

HAMBURG AREA SCHOOL DISTRICT
Hamburg, Berks County, PA 19526-0401

October 26, 2020

The regular monthly meeting of the Board of Directors of the Hamburg Area School District was called to order by President, Brian R. Specht at 6:31 p.m. This meeting was held in the Library of Hamburg Area High School.

A roll call of directors followed, and the following directors were present:

Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Brian N. Riegel, Maggie L. Rhoades, Brian R. Specht

Absent – Todd D. Hummel

There were eight directors present at the meeting when roll call was taken.

OTHERS PRESENT

Richard J. Mextorf, Superintendent; Michele Zimmerman, Business Manager; Teresa Freiwald, Chief Learning Officer; Chris Beissel, High School Principal; Damian Buggy, High School Dean of Students; Tim Easter, Middle School Principal; Ryan McGinley, Middle School Dean of Students; Matt Ammons, Special Education Director; Kim Byassee, Transportation and Child Accounting Director; Chris Spohn, Director Operations and Project Development; Shawn Gravish, Director of Safety and Security, Aaron Menapace, Athletic Director; Cindy Sunday, Secretary (NM); Visitors –John R. H. Ide, Steve Gilbert, Andrea Heckman

Mr. Specht opened the meeting with the Pledge of Allegiance to the Flag.

IV. Approval of previous meeting minutes (September 28 and October 12, 2020)

A motion was made by Laura “Lolly” Leshner, seconded by Brian N. Riegel, to approve the minutes as written.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO”- none

Motion carried with eight directors voting “yes”.

V. PUBLIC COMMENTS

Mr. Specht asked if there were any public comments. There were no comments.

VI. Board Reports

- A. Berks E.I.T. Committee – Ms. Zimmerman
- B. Joint Operating Committee – Mr. Raugh
- C. Committee on Legislative Action – Mr. Johnson (Absent)
- D. Intermediate Unit – Mr. Specht
- E. President – Mr. Specht

VII. Report of the Business Manager

- A. Recommend approval of the following:
 1. As of June 30, 2020, move \$408,719 from Committed Fund Balance to Unassigned Fund Balance for a total Committed Fund Balance of \$2,686,897 for the purposes of Other Post-Employment Benefits and Health Reimbursement Arrangement balances.
 2. As of June 30, 2020, move \$6,492.21 from Restricted Fund Balance to Unassigned Fund Balance.
 3. As of June 30, 2020, move \$2,901,348 from Unassigned Fund Balance to Assigned Fund Balance for a total Assigned Fund Balance of \$9,524,529.
 4. As of June 30, 2020, re-allocate the Assigned Fund Balance of \$9,524,529 as follows:
 - Future building projects - \$6,623,181
 - Balance budgets - \$2,901,348

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades to approve the transfer of funds as presented.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO”- none

Motion carried with eight directors voting “yes”.

VIII. Report of the Superintendent

A. Drone Project

Mr. Laughlin, Chemistry teacher; Mr. King, Technology Education teacher; and Haley Gravish, student gave a presentation on the Drone Methane Research Project. The project is being done to measure the amount of Methane in the atmosphere.

- The Drone is similar to a GPS
- There is a data analysis team also as part of the project
- Using Google maps and mapping technique to analyze data
- Mr. Laughlin reached out to a Professor from Penn State and he is very interested in what we are doing. There is going to be a follow-up call.
- Mr. King flew the Drone around the meeting taking pictures with it
- Mr. Laughlin would like to see students enter different competitions
- Mentioned PA Junior Academy of Science

As the project moves forward they will be back to do a follow-up presentation to keep the board up-to-date

B. COVID Update

Dr. Mextorf stated that PDE and Department of Health feel all schools in Berks and Schuylkill Counties should go virtual. Dr. Mextorf stated we are staying the course.

Dr. Gravish and Mr. Spohn hared our COVID tnumbers which we compile and analyze on a daily basis including student and staff attendance numbers Revisit everything with staff regarding masks and social distancing – we need to stay on top of these things.

All parent conferences/meetings will be virtual

All non-essential vendors will not be permitted in the building

C. MS Renovation Project Update

Dr. Mextorf stated had meeting this morning, they were unable to meet prior to this. They told them the board would like the number to be at 10 million dollars. The architect will go back to the contractors and see how the numbers can be reworked. They will come to the Board meeting on November 16 to present and review what they have come up with.

D. Recommend approval of the General Fund Treasurer's Report

E. Recommend approval of the General Fund invoices submitted for payment

F. Recommend approval of Food Service Profit and Loss Statements and invoices submitted for payment

G. Recommend approval of the Capital Reserve Treasurer's Report and invoices submitted for payment

H. Recommend approval of the Debt Service Treasurer's Report

I. Recommend approval of the HS Activity Funds Treasurer's Reports

J. Recommend approval of disposal items presented on detailed listing

A motion was made by Bradley R. Faust, seconded by Todd D. Hummel to approve the Treasurer's General Fund Report and invoices in the amount of \$1,302,316.99 (check nos. 0000078245 – 0000078339 and D001000346 – D001000429) and Arbiter checks in the amount of \$2,569.25; Food Service treasurers Report and checks in the amount of \$106,992.60 (check nos. 0000008273 – 0000008281) and in the amount of \$247.93 (check nos. D000000203 – D000000204); Capital Reserve Fund Treasurer's Report and invoice in the amount of \$82,660.63 (ck#0000001289); Treasurer's Report Debt Service Fund; High School Activity Fund Report; Disposal Items presented on detailed. listing.

K. Acknowledgement of the following leave of absence:

1. Kathy Freymoyer, Guidance Secretary
 - Anticipated effective dates: 12/1/2020 – 1/19/2021

October 26, 2020

Page 5 of 6

L. Recommend approval of the following Professional Staff:

1. Starr Cooper-Fleming, Homebound Instructor
 - Anticipated effective dates (pending receipt of all required employment documents), 10/26/20 – 1/22/2021, with possible 90-day extension
 - \$25.00 per hour, 5 hours per week
 - District substitute through Kelly Educational Staffing

M. Recommend granting Professional Employee Contracts to the following individuals-

1. Glenn Miller
2. Shirley Poon
3. Richard Reinhart
4. Brittany Stauffer

A motion was made by Maggie L. Rhoades, seconded by Laura “Lolly” Leshner to approve the Professional Staff and Professional Staff Employee Contracts presented.

A roll call on the motion was taken as follow:

“YES”- Bradley R. Faust, Leon J. Grim, Todd D. Hummel, Laura “Lolly” Leshner, Andrew C. Raugh, Maggie L. Rhoades, Brian N. Riegel, Brian R. Specht

“NO”- none

Motion carried with eight directors voting “yes”.

IX. Information Items

- A. Board Summary
- B. General Fund Budget Status

October 26, 2020

Page 6 of 6

X. Dates to remember

November	16	School Board Meeting	6:30 p.m.
December	7	School Board Reorganization Meeting	6:30 p.m.

XI. New Business

No new business was discussed.

XII. Adjournment

A motion was made by Todd D. Hummel, seconded by Maggie L. Rhoades to adjourn the meeting at 7:15 p.m. Motion carried.

**Minutes approved on
November 16, 2020**

RECORDED BY

Brian R. Specht, President

Cynthia A. Sunday