



## HAMBURG AREA SCHOOL DISTRICT BOARD AGENDA

Date: Monday, May 23, 2022  
Time: 6:30 p.m.  
Location: James A. Gilmartin Community Room  
High School

**Mission Statement:** To prepare learners to live lives of significance and meaning.

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

- I. Call to Order**
- II. Roll Call of Members**
- III. Pledge to the Flag**
- IV. Approval of previous meeting minutes** April 25 and May 9, 2022
- V. Public Comments**
- VI. Board Reports**
  - A. Berks E.I.T. Committee – Ms. Zimmerman
  - B. Joint Operating Committee – Mr. Faust
  - C. Committee on Legislative Action – Mr. Gilbert
  - D. Intermediate Unit – Mr. Hummel
  - E. Student Council – Miss Valentino or Miss Tiamzon
  - F. President – Mr. Hummel
- VII. Report of the Business Manager**
  - A. 2022-2023 General Fund Final Budget in amount of \$49,333,615.
  - B. Recommend approval of a 2022-2023 Technology equipment lease with Vantage Financial at an annual cost of \$37,332 for four years.
  - C. Recommend approval of the following Board policies:
    1. 004 – Membership
    2. 006 – Meetings
    3. 113.1 – Discipline of Students with Disabilities
    4. 113.2 – Behavior Support
    5. 113.4 – Confidentiality of Special Education Student Information
    6. 123.2 – Sudden Cardiac Arrest
    7. 218.2 – Terroristic Threats

8. 226 – Searches
9. 236.1 – Threat Assessment
10. 314 – Physical Examination
11. 331 – Job Related Expenses
12. 334 – Sick Leave/Personal Time Off (PTO)
13. 709 – Building Security
14. 805 – Emergency Preparedness and Response
15. 805.1 – Relations with Law Enforcement Agencies

**VIII. Report of the Superintendent**

- A. Recommend approval of the General Fund Treasurer’s Report
- B. Recommend approval of the General Fund invoices submitted for payment
- C. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment
- D. Recommend approval of the Capital Reserve Treasurer’s Report
- E. Recommend approval of the Debt Service Treasurer’s Report
- F. Recommend approval of the 2021 Bond Fund Treasurer’s Report and invoices submitted for payment
- G. Recommend approval of the HS and MS Activity Funds Treasurer’s Reports and invoices submitted for payment
- H. Recommend approval of disposal items presented on detailed listing
- I. Recommend approval of Contract for Employment of Business Manager with Michele Zimmerman for July 1, 2022 – June 30, 2027.
- J. Recommend appointing Michele Zimmerman as District Treasurer for 2022-2023.
- K. Recommend approval of COSTARS Recreational and Fitness Agreement Equipment Contract to repair existing curtain in HS gymnasium in amount not to exceed \$14,000.
- L. From the Capital Reserve Fund, recommend approval to upgrade lighting controls at Tilden Elementary Center in an amount not to exceed \$378,000.
- M. Recommend adoption of the Employee Referral Program for Custodial and Paraeducator positions effective June 1, 2022.

N. Recommend approval of the following position descriptions for summer programs:

1. Coordinator, Extended School Year
2. Head Counselor, Extended School Year
3. Counselor, Extended School Year
4. Junior Counselor/Intern, Extended School Year
5. Coordinator, Summer Learning Academy
6. Teacher, Summer Learning Academy
7. Summer Program Assistant, English as a Second Language (ESL)

O. Recommend approval of the following High School/Summer Learning Academy Staff:

1. Damian Buggy – Program Coordinator
  - Effective 06/20/2022 – 07/15/2022
  - Stipend: \$3500
2. Jennifer Carestia – Classroom Teacher, Math
  - Effective 06/20/2022 – 07/15/2022
  - Stipend: \$2500
3. Justin Brown - Classroom Teacher, Science
  - Effective 06/20/2022 – 07/15/2022
  - Stipend: \$2500
4. Brittany Stauffer - Classroom Teacher, Social Studies
  - Effective 06/20/2022 – 07/15/2022
  - Stipend: \$2500

P. Recommend approval of the following Special Education/Extended School Year (ESY) Staff:

1. Alyssa Fink – Coordinator
  - Effective 07/08/2022 – 07/29/2022
  - Stipend: \$2500
2. Kristin Newpher – Coordinator
  - Effective 07/08/2022 – 07/29/2022
  - Stipend: \$2500
3. Abby Brewer – Head Counselor

- Effective 07/08/2022 – 07/29/2022
  - Stipend: \$2000
4. Katelyn Frey – Head Counselor
    - Effective 07/08/2022 – 07/29/2022
    - Stipend: \$2000
  5. Kelly James – Head Counselor
    - Effective 07/08/2022 – 07/29/2022
    - Stipend: \$2000
  6. Beth Jackowski – Head Counselor
    - Effective 07/08/2022 – 07/29/2022
    - Stipend: \$2000
  7. Amanda York – Head Counselor
    - Effective 07/08/2022 – 07/29/2022
    - Stipend: \$2000
  8. Lisa Eisenhower – Head Counselor (50%)
    - Effective 07/08/2022 – 07/29/2022
    - Stipend: \$1000
  9. Robin Epting – Head Counselor (50%)
    - Effective 07/08/2022 – 07/29/2022
    - Stipend: \$1000
  10. Leah Salomonsen – Counselor
    - Effective 07/08/2022 – 07/29/2022
    - Stipend: \$1000
  11. Karin Swan – Counselor
    - Effective 07/08/2022 – 07/29/2022
    - Stipend: \$1000
  12. Katelyn Smith – Counselor
    - Effective 07/08/2022 – 07/29/2022
    - Stipend: \$1000
  13. Nicole Kane – Counselor
    - Effective 07/08/2022 – 07/29/2022

- Stipend: \$1000
14. Rachel Roth – Counselor (part-time)
- Effective 07/08/2022 – 07/29/2022
  - Stipend: \$1000 (prorated for 1 day per week)
- Q. Recommend approval for the following Summer ESL positions:
1. Jennifer Clinton – Teacher
- Effective 07/08/2022 – 07/22/2022
  - Stipend: \$2000
- R. Recommend approval of the following Long-term Substitute Teachers:
1. Patrick Hand – Dedicated Building Substitute, High School
- Effective for the 2022-2023 academic year
  - Annual Salary: \$51,203 / Master’s Level Step 2
  - Certifications: Instructional I; 6800 – Mathematics, 7-12; 8450 – General Science, 7-12; 9225 - Special Education, PK-12; 1603 – Business/Computer/Information Technology 7-12; 4499 - Program Specialist English as a Second Language (ESL) PK-12
  - Current HASD Dedicated Building Sub
2. McKenzie Harakel – Dedicated Building Substitute, Tilden
- Effective for the 2022-2023 academic year
  - Annual Salary: \$47,803 / Bachelor’s Level Step 1
  - Certification: Instructional I, 2825 Early Childhood/Elementary Education
  - Current HASD Dedicated Building Sub
3. Nicole Kane – Dedicated Building Substitute, Middle School
- Effective for the 2022-2023 academic year
  - Annual Salary: \$47,803 / Bachelor’s Level Step 1
  - Certification: Instructional I, 8875 – Social Studies 7-12; 9227 – Special Education 7-12
  - Prior-year HASD Long-Term Substitute
4. Victoria Pascucci – Dedicated Building Substitute, Tilden
- Effective for the 2022-2023 academic year

- Annual Salary: \$47,803 / Bachelor's Level Step 1
  - Certification: Instructional I, 2825 Early Childhood/Elementary Education
  - Current HASD Dedicated Building Sub
- S. Recommend approval of the Temporary Technology Assistants (Summer help):
1. Kathleen Crider
    - Effective 06/06/2022 – 08/12/2022
    - Hourly Pay Rate: \$13.34 / 37.5 hours per week
  2. Christopher Argot
    - Effective 06/06/2022 – 08/12/2022
    - Hourly Pay Rate: \$13.34 / 37.5 hours per week
- T. Recommend approval of the following Temporary Custodians (Summer help)
1. Grayson Althouse – High School
    - Effective 06/06/2022 – 08/19/2022
    - Hourly rate: \$13.34 / 6 hours per day
  2. Shelby Bowen - Tilden
    - Effective 06/13/2022 – 08/10/2022
    - Will receive current hourly rate / 8 hours per day
  3. Shane Conrad – Perry
    - Effective 06/06/2022 – 08/19/2022
    - Hourly rate: \$13.34 / 8 hours per day
  4. Paula Enzman – Middle School
    - Effective 06/06/2022 – 08/19/2022
    - Will receive current hourly rate / 6 hours per day
  5. Robin Epting – Middle School
    - Effective 06/06/2022 – 08/19/2022
    - Will receive current hourly rate / 8 hours per day
  6. Hunter Foley - Perry
    - Effective 06/06/2022 – 08/19/2022
    - Hourly rate: \$10.00 / 6 hours per day
  7. Lori Fritz – Middle School

- Effective 06/06/2022 – 08/19/2022
  - Will receive current hourly rate / 4 hours per day
8. Kathleen Maberry – High School
- Effective 06/06/2022 – 08/19/2022
  - Will receive current hourly rate / 8 hours per day
9. Noah Neuin – Tilden
- Effective 06/06/2022 – 08/19/2022
  - Hourly rate: \$10.00 / 8 hours per day
10. Tina Peters – Tilden
- Effective 06/06/2022 – 08/19/2022
  - Will receive current hourly rate / 8 hours per day
11. Tracy Schlappich – High School
- Effective 06/06/2022 – 08/19/2022
  - Will receive current hourly rate / 8 hours per day
12. Dennis Welgo – Middle School
- Effective 06/06/2022 – 08/19/2022
  - Will receive current hourly rate / 6 hours per day

U. Recommend approval of the following Volunteers:

1. Melanie Hoppes
2. Paul Billman

V. Recommend approval of the following Professional Development Conference in accordance with District policy:

1. Melissa Farina to attend the National Science Teaching Association conference in Chicago, IL from July 21-23, 2022. Approximate cost to the District is \$1,410.

**IX. Information Items**

- A. April Board Summary

**X. Dates to Remember**

|      |   |   |
|------|---|---|
| June | 3 | Last day of School for students - Early Dismissal |
|------|---|---|

|      |    |               |           |
|------|----|---------------|-----------|
| June | 3  | Commencement  | 6:00 p.m. |
|      | 6  | Board Meeting | 6:30 p.m. |
|      | 20 | Board Meeting | 6:30 p.m. |
| July | 18 | Board Meeting | 6:30 p.m. |

**XI. New Business**

**XII. Adjournment**