



## Request for Proposals Spring 2018

*The Hamburg Area Education Foundation is an independent, nonprofit foundation organized to direct financial contributions to programs for students, educators and the community. Programs include teacher and student grants, fine arts enhancement projects, and community-based educational programs throughout the Hamburg Area School District.*

The goals of the HAEF are:

- ❖ To enhance educational opportunities for all students
- ❖ To encourage and support innovative educators
- ❖ To build community involvement through a wide range of educational initiatives
- ❖ To strengthen the commitment of alumni support for academic programs

The HAEF is seeking proposals which will address these goals. Collaboration among educators, community members and students in all grades of the Hamburg Area School District is encouraged. Project funding will be available for one year.

**Proposals must be returned to:**

***HAEF, P.O. Box 402, Hamburg, PA 19526 and received by May 11, 2018.***

Proposals received after this time will not be considered for funding.

Four categories of competitive grants are available in Spring 2018: ***Student Opportunity Grants*** and ***Student Community Service Grants***. Teachers may apply for a ***Teacher Opportunity Grant*** or a ***Teacher EITC Program Proposal***.

➤ ***Student Opportunity Grants:***

Up to \$500.00 will be awarded to one or more students enrolled in the Hamburg Area School District for learning opportunities outside of the HASD curriculum. Funding can be used for tuition, travel expenses, conference fees, or other pertinent expenses. All Hamburg Area School District students are eligible.

Application must include literature describing the attended program and proof of program cost. Checks will be made payable to the program/camp/organization which the student will be attending. In the event that the student can provide proof of payment, checks will instead be made payable to the student.

➤ ***Student Community Service Grants:***

Up to \$250.00 will be awarded to students to support community service projects. Projects that involve local residents, businesses or organizations are encouraged. Funding can be used for materials, public awareness, or supplies. All Hamburg Area School District students are eligible.

➤ **Teacher EITC Program Proposal:**

The HAEF continues to support teacher programs through the PA Earned Income Tax Credit Program (EITC). Teacher programs will be funded through the EITC and Hamburg Area Education Foundation funds. Contact Mrs. McCarthy-Wright at [termcc@hasdhawks.org](mailto:termcc@hasdhawks.org) or Mrs. Benz at [claben@hasdhawks.org](mailto:claben@hasdhawks.org) for more information.

➤ **Teacher Opportunity Grants:**

Up to \$500.00 will be awarded to teachers for programs that will enhance the quality of learning in the classroom. Funding can be used to purchase materials or to support educational activities. All Hamburg Area School District teachers are eligible.

**Please Note:**

- Proposals should clearly define the scope of the project or program, the intended participants, expected outcomes, and the costs, materials and equipment involved.
- All proposals must include a **HAEF Grant Application Form** and a plan of work correlated to a timeline for the project.
- Project funding will be available for one year.
- A brief project report must be submitted upon completion of project or program objectives.
- Applicants who receive a *Student Opportunity Grant* or *Community Service Grant* from the HAEF are expected to help advance opportunities for future applicants by participating at a future HAEF fundraising event.

Awards will be made based on a competitive proposal process. All qualifying proposals will be reviewed. Funding decisions are at the sole discretion of the HAEF Board of Directors. Awards will be presented at our annual Awards Ceremony on June 4, 2018 at the School Board Meeting in the Hamburg Area High School.



<p><i>For Official Use Only:</i></p> <p>Date received: _____</p> <p>Funded: _____</p>
---

## HAEF Grant Application Form

Check One:     *Student Opportunity Grant*             *Student Community Service Grant*  
                    *Teacher Opportunity Grant*             *Teacher EITC Program Proposal*

Name of Applicant: \_\_\_\_\_

School: \_\_\_\_\_

**Contact Information:**

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Type of Project: \_\_\_\_\_

Note: Please provide a description of your project plans. Description should include why this project is needed, how many Hamburg Area School District students, staff and community members will participate, and what the expected benefits will be for those involved. The description should not exceed two (2) pages, and must be submitted with this form.

**Budget** (*attach additional pages if necessary*):

Item:	Cost:

**Total Amount Requested:** \_\_\_\_\_

Upon approval, grant check will be made payable to the organization, unless otherwise noted. Please indicate:

**Check Payable to:** \_\_\_\_\_

**Mailing Address of Organization/Program/Camp:** \_\_\_\_\_

**Applications must be submitted by May 11, 2018 to:**  
**Hamburg Area Education Foundation, P.O. Box 402, Hamburg, PA 19526**