal	
	7	Commencement	6:00 p.m.

	17	Board Meeting	6:30 p.m.
July	15	Board Meeting	6:30 p.m.

X. Adjournment